

March 4, 2025 City Council Meeting

March 18, 2025 City Council Meeting

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Building the Best Hometown in America®

**ALLIANCE, NEBRASKA
CITY COUNCIL MEETING
Alliance Learning Center
1750 Sweetwater Avenue
March 18, 2025 – 7:00 p.m.
AGENDA**

- **Call to Order**
- **Roll Call**
- **Invocation and Pledge of Allegiance**
- **Open Meetings Act Announcement**

For the public's reference a copy of the Open Meetings Law has been posted on the northeast corner of this room in the audience area. This posting complies with the requirements of the Nebraska Legislature.

A. Consent Calendar

Approval of Minutes, Payroll, Claims and Council Proceedings
Resolution No. 25-34 – Inter-Departmental Loan Extension
Resolution No. 25-35 – Airport Snow Plow Assembly Bid Award

B. Conflict Claims of Council Member for Attendance of NE Municipal League Conference

† \$528.65 Mayor John McGhehey
† \$517.00 Councilman Travis Turman
† \$491.78 Councilman Monte Weisgerber

C. Resolution No. 25-36 – Box Butte County Dispatch Service Agreement

Resolution No. 25-36 will accept and authorize the City of Alliance and the Box Butte County to enter into a service agreement for the assumption of responsibilities and operations of dispatch services for the Box Butte County Sheriff's Department.

D. Resolution No. 25-37– Public Transit Grant Renewal

Resolution No. 25-37 authorizes the City to provide financial support up to \$234,941 and the submittal of the City of Alliance Public Transit Grant Renewal to the Nebraska Department of Transportation for an additional two years

E. Ordinance No. 2997 – Third Reading - Municipal Code Amendment Section 2, titled *Donations*

Ordinance No. 2997 is before council on third reading which will accept and amend the City of Alliance Municipal Code Section 2, titled *Donations*.

F. Board Appointment

An application was submitted by Christina Yates to serve on the Community Redevelopment Authority with her term ending January 31, 2026.

- **Motion to Adjourn**

City of Alliance Goals

Build Excellence Through Warm Communication and Genuine Alliances * Create a Fun Place to Live, Work and Play * Construct Homes and Develop Neighborhoods * Celebrate and Relax In Our Positive and Friendly Hometown * Promote a Strong and Vibrant Community

Respectfully submitted,

Shelbi C. Pitt
City Clerk

† Added by addendum to agenda 24 hours prior to the meeting.

The City Council reserves the right to adjourn into closed session as per Section 84-1410 of the Nebraska Revised Statutes.

City of Alliance Goals

Build Excellence Through Warm Communication and Genuine Alliances * Create a Fun Place to Live, Work and Play * Construct Homes and Develop Neighborhoods * Celebrate and Relax In Our Positive and Friendly Hometown * Promote a Strong and Vibrant Community

CONSENT CALENDAR – March 18, 2025

1. Approval: Minutes of the Regular Meeting, March 4, 2025.
2. Approval: Payroll from March 7, 2025 in the total amount of \$386,841.76.
3. Approval: Claims against the following funds: General, General Debt Service, Trust and Agency, Street, Electric, Refuse Collection and Disposal, Sanitary Sewer, Water, Golf Course, Downtown Improvement Districts, R.S.V.P., Keno, and Capital Improvement; \$696,418.25.
4. Approval: Resolution No. 25-34 which will approve the interim inter-department loan to the Airport be extended through September 30, 2025 at a revised rate of 4.30%.
5. Approval: Resolution No. 25-35 which will authorize the purchase of a 24-foot snow plow assembly from MacQueen Equipment in the amount of \$76,222.00 from Capital Outlay-Machine, Equipment # 22-41-43-59-950 in the amount of \$70,000 and a budget transfer from Runway Rejuvenation # 22-41-43-56-911 in the amount of \$6,222.

NOTE: City Manager Sorensen and City Treasurer Baker have reviewed these expenditures and to the best of their knowledge confirm that they are within budgeted appropriations to this point in the fiscal year.

Any item listed on the Consent Calendar may, by the request of any single Council Member, be considered as a separate item in the Regular Agenda.

March 4, 2025

ALLIANCE CITY COUNCIL

REGULAR MEETING, TUESDAY, MARCH 4, 2025

STATE OF NEBRASKA)
)
COUNTY OF BOX BUTTE) §
)
CITY OF ALLIANCE)

The Alliance City Council met in a Regular Meeting, March 4, 2025 at 7:00 p.m. in the Alliance Learning Center Community Meeting Room, 1750 Sweetwater Avenue. A notice of meeting was published in the Alliance Times Herald on February 26, 2025. The notice stated the date, hour and place of the meeting, that the meeting was open to the public, and that an agenda of the meeting, kept continuously current, was available for public inspection at the office of the City Clerk in City Hall; provided the Council could modify the agenda at the meeting if it determined an emergency so required. A similar notice, together with a copy of the agenda, also had been provided to each of the City Council Members. An agenda, kept continuously current, was available for public inspection at the office of the City Clerk during regular business hours from the publication of the notice to the time of the meeting.

Mayor McGhehey opened the March 4, 2025 regular meeting of the Alliance, Nebraska City Council at 7:00 p.m. Present were Mayor McGhehey, Vice Mayor Mashburn and Council Members Weisgerber, Liptack, and Turman. Also present were City Manager Sorensen, City Treasurer Baker, City Attorney Selzer and City Clerk Pitt.

- Mayor McGhehey read the Open Meetings Act Announcement.
- The Consent Calendar was the first item on the agenda. A motion was made by Vice Mayor Mashburn, seconded by Councilman Turman to approve the Consent Calendar as follows:

CONSENT CALENDAR – March 4, 2025

1. Approval: Minutes of the Regular Meeting, February 18, 2025.
2. Approval: Payroll from February 21, 2025 in the total amount of \$261,260.00.
3. Approval: Claims against the following funds: General, General Debt Service, Trust and Agency, Street, Electric, Refuse Collection and Disposal, Sanitary Sewer, Water, Golf Course, Downtown Improvement Districts, R.S.V.P., Keno, and Capital Improvement; \$900,944.40.

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4. Approval: Resolution No. 25-30 which will authorize an agreement with Nebraska Department of Transportation for the operation of automated license plate reader on Highway 385 and 87; 3rd, 10th, 25th and Kansas Street; and Flack Avenue.
5. Approval: Resolution No. 25-31 which will authorize a Disadvantaged Business Enterprise Program for federal funds with the United States Department of Transportation assisted contracts at the Alliance Municipal Airport.
6. Approval: Resolution No. 25-32 which will authorize a three-year extension for the Economic Development Loan for with Box Butte Development Corporation.

NOTE: City Manager Sorensen and City Treasurer Baker have reviewed these expenditures and to the best of their knowledge confirm that they are within budgeted appropriations to this point in the fiscal year.

Any item listed on the Consent Calendar may, by the request of any single Council Member, be considered as a separate item in the Regular Agenda.

Councilman Liptack has questions regarding the Claims report.

Councilman Liptack and Mayor McGhehey had questions regarding Resolution No. 25-30. Police Chief Leavitt came before the Council to give an overview of Resolution No. 25-30.

Roll call vote with the following results:

Voting Aye: Turman, Weisgerber, Mashburn, Liptack and McGhehey.

Voting Nay: None.

Motion carried.

- The next item on the agenda for Council was Resolution No. 25-33 which will accept and allow the City of Alliance to proceed with the final steps of the Airport Electrical Project. The following information was provided:

**[RESOLUTION – ELECTRICAL PROJECT AGENCY AGREEMENT,
GRANT DOCUMENTS AND FEDERAL CERTIFICATIONS.**

The Alliance Municipal Airport has included on its Capital Improvement Program through the Federal Aviation Administration (FAA)) engineering fees for an electrical project to replace runway lighting on the airfield. The construction phase will not begin until the Summer of 2026 and will be included in that fiscal year's budget numbers.

The proposed project will replace the current lights for Runway 12/30 with High Intensity Runway Lights (HIRL) along with replacing the Medium Intensity Runway Lights (MIRL) on Runway 8/26. In addition, Runway guidance signs, wind cones, and the airfield generator will be replaced. New Precision Approach Path Indicator (PAPIs) and Runway End Indicator Lights (REIL) will

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be two pilot landing aids installed for Runway 8/26. The last part of the project will be removing the old shoulders of Runway 8/26 that remained after it was narrowed.

Following are items that need to be approved before the City of Alliance can accept a grant for the project:

1. Agency Agreement with Department of Transportation, Aeronautics Division. State law requires that the City have an Agency Agreement completed to allow the Nebraska Department of Transportation, Aeronautics Division to act as the Airport's agent for these funds.
2. Grant Application. The grant application is the airport's final notice to the FAA that they will proceed with the project. The all-inclusive cost of this project will not be known until the bidding process is completed, however the estimate for this project is \$5,332,538. The airport has been informed that the FAA is increasing the funding level to 95% and the City of Alliance providing the 5% match. The City of Alliance has also applied for a state grant that would cover up to 2% with a maximum amount of \$100,000 which comes off of our 5% match. The formal application must be completed before a grant can be issued.

This is the final step in proceeding with the project. City Council approved Airport Engineer Selection on December 15, 2020 and the consultant agreement for this specific project on October 15, 2024.

**RECOMMENDATION - APPROVE RESOLUTION TO AUTHORIZE
THE MAYOR TO:**

1. **SIGN THE AGENCY AGREEMENT WITH THE NEBRASKA
DEPARTMENT OF TRANSPORTATION, AERONAUTICS DIVISION.**

**TO SIGN AND SUBMIT THE APPLICATION FOR FEDERAL
ASSISTANCE, ANY FEDERAL CERTIFICATIONS, AND
ELECTRONICALLY SIGN THE ACTUAL GRANT DOCUMENTS ONCE
RECEIVED.]**

A motion was made by Councilman Weisgerber, seconded by Vice Mayor Mashburn to approve Resolution No. 25-33. Which follows in its entirety:

RESOLUTION NO. 25-33

WHEREAS, The City of Alliance owns and operates the Alliance Municipal Airport; and

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WHEREAS, The City of Alliance is eligible to receive grant funding for the “Airport Electrical Project,” identified as, Grant Project No. 3-31-0003-028-2025; and

WHEREAS, The proposed project will replace the current lights for Runway 12/30 with High Intensity Runway Lights and Runway 8/26 with Medium Intensity Runway Lights; and

WHEREAS, The City of Alliance find it is in the City’s best interest to submit a grant application for the runway light electrical project at the Alliance Municipal Airport; and

WHEREAS, The City entered a Consultant Agreement with M.C. Schaff & Associates on October 15, 2024; and now are ready for the final steps of the project by signing the agency agreement and submitting the grant application for Grant Project No. 3-31-0003-028-2025; and

WHEREAS, The Nebraska Department of Transportation –Division of Aeronautics has provided the City with an Agency Agreement for execution.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Alliance, Nebraska, that the City of Alliance submit a grant application to obtain assistance for the Airport Electrical Project, identified as Grant Project No. 3-31-0003-028-2025.

BE IT FURTHER RESOLVED, by the Mayor and Council of the City of Alliance, Nebraska, that the City of Alliance shall enter into an Agency Agreement with the Nebraska Department of Transportation –Division of Aeronautics for Grant Project No 3-31-0003-028-2025 and that such an Agreement is attached hereto and incorporated herein by this reference.

BE IT FURTHER RESOLVED, The Mayor is authorized to sign all documents associated with the grant application and acceptance of the grant funding.

BE IT FURTHER RESOLVED, that the Mayor of the City of Alliance is hereby authorized and directed to execute said Agency Agreement on behalf of the City of Alliance and the City Clerk is hereby authorized to attest said execution.

BE IT FURTHER RESOLVED that said Agreement, referred to herein, is inserted in full and attached herewith and made a part hereof as Exhibit “O.”

Roll call vote with the following results:

Voting Aye: Mashburn, Liptack, Turman, Weisgerber and McGhehey.

Voting Nay: None.

Motion carried.

- The next item on the agenda for Council was the second reading of Ordinance No. 2997 which will accept and amend the City of Alliance Municipal Code Section 2, titled *Donations*. The following information was provided:

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[ORDINANCE – DONATIONS POLICY

The attached ordinance is presented to the Council to update the City’s policy on accepting and disposing of donations. The intent of this ordinance is to remove bureaucratic barriers to philanthropists who desire to contribute to our efforts “To Build the Best Hometown in America”.

This ordinance clarifies which categories, such as real property and donations with value over ten thousand dollars (\$10,000.00), which must be accepted by Council and which donations can be accepted administratively (i.e. those with a value under \$10,000.00). The ordinance also affirms the desire to require a dedicated funding source for the ongoing maintenance of substantial donations, such as the Knight Museum as a condition for accepting the donation.

Finally, while certain boards have a donation policy and there is a previously created donation policy, this ordinance updates and codifies the policy so that it can be applied equally across all city departments.

RECOMMENDATION: APPROVE THE FIRST READING OF THE ATTACHED ORDINANCE UPDATING THE CITY’S POLICY ON ACCEPTANCE AND DISPOSITION OF DONATIONS]

A motion was made by Councilman Liptack, seconded by Vice Mayor Mashburn to approve the second reading of Ordinance No. 2997. Which follows in its entirety:

Ordinance No. 2997

AN ORDINANCE OF THE CITY OF ALLIANCE, NEBRASKA REGARDING THE ACCEPTANCE OF DONATIONS, DEFINING TYPES OF DONATIONS, SETTING RULES PERTAINING TO DONATIONS, AND AUTHORIZING THE CITY MANAGER TO PROMULGATE FURTHER RULES, POLICIES AND PROCEDURES FOR THE EXECUTION OF THIS ORDINANCE; REPEALING EXISTING PROVISIONS OF THE CITY CODE NOT CONSISTENT WITH THIS ORDINANCE; AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ALLIANCE, NEBRASKA:

SECTION 1: Sections 2-221 through 2-225 of the Alliance Municipal Code shall provide as follows:

Sec. 2-221. Purpose.

Sections 2-221 through 2-225 are intended to establish a formal and consistent process for the acceptance of donations made to the City for a public purpose, pursuant to Nebraska Revised Statutes, and shall also apply to all volunteer boards and commissions of the City.

Sec. 2-222. Definitions.

Donation is defined as any monetary or non-monetary gift, grant, devise, memorial, tribute or bequest to the city of Alliance.

Memorial is an item, object or monument established to preserve the memory of (a) deceased person(s) or an event that occurred in the past.

Tribute means an item, object or gift designed to acknowledge the contributions of still-living people or person(s) to society.

Sec. 2-223. Types of Donations.

- (a) A monetary donation includes cash, check, credit card payment, money order or other negotiable instrument. In the event of a stock donation, the donation will be liquidated and turned into cash or another liquid asset and treated as a monetary donation.
- (b) A non-monetary donation includes real or personal property, goods, or services.
- (c) Designated or restricted donations are those donations that the donor specifies for use by a particular city department, at a certain location, or for a specific purpose. Memorials and tributes shall be considered as restricted donations.
- (d) Undesignated or unrestricted donations are those donations that are given to the City for an unspecified or general use.

Sec. 2-224. Rules pertaining to Donations

- (a) *Consistency with city interests.* Donations may only be accepted when they have a purpose consistent with the City's goals and objectives and are in the best interest of the City and its residents. The City must always consider the public trust and comply with all applicable laws when accepting donations.
- (b) *Declined donations.* The City of Alliance reserves the right to decline any donation if, upon review, acceptance of the donation offer is determined in the sole discretion of the City to not be in the best interest of the City.
- (c) *Disposition of donations.* The City of Alliance reserves the right to remove any donated amenity for: safety reasons, deterioration caused by age, neglect or vandalism, and/or

the city's inability to finance ongoing maintenance and/or repairs.

- (d) *Donation specifications.* The City of Alliance reserves the right to formulate and dictate the specifications for donations of personal property.
- (e) *Donation preference.* When donations are intended for the purchase of physical goods used in the course of conducting normal city business, it is preferred that the donation be made as a monetary donation to allow the city to take advantage of bulk purchasing and to ensure the consistency of goods.
- (f) *Acceptance of donations.*
 - i. Any person, group, or entity desiring to raise funds for donations to the City must receive the consent of the City Council prior to beginning fundraising efforts.
 - ii. Restricted donations, other than donations made for the purpose of assisting citizens in paying their utility bills, must first be approved by the City Council via resolution.
 - iii. All donations of real property, whether restricted or unrestricted, must first be approved by the city council via resolution.
 - iv. All personal property restricted donations and all personal property unrestricted donations greater than Ten Thousand dollars (\$10,000) must first be approved by the City Council via resolution. The City Council will determine whether or not the donation is in good taste, appropriate to the purpose of the City, and in accord with the standards of the community prior to accepting the gift.
 - v. In the event the gift, bequest or memorial intended for the City is of a nature that it is to be seen and enjoyed by the public such as a sculpture, statue, plaque, or other interpretive material, the City Council shall determine the appropriate location for said gift.
 - vi. The City shall not accept donations which are not permanent gifts to the city.
 - vii. The City shall not accept donations which require that the City agree to maintain the gift in perpetuity, unless such donation is accompanied by an endowment sufficient to cover its ongoing upkeep. All perpetual gifts and their associated endowments must receive prior approval from the City Council through a formal resolution. If, at any point, the endowment no longer provides adequate funding for maintenance, the City may discontinue upkeep once the funds are depleted and dispose of the donation in accordance with City policies.

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viii. Unrestricted donations of personal property valued at less than or equal to Ten Thousand dollars (\$10,000) may be accepted by the City Manager or their designee without council action and shall be reported quarterly to the City Council.

ix. *Memorial Plaques.* Costs for all memorial or tribute plaques shall be borne by the donor. The City must approve all text for memorial or tribute plaques prior to installation.

Sec. 2-225. City Manager.

The City Manager is authorized to promulgate further rules, policies, and procedures needed for the execution of this ordinance.

SECTION 2. All ordinances, parts of ordinances, resolutions, and policies of the City of Alliance in conflict with this ordinance are hereby repealed.

SECTION 3. This ordinance shall be in full force and effect from and after its approval, passage, and publication according to law.

Roll call vote with the following results:

Voting Aye: Liptack, Turman, Weisgerber, Mashburn and McGhehey.

Voting Nay: None.

Motion carried.

- The next item on the agenda for Council was the first reading of Ordinance No. 2998 which will accept and amend the City of Alliance Municipal Code Sections 24-21 through 24-30, regarding *Sidewalks*. The following information was provided:

[ORDINANCE – AN ORDINANCE OF THE CITY OF ALLIANCE, NEBRASKA AMENDING ALLIANCE MUNICIPAL CODE SECTIONS 24-21 THROUGH 24-30 REGARDING SIDEWALKS

Part of the workshop on December 2, 2024 touched upon sidewalks, building code enforcement and code enforcement. After that meeting the City Manager asked Brent Kusek, Community Development Director to research the history of our ordinance concerning the construction of sidewalks. He did a very thorough job going back to its origins:

"In Alliance, sidewalks were installed in accordance with Nebraska Revised Statutes 16-664 through 16-666 until 1965. This method requires Council to pass a resolution or ordinance ordering the sidewalk be constructed adjacent to a property and an assessment be placed on said property. This method, as opposed

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to sewer extensions, water extensions, street paving, etc., does not provide a means of remonstrance or protest by the adjacent property owner. The council orders it done and the property owner has no choice.

The City adopted its first subdivision ordinance in 1965 and it was prepared by Hare and Hare City Planners. This ordinance included sidewalks as a "Required Improvement" along with water main, sewer main, curb and gutter, and streets. It stated that after a plat was duly approved, construction may be allowed in the subdivision provided that no building permit shall be issued unless the required improvements are in place or suitable improvement districts have been approved for their construction.

The City adopted a large revision to the subdivision ordinance in 1976 that included sidewalks as a "Required Improvement" but removed sidewalk construction as a requirement for the issuance of a building permit. During the railroad boom and eventual bust, this resulted in contractors and developers leaving town before installing sidewalks, entire subdivisions without completed public improvements, and the City in large amounts of debt that nearly drove the City into bankruptcy.

In 1984 City Staff, the Planning Commission, and the City Council began the discussion of 1) how to get sidewalks installed in the subdivisions that were developed illegally without them, and 2) how do we keep this from happening again. The City Council relied on staff and the Planning Commission to determine and list which properties were developed without sidewalks and vacant properties that should have sidewalk constructed because they were a connecting route between two sidewalks.

Staff drafted a sidewalk ordinance that was approved by Council in late 1984. It required that new construction, additions to existing structures, accessory buildings, etc. on any lot without a sidewalk construct a sidewalk as part of that construction project. That was deemed as the solution to problem number 2 and over time would help with problem number 1. They made small amendments to the code over the next 3 years but it essentially stayed the same.

Council continued working with Staff and the Planning Commission to install sidewalks on a larger scale. In 1987 Council agreed that a letter that would be sent to all properties developed without sidewalks giving them three choices for installation. The options were 1) the owners pave it themselves, 2) the City does it by resolution and assesses it against the property, or 3) a sidewalk improvement district would be formed. Those were listed in the order of least cost to the property owner to the highest. Improvement districts are the most expensive way to install public improvements but they are attractive to developers because it allows for repayment of the associated costs to occur over a 15 to 20 year period, and once the developer sells the lot that burden is on the new owner.

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Council determined that there would be 2 phases to the sidewalk project based on installation priority. The Council held a public hearing during the finalization of the list of properties that would be required to install sidewalk and during finalization of the letter that would be sent to them. The letters went out. Variance requests for exemptions came in. Council got frustrated with each other and a motion was made by Councilman Worley to repeal the sidewalk ordinance until the other members were willing to enforce it. He got a second but the vote failed 2-3. Council held the line and phase 1 sidewalks were installed in late 1987 through 1988. Wolfgang Bauer left as City Manager and phase 2 did not move forward.

Council explicitly added that the lack of connecting sidewalks would not be considered a hardship or reason not to install a sidewalk. Eventually development on all lots will result in the sidewalks connecting to the rest of the sidewalk system. This is a part of long term thinking and planning and it isn't unique to Alliance. Situations we have considered reasons not to install a sidewalk in the past were lack of curb and gutter since that sets the street grade, and some sort of large grade difference that would make sidewalk installation dangerous or impossible. Even in those cases, before we issued building permits, we made the adjacent property owner sign a development deferment guarantee that said they will install a sidewalk if the City ever installs curb and gutter, the hardship conditions change, or the Council determines a sidewalk needs to be there. All three of those situations require Council action to implement.

I asked Scottsbluff, Chadron, and Gering when they require sidewalk construction. Gering and Chadron replied that they require it during development of the lot but their councils can order sidewalk installation on any lot at any time using the state statute. This is used primarily only in cases where there is a gap between two sidewalks that needs filled in for pedestrian safety. Chadron added that they won't issue Certificates of Occupancy until the sidewalk is installed. I asked the City Attorney, who also represents Scottsbluff, when Scottsbluff requires sidewalk construction and he said primarily during the construction process."

The last major iteration of this long-debated question was adopted by the City Council in 2019 which put the responsibility on staff to enforce the ordinance. This responsibility has gone back and forth between Council and Staff at different times. It was requested by a council member that staff prepare an ordinance to return the responsibility for deciding when and where to require the installation of sidewalk as part of the development process to the City Council. The attached ordinance reflects standard language that can be found in cities throughout Nebraska which rehearses the language found in State Statute wherein Council can order the construction of sidewalks. The proposed ordinance includes language that would allow staff to continue to enforce regulations while also clarifying the role that Council can choose to take in the process.

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RECOMMENDATION: Staff defers to Council.]

A motion was made by Councilman Turman, seconded by Mayor McGhehey to approve the first reading of Ordinance No. 2998. Which follows in its entirety:

Ordinance No. 2998

AN ORDINANCE OF THE CITY OF ALLIANCE, NEBRASKA AMENDING ALLIANCE MUNICIPAL CODE SECTIONS 24-21 THROUGH 24-30 TO ELIMINATE A MINIMUM COST OF NEW CONSTRUCTION NECESSITATING THE CONSTRUCTION OF A SIDEWALK AND REQUIRING A SIDEWALK TO BE CONSTRUCTED PRIOR TO RECEIVING A BUILDING PERMIT; CHANGING THE MINIMUM COST REQUIREMENT FOR RENOVATIONS NECESSITATING THE CONSTRUCTION OF A SIDEWALK FROM \$2,500 TO \$500; AUTHORIZING CITY STAFF TO DIRECT THE REPAIR, REPLACEMENT, OR CONSTRUCTION OF SIDEWALKS AS REQUIRED BY OTHER CODE SECTIONS; CLARIFYING THE PROCESS FOR CITY COUNCIL TO ORDER CONSTRUCTION OF SIDEWALKS; PROVIDING FOR THE METHOD OF NOTICE TO A PROPERTY OWNER THAT THE CITY COUNCIL HAS ORDERED THE CONSTRUCTION OR REPAIR OF A SIDEWALK; ELIMINATING THE EXCEPTION FOR INSTALLATION OF SIDEWALKS FOR CUL-DE-SACS; PROVIDING THAT A PROPERTY OWNER MAY APPEAL THE CITY MANAGER'S DECISION TO THE CITY COUNCIL REGARDING THE UNDUE HARDSHIP EXCEPTION TO THE REQUIREMENT FOR INSTALLATION OF SIDEWALKS; REQUIRING A PERSON CONSTRUCTING SIDEWALKS TO APPLY FOR A PERMIT FROM THE CITY; PROVIDING THAT THE OWNER ADJACENT TO A SIDEWALK THAT IS DANGEROUS OR DEFECTIVE BE LIABLE FOR SUCH CONDITION; ALLOWING FOR PUBLICATION AS A METHOD OF NOTICE FOR A SUBSTANDARD SIDEWALK; PROVIDING FOR A REPLACEMENT TIME OF THREE MONTHS PER 75 LINEAR FEET OF SIDEWALK, UNLESS DIRECTED BY THE CITY COUNCIL; ALLOWING FOR PUBLICATION AS A METHOD OF NOTICE TO COMMENCE THE REPLACEMENT DEADLINE; PROVIDING FOR PUBLICATION AS A METHOD FOR NOTIFYING A PROPERTY OWNER OF CONSTRUCTION AFTER THE PROPERTY OWNER FAILS, REFUSES TO CONSTRUCT OR MAINTAIN A SIDEWALK AS REQUIRED BY OTHER CODE SECTIONS; SPECIFYING THE METHOD FOR MAKING SPECIAL ASSESSMENTS FOR SIDEWALKS; RENUMBERING PRIOR CODE SECTIONS; REPEALING EXISTING PROVISIONS OF THE CITY CODE NOT CONSISTENT WITH THIS ORDINANCE; AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ALLIANCE, NEBRASKA:

SECTION 1. Section 24-21 through 24-30 of the Alliance Municipal Code is created to read as follows:

Sec. 24-21. Required to construct.

- (a) *New construction.* All improvements including but not limited to houses, businesses, structures, and accessory buildings, shall construct and maintain a sidewalk within the street or streets right-of-way bordering the owner's lot or land, prior to receiving an official certificate of occupancy, except as provided hereafter.
- (b) *Renovation.* All lots or land currently without sidewalks where said lot or land abuts any street, avenue, or part thereof and doing renovation, rehabilitation, or additions to the building or buildings on said lot or land \$500.00 or more, as shown on the application for a building permit, verified by an estimate of costs, shall construct and maintain a sidewalk within the street right-of-way bordering the owner's lot or land, except as provided hereafter.
- (c) *City staff.* City Staff may direct the repair, replacement, or construction of sidewalk as provided for during new construction, renovation, or when maintenance or construction compliance is required as provided for in Section 24-24, *Construction requirements* and Section 24-25, *Maintenance* as provided below.
- (d) *City council.* Sidewalks to be constructed as provided by this article may be ordered by the city council at any time to be laid where sidewalks have not before existed, or where sidewalks have been condemned, or defective or unsafe walks ordered to be repaired by the city council. Sidewalks shall be ordered by the city council when petitioned for by a majority of the resident owners of property abutting the proposed walk, when no sidewalk exists or when sidewalks have been condemned. If a majority of the resident owners of property abutting the proposed walk have not petitioned the city council to make the improvements, then the city council may order that the improvements be made by a four-fifths (4/5) vote of the council. Notice of such order shall be served upon the owner or persons having charge of the premises abutting the proposed walk, in the manner provided for in this article, and in the case of the failure of such owner or person having the premises in charge, to build or repair the walk as so ordered, the city may proceed to rebuild or repair the walk and assess the cost thereof upon the property abutting thereon in the manner provided by the laws of the State. Property owners shall be granted forty-five (45) calendar days to comply with the order of the Council.
- (e) *Notice.* Whenever the Council orders that a sidewalk should be constructed, reconstructed, repaired, or widened in front of any lot or piece of ground in the city, including those areas where no sidewalk currently exists, as provided for above, they shall so order by resolution and the Street Superintendent or other designee of the City Manager shall serve, in person or via certified mail, on the owner of such lot or piece of ground, or his or her agent, a copy of the resolution, which shall be substantially in form as follows:

“RESOLUTION

Alliance, Nebraska

_____, 20__

Be it Resolved by the Mayor and Council of the City of Alliance, Nebraska:

March 4, 2025

1. That a sidewalk be constructed (reconstructed, repaired, widened) within forty-five (45) days from the service or publication of this notice and shall be laid to the existing grade on the _____ side of _____ Street in the City of Alliance, Box Butte County, Nebraska, adjoining the following described premises, to-wit:

In accordance with the following specifications, to-wit:

Under the supervision of the Mayor and Council of the City of Alliance, Box Butte County, Nebraska, its City Manager or other agent, and in accordance with Chapter 24, Section II - *Sidewalks* of the City Code of Ordinances.

2. That in the event of the failure of the owner or his or her agent to have such walk constructed (reconstructed, repaired, widened, etc.), the Mayor and Council of the city will cause the same to be constructed (reconstructed, repaired, widened, etc.) and the entire cost of construction and managerial oversight thereof will be taxed as a special assessment against the within described premises as provided by law.
3. The City Manager's (or designated agent) estimate for the construction of the work of improvements is _____ Dollars.

Attest:

City Clerk

Signed:

Mayor"

- (f) *Publishing of Notice.* If the owner of such lot or piece of ground, or his or her agent, be a resident of the city, personal service or certified letter of the resolution to the owner or his or her agent shall be deemed sufficient notice. If the owner or his or her agent be a non-resident of the city, or is a resident thereof and cannot be found or reached via certified letter, or if the Council shall elect to serve notice on the owner or his or her agent by publication, the City Clerk shall cause a copy of the resolution to be addressed to "_____", legal owners of the following described property; "_____", to be published in a legal newspaper, designated by the Mayor and Council, and of general circulation in the city, for one publication. City Clerk shall obtain an affidavit of publishing from the newspaper. Such publication shall be deemed good and sufficient notice to the owners of the property subject to sidewalk construction.
- (g) *Evidence of Notice.* The affidavit of the newspaper or receipt of certified mail shall be prima facie evidence of the publication herein required and shall be preserved in the permanent records of the city. Photographic evidence with date-time stamps shall service as evidence of property postings. Notices served in person shall be substantially in form as follows:

"RETURN

March 4, 2025

I (or we), the undersigned owner or owners (or designated agent or agents) of the described premises, acknowledge receipt of a copy of the included resolution.

Dated at _____ am/pm, this _____ day of _____, 20____.

_____(Names and signatures)

State of Nebraska)

Box Butte County)

I, _____ (name), _____ (job title) for the City of Alliance, Nebraska, hereby certify that I served a copy of the attached resolution on _____ (construction, reconstruction, maintenance of sidewalk, etc.) by delivering to _____ personally a true and correct copy of the attached resolution with all endorsements thereon on this the _____ day of _____ 20____.

_____(Name and signature)

Sec. 24-22. Exceptions.

- (a) *Sidewalk exemption boundary.* Within the following boundaries where the streets and sidewalks were platted in a grid pattern, there shall be contiguous sidewalk on the north side of the east-west streets, except when construction, traffic pattern or public safety dictate construction on both sides of the street and/or the south side. The boundary of such exception shall begin at First Street and Cody Avenue, north to Third Street, east to Black Hills Avenue, north on Black Hills Avenue to Eighth Street, west on Eighth Street to Dakota Avenue, north on Dakota Avenue to Tenth Street, east on Tenth Street to the alley between Black Hills Avenue and Platte Avenue, north to Sixteenth Street, east on Sixteenth Street to Box Butte Avenue, south on Box Butte Avenue to Twelfth Street, east on Twelfth Street to Flack Avenue, south on Flack Avenue to First Street, west on First Street to Cody Avenue. Property owners along the south side of the east-west streets may construct a standard sidewalk if they choose to do so. If a property owner constructs a sidewalk along the south side of an east-west street within this boundary, it must remain in place and be maintained in good repair.
- (b) *Undue hardship.* Building permits will not be issued without the sidewalk construction as part of the project unless in the judgment of the city manager or designee the construction of a sidewalk would place an undue hardship on the requesting property owner. An undue hardship is an adversity not experienced by other property owners within the city. The lack of connecting sidewalks is not a hardship. Property owner may request that the City Council consider an undue hardship on appeal of the decision of the City Manager.

Sec. 24-23. Types of sidewalk.

- (a) *Commercial sidewalks.*
 - (1) Commercial walks may be installed upon any street or avenue within the C-0, C-2, C-3, M-1, M-2, or M-3 zoning districts.

-
- (2) Commercial walks must be installed and maintained along the following streets or portions thereof:
- a. West and east sides of Laramie Avenue between Second and Fourth Streets.
 - b. West and east sides of Box Butte Avenue between First and Sixth Streets.
 - c. North side of First Street between Laramie Avenue and Niobrara Avenue.
 - d. South side of Second Street from the west line of Lot 1, Block 28, Original Town, to the east line of Lot 17, Block 27, Original Town.
 - e. North side of Second Street from Laramie Avenue to the east boundary line of Lot 18, Block 22, Original Town.
 - f. South side of Third Street from Toluca Avenue to Niobrara Avenue.
 - g. North side of Third Street from Big Horn Avenue to Niobrara Avenue.
 - h. South side of Fourth Street from the west line of Lot 1, Block 17, Original Town, to Niobrara Avenue.
 - i. North side of Fourth Street from Laramie Avenue to Niobrara Avenue.
 - j. North side of Fifth Street from the west line of Lot 21, County Addition to Niobrara Avenue.
- (3) Where curbs are already installed, commercial walks shall be constructed only with the approval of the city manager or designee.
- (b) *Curb sidewalks.* Curb sidewalks shall not be permitted except in the following circumstances:
- (1) If it is replacing an existing curb sidewalk.
 - (2) If the property adjacent to the lot already has curb sidewalk.
 - (3) In case an area has both standard and curb sidewalk, or some other unusual circumstance, the city manager or designee shall determine the type of sidewalk to be installed.
- (c) *Standard sidewalks.* Standard sidewalks shall be considered the minimum required sidewalk type. Portions of this Code may allow or require other types of sidewalks.

Sec. 24-24. Construction requirements.

- (a) *Width.*
- (1) Curb sidewalks must be at least four feet (4') wide but are limited to a maximum of five feet (5') wide; or it must match the adjacent conforming existing curb sidewalk or standard sidewalk width.
 - (2) Standard sidewalks shall be constructed at least four feet (4') wide but are limited to a maximum of five feet (5') wide unless otherwise allowed; or it must match the conforming standard sidewalk width on the same block.

- a. Standard walks of six feet (6') in width shall be maintained on the west side of Box Butte Avenue from Sixth Street to Twelfth Street and the east side of Box Butte Avenue from Sixth Street to Tenth Street.
- b. Schools, museums, and churches may install commercial sidewalks.
- (b) *Thickness.* Sidewalks shall be a full four inches (4") thick except they shall be thickened to a full six inches (6") across driveway entrances.
- (c) *Cross slope.* Cross slope shall be no less than 1:96 but no more than 1:48 upward from the curb side to the property line side. Sidewalk cross slope shall be maintained across driveway entrances.
- (d) *Running slope.* The running slope of a sidewalk shall be no more than 1:20.
- (e) *Exceptions.* After receiving a written statement from the adjacent property owner, the city manager or designee shall be permitted to allow minor variance from (c) and (d) of this section in cases where there are topographic conditions that would prohibit the installation of the sidewalk to code. The written statement shall describe the present conditions in detail and how the exception will not be of detriment to the use of the sidewalk.
- (f) *Permit.* Any person constructing or reconstructing a sidewalk along any street or thoroughfare of the city shall apply for permission and obtain a permit from the city prior to construction in accordance with Section 24-101 -*Permitting* of the City Code of Ordinances.

Sec. 24-25. Maintenance.

Sidewalks shall be maintained in good repair by the adjacent property owner. The owner of any lot or pieces of land within the corporate limits of the city shall be liable for all damages or injury occasioned by reason of the defective or dangerous condition of any sidewalk adjacent to said property.

- (1) The following requirements shall be used as thresholds for initiating sidewalk repair or replacement. Exceeding any threshold listed below shall require replacement or repair of the sidewalk.
 - a. Vertical faults. Vertical faults between panels or cracks in the sidewalk shall not exceed one-half inch (1/2").
 - b. Horizontal faults. Horizontal gaps shall be filled or the sidewalk replaced when the gap exceeds one-half inch for those parallel to the direction of travel and three-fourths inches (3/4") for gaps perpendicular to the direction of travel.
 - c. Spalling. Degradation of the sidewalk surface shall not exceed one-half inch depth on fifty percent (50%) or more of a 48 inches by 48 inches section of sidewalk.
 - d. Sidewalk material. All sidewalks shall be either Portland cement concrete or brick; all other materials shall be replaced.
 - e. Obstructions. Items such as curb stops, valve boxes, etc., shall not extend more than one-half inch (1/2") above or below the finished surface of the sidewalk.
 - f. Cross slope. Cross slope shall not be greater than 1:24 and the sidewalk shall not slope towards the property line side.

- g. Running slope. The running slope of the sidewalk outside any intersection ramps shall be no greater than 1:12.
- (2) *Notification of substandard sidewalk.* The property owner of record shall be sent a notice by certified mail or personally served. The notice shall include the total amount of sidewalk that is in violation of code, the code subsection being violated, and the time frame for sidewalk repair or replacement. If staff is unable to locate the property owner using certified mail or personally serve them the notice, the property shall be posted with a copy of the notice or placed in a newspaper of general circulation in the manner described above.
- (3) *Replacement time.* When directed by City Staff, property owners shall have three (3) months per 75 linear feet of sidewalk identified as substandard to replace said portions of sidewalk, unless directed by the City Council as outlined in Section 24-21 above. The replacement time shall begin after the property owner receives notification from the city or after the notice is posted on the property or in the local newspaper of general circulation. The city manager or designee may grant an extension not to exceed three months per 75 linear feet in cases of inclement weather, unless the property owner has been directed by the City Council to repair, replace, construct, or reconstruct as outlined in Section 24-21 above, in which case only the City Council may grant an extension.

Sec. 24-26. Failure to construct or maintain.

In the event that the owner of any lot, lots, or land, abutting on any street, avenue, or part thereof shall fail or refuse to construct, reconstruct, maintain or repair any sidewalk abutting the owner's lot, lots, or land, within the time and in the manner as directed and required herein after receiving due notice to do so, the city council may pass a resolution authorizing the city manager or designee to cause such sidewalk to be constructed, reconstructed, or repaired, and the cost be paid entirely by the property owner of record.

- (1) *Notice of construction.* The property owner shall be personally served or notified by certified mail of the resolution authorizing the city manager or designee to cause such sidewalk to be constructed, reconstructed, or repaired, and that the cost of said work shall be paid entirely by the owner. If staff is unable to notify the property owner using certified mail, the subject property shall be posted with a copy of the notice for no fewer than 14 days, or placed as notice in the local newspaper at least twice, with publishing dates at least one week apart.
- (2) *Construction.* Fourteen (14) days after the property owner's receipt of the notice or fourteen (14) days after the property is initially posted on the property or in the local newspaper and upon a four-fifths vote of the council in the affirmative requiring construction of sidewalk, the city manager or designee shall cause such sidewalk to be constructed or reconstructed to city standards and upon completion of the sidewalk shall issue an invoice to the property owner payable in two months.
- (3) *Nonpayment.* If the cost of the work is unpaid for two months after such work is completed, the city council may assess the cost of sidewalk construction, reconstruction, or repair against the property by way of assessing it against the property.

Sec. 24-27. Assessment

- (1) *Notice of assessment.* Fourteen days before levying any assessment against the subject property, the city council shall:
 - a. Publish in a newspaper of general circulation a notice of the intent to levy an assessment on the subject property; the notice shall state at a minimum the assessment amount, the purpose, the date of the completion of the work, the legal description, and the address of the subject property.
 - b. Post a copy of the same notice on the subject property.
 - c. Personally serve or send a copy of the notice by means of certified mail to the last known address of the property owner of record. The last known address shall be that address listed on the current tax rolls at the time such notice was first published.
- (2) *Special Assessment.* All assessments made as referred to herein shall be made and assessed in the following manner: Such assessments shall be made by the city council at any meeting by a resolution fixing the costs of the construction or repair of such work along the lot adjacent thereto as a special assessment thereon, the amount charged against the same, which, with the vote thereon, by “yeas” and “nays” shall be spread at length upon the minutes; and notice of the time of holding such meeting and the purpose for which it is to be held shall be published in a newspaper published in and of general circulation in the city at least fourteen (14) days before the same shall be held, and all such assessments shall be known as “special assessments for improvements” and with the cost of notice shall be levied and collected as a special tax, in addition to the taxes for general revenue purposes, subject to the same penalties and collected in like manner as other city taxes, but that such special assessments shall draw interest at a rate not to exceed the rate of interest specified in Section 45-104.01 R.R.S. Neb., as such may from time to time be adjusted by the Legislature; and the same shall be certified to the County Clerk at the same time as the next certification for general revenue purposes.
- (3) *Filing of lien.* Fourteen days after the notice is posted and the City Council has voted in the affirmative to make a special assessment for improvements against a property where improvements have been made by the city, the city shall file a lien at the Box Butte County Clerk's office against the property adjacent to which the sidewalk was installed.

Sec. 24-28. Snow removal.

- (1) *Removal.* It shall be the duty of the owner or occupant of every lot or parcel adjacent to a city sidewalk to clean and remove all snow, slush, and ice therefrom within 24 hours after such snow, slush, or ice has fallen, drifted, or accumulated thereon.
- (2) *Extent:* Removal shall include the entire width and length of the city sidewalk up to the centerline of any adjacent alley, and the portion of sidewalk extending into a street intersection.

- (3) Removal Location. Snow, slush, or ice shall not be moved from any lot, driveway, or adjacent sidewalk into the city street, alley, or onto any neighboring lot, nor shall any snow, slush, or ice be placed in the "sight vision triangle" or on any lot, in such a manner that may interfere with the regular flow of traffic or vision clearance of the roadway as determined by the city manager or designee. Such an offense of any part of this section shall be considered a municipal code violation and may be punishable by a \$100 fine per occurrence. In locations within a central business district zoning designation, where the building adjacent to the city sidewalk is constructed to less than a five foot front or side street setback, snow may be pushed into the street from the city sidewalk provided it is placed there no later than 12 hours after any snow, slush, or ice has fallen, drifted, or accumulated thereon.
- (4) Failure to remove. If, after 24 hours, the lot or parcel owner or occupant has failed to remove any snow, slush, or ice as set out herein, the city manager or designee shall post a notice on the property adjacent to the sidewalk or serve the owner or occupant with a notice requiring the removal of any snow, slush, or ice within 24 hours of the notice posting or their receipt of said served notice. The city manager or designee may cause the sidewalk to be cleared by hiring a contractor or by city employees should the owner fail to comply, with the notice.
- (5) Recovering costs. The city manager shall bill the property owner for all costs incurred clearing the sidewalk. The property owner shall have no more than sixty days to pay their removal costs in full to the city. After nonpayment the city manager may:
- (a) Levy an assessment against such property in accordance with the procedures set forth in section 24-26 (d); or
 - (b) Recover such costs in a civil action.

Sec. 24-29. Liability and damages.

The owner of the lot, lots, or land shall be liable for all damages or injury occasioned by reason of the defective or dangerous condition of any sidewalk abutting said property

Secs. 24-30—24-40. Reserved.

March 4, 2025

SECTION 2. All ordinances, parts of ordinances, resolutions, and policies of the City of Alliance in conflict with this ordinance are hereby repealed.

SECTION 3. This ordinance shall be in full force and effect from and after its approval, passage, and publication according to law.

Councilman Weisgerber felt this was not the time to have this dropped on Council without more time to review.

A motion was made by Mayor McGhehey, seconded by Councilman Liptack to table Ordinance No. 2998 until further notice.

Roll call vote with the following results:

Voting Aye: Weisgerber, Mashburn, Liptack and McGhehey.

Voting Nay: Turman.

Motion carried.

- The last matter before Council was Board Appointment.

A motion was made by Mayor McGhehey, seconded by Councilman Liptack to appoint Matthew Mashburn to serve on the Community Redevelopment Authority with his term ending January 31, 2028. Which follows in its entirety:

Roll call vote with the following results:

Voting Aye: Turman, Weisgerber, Liptack and McGhehey.

Voting Nay: None.

Abstaining: Mashburn.

Motion carried.

The Alliance City Council adjourned the March 4, 2025 City Council Meeting at 7:36 p.m.

March 4, 2025

(SEAL)

John McGhehey, Mayor

Shelbi C. Pitt, City Clerk

Complete minutes of the Alliance City Council may be viewed by the public during regular work hours at the City Clerk's Office, 324 Laramie Avenue, Alliance, Nebraska

PAYROLL COSTS TO BE REPORTED TO COUNCIL

PAY DATE: 3/7/2025

GROSS PAYROLL

\$ 251,136.24

(GET FROM SINGLE LINE SUMMARY REPORT)

EMPLOYER COSTS

(GET FROM BENEFITS REGISTER REPORT)

FICA	\$ 14,332.17
MEDICARE	\$ 3,580.93
POLICE PENSION - PRINCIPAL	\$ 3,094.88
FIRE PENSION - PRINCIPAL	\$ 2,163.18
GENERAL PENSION - PRINCIPAL	\$ 8,466.48
MISSION SQUARE PENSION	\$ 327.88
H S A SANDHILLS STATE BANK	\$ 7,140.00
HEALTH/LIFE INSURANCE - HEALTH FUND	\$ 96,600.00
TOTAL BENEFITS	\$ 135,705.52

TOTAL PAYROLL COSTS

\$ 386,841.76

CITY CLERK - SHELBI PITT

Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

[Report].Invoice Number = {<>} "757382" {AND} {<>} "151267"

[Report].Invoice Number = {OR} {IS NULL}

GL Account and Title Vendor Name	Segment Fund Description	Segment Under Dept Invoice Number	Segment Department Invoice Date	Net Invoice Amount	Date Paid
General Fund					
01-0000-03346 Clearing	General Fund				
FIRSTBANK CARD	STEPHANIE/BOARD FOUNDATION	O'CONNOR 02	03/10/2025	111.61	
Total :				111.61	
Total :				111.61	
01-10-10-42-294 Conferences, Cont Education	General Fund	City Council	City Council		
MARRIOTT - OMAHA	CONFERENCE	10774	02/25/2025	418.00	
01-10-10-42-294 Conferences, Cont Education	General Fund	City Council	City Council		
MARRIOTT - OMAHA	CONFERENCE	10772	02/25/2025	418.00	
01-10-10-42-294 Conferences, Cont Education	General Fund	City Council	City Council		
MARRIOTT - OMAHA	CONFERENCE	10773	02/25/2025	445.00	
01-10-10-42-294 Conferences, Cont Education	General Fund	City Council	City Council		
MARRIOTT - OMAHA	CONFERENCE	10771	02/25/2025	445.00	
Total City Council:				1,726.00	
Total City Council:				1,726.00	
01-11-11-44-436 Mail, Delivery Services	General Fund	City Administration	City Administration		
QUADIENT FINANCE USA INC	CITY MANAGER	757374	02/28/2025	12.42	
01-11-11-44-451 Telephone Line Expense	General Fund	City Administration	City Administration		
ALLO COMMUNICATIONS LLC	308-762-5400 CITY MANAGER	757359	02/24/2025	42.15	
01-11-11-44-451 Telephone Line Expense	General Fund	City Administration	City Administration		
CLEARFLY COMMUNICATIONS	308-313-2061 CITY MANAGER	INV692651	02/01/2025	30.58	
01-11-11-44-451 Telephone Line Expense	General Fund	City Administration	City Administration		
CLEARFLY COMMUNICATIONS	308-313-2064 CITY MANAGER	INV692651	02/01/2025	30.57	
01-11-11-45-511 Office Supplies	General Fund	City Administration	City Administration		
NEBRASKA TOTAL OFFICE	OFFICE SUPPLIES	0127880-001	02/26/2025	78.38	
01-11-11-45-511 Office Supplies	General Fund	City Administration	City Administration		
NEBRASKA TOTAL OFFICE	OFFICE SUPPLIES	0127824-001	02/21/2025	29.14	
01-11-11-45-513 Copy Machine Supplies	General Fund	City Administration	City Administration		
COPIER CONNECTION, INC.	COPIER CONTRACT	30942	02/27/2025	115.00	
Total City Administration:				338.24	
Total City Administration:				338.24	
01-31-31-42-294 Conferences, Cont Education	General Fund	Police Administration	Police Department		
FIRSTBANK CARD	MEALS	LADUKE 02/25	02/12/2025	223.87	
01-31-31-42-294 Conferences, Cont Education	General Fund	Police Administration	Police Department		
FIRSTBANK CARD	LODGING	LEAVITT 02/25	03/07/2025	141.07	
01-31-31-42-294 Conferences, Cont Education	General Fund	Police Administration	Police Department		
FIRSTBANK CARD	LODGING	LADUKE 02/25	02/12/2025	130.41	
01-31-31-42-294 Conferences, Cont Education	General Fund	Police Administration	Police Department		
FIRSTBANK CARD	MEALS	NORRIS 02/25	03/06/2025	61.15	
01-31-31-43-335 Other Technical Services	General Fund	Police Administration	Police Department		
FIRSTBANK CARD	ADOBE SUBSCRIPTION	KAYE 02/25	03/05/2025	32.09	

GL Account and Title Vendor Name	Segment Fund Description	Segment Under Dept Invoice Number	Segment Department Invoice Date	Net Invoice Amount	Date Paid
01-31-31-43-373 Contract Custodial Services	General Fund	Police Administration	Police Department		
HP CLEANING AND SEWING	ANNEX CLEANING	030525PD	03/05/2025	196.00	
01-31-31-44-433 Other Advertising Services	General Fund	Police Administration	Police Department		
ALLIANCE TIMES HERALD	SUBSCRIPTION	151264	03/10/2025	45.00	
01-31-31-44-441 Electricity	General Fund	Police Administration	Police Department		
COA UTILITIES	ELECTRIC	UTILITIES 03/1	03/11/2025	87.24	
01-31-31-44-442 Water-Sewer	General Fund	Police Administration	Police Department		
COA UTILITIES	WATER / SEWER	UTILITIES 03/1	03/11/2025	3.52	
01-31-31-44-443 Refuse	General Fund	Police Administration	Police Department		
COA UTILITIES	REFUSE	UTILITIES 03/1	03/11/2025	25.36	
01-31-31-44-483 NRCNTSVC-Building Public Wrks	General Fund	Police Administration	Police Department		
CULLIGAN WATER CONDITIONING	RO RENTAL	151262	02/25/2025	23.95	
01-31-31-45-511 Office Supplies	General Fund	Police Administration	Police Department		
FIRSTBANK CARD	CLEANING SUPPLIES	GERTH 02/25	03/06/2025	10.25	
01-31-31-45-511 Office Supplies	General Fund	Police Administration	Police Department		
FIRSTBANK CARD	CLEANING SUPPLIES	GERTH 02/25	03/06/2025	16.85	
01-31-31-45-531 Uniforms	General Fund	Police Administration	Police Department		
FIRSTBANK CARD	UNIFORMS	LEAVITT 02/25	03/07/2025	35.49	
01-31-31-45-551 Fuel,Oil,Lube-Veh,Mach,Equip	General Fund	Police Administration	Police Department		
VOYAGER FLEET SYSTEMS INC	POLICE ADMIN	757377	03/01/2025	56.88	
Total Police Administration:				1,089.13	
01-31-32-42-294 Conferences, Cont Education	General Fund	Police Operations	Police Department		
FIRSTBANK CARD	MEALS	GRUMBLES 02	03/09/2025	528.74	
01-31-32-42-294 Conferences, Cont Education	General Fund	Police Operations	Police Department		
NE LAW ENFORCEMENT TRAINING	LODGING	14860	02/28/2025	75.00	
01-31-32-42-294 Conferences, Cont Education	General Fund	Police Operations	Police Department		
BENCHMARK GOVERNMENT SOLU	FOOD SERVICE	21554	03/03/2025	17.90	
01-31-32-42-294 Conferences, Cont Education	General Fund	Police Operations	Police Department		
MICHAEL GOMEZ	MEALS REIMBURSEMENT	151265	02/05/2025	44.43	
01-31-32-43-373 Contract Custodial Services	General Fund	Police Operations	Police Department		
HP CLEANING AND SEWING	OPS CLEANING	030525PD	03/05/2025	1,204.00	
01-31-32-43-379 Other Contract Operating Svcs	General Fund	Police Operations	Police Department		
AS CENTRAL SERVICES	MARCH LICENSES	1467358	02/19/2025	1,066.25	
01-31-32-43-379 Other Contract Operating Svcs	General Fund	Police Operations	Police Department		
VERSATERM PUBLIC SAFETY US I	body camera software	INV41-00114	03/04/2025	7,230.60	
01-31-32-44-436 Mail, Delivery Services	General Fund	Police Operations	Police Department		
FIRSTBANK CARD	MAILING	LOPER 02/25	03/06/2025	18.85	
01-31-32-44-441 Electricity	General Fund	Police Operations	Police Department		
COA UTILITIES	ELECTRIC	UTILITIES 03/0	03/06/2025	27.50	03/06/2025
01-31-32-44-456 Cellular Telephone Expense	General Fund	Police Operations	Police Department		
FIRSTNET	CELL PHONE POLICE	287306230913	03/03/2025	2,124.15	
01-31-32-44-464 PMCNTSVC-Vehicle Repair	General Fund	Police Operations	Police Department		
PRESSURE PALACE	APD FLEET WASHES	43	03/02/2025	90.95	
01-31-32-44-482 NRCNTSVC-Vehicle Repair Mtc	General Fund	Police Operations	Police Department		
ALLIANCE MOTORS UNLIMITED, IN	UNIT #113 SERVICE	71040	02/21/2025	324.51	
01-31-32-44-482 NRCNTSVC-Vehicle Repair Mtc	General Fund	Police Operations	Police Department		
ALLIANCE MOTORS UNLIMITED, IN	OIL CHANGE	71138	03/03/2025	95.00	
01-31-32-44-482 NRCNTSVC-Vehicle Repair Mtc	General Fund	Police Operations	Police Department		
ALLIANCE MOTORS UNLIMITED, IN	IMPOUND TOW	71132	03/03/2025	250.00	
01-31-32-44-482 NRCNTSVC-Vehicle Repair Mtc	General Fund	Police Operations	Police Department		
ALLIANCE MOTORS UNLIMITED, IN	IMPOUND TOW	71097	02/25/2025	225.00	
01-31-32-44-482 NRCNTSVC-Vehicle Repair Mtc	General Fund	Police Operations	Police Department		
RED BEARD GARAGE	#106 SERVICE	11717	02/28/2025	172.13	
01-31-32-44-482 NRCNTSVC-Vehicle Repair Mtc	General Fund	Police Operations	Police Department		
RED BEARD GARAGE	APD TOWS	11564	02/03/2025	225.00	

GL Account and Title Vendor Name	Segment Fund Description	Segment Under Dept Invoice Number	Segment Department Invoice Date	Net Invoice Amount	Date Paid
01-31-32-44-486 NRCNTSVC-Veh, Equip, Tire Rep	General Fund	Police Operations	Police Department		
WESTCO	TIRES	167008	02/22/2025	764.00	
01-31-32-45-531 Uniforms	General Fund	Police Operations	Police Department		
AMAZON CAPITAL SERVICES	UNIFORMS	1QT3-XGPL-L	02/27/2025	64.99	
01-31-32-45-531 Uniforms	General Fund	Police Operations	Police Department		
KINSCO LLC	UNIFORMS	10275-1	03/05/2025	149.98	
01-31-32-45-541 Office Furniture, Equipment	General Fund	Police Operations	Police Department		
FIRSTBANK CARD	UNIFORMS	DAHLBERG 02	03/07/2025	238.23	
01-31-32-45-544 Small Tools, Equipment	General Fund	Police Operations	Police Department		
FIRSTBANK CARD	CLEANING SUPPLIES	GRUMBLES 02	03/09/2025	2.14	
01-31-32-45-544 Small Tools, Equipment	General Fund	Police Operations	Police Department		
AMAZON CAPITAL SERVICES	CAR SEAT COVERS/MIC	1G9F-7TFP-Q	02/28/2025	184.84	
01-31-32-45-544 Small Tools, Equipment	General Fund	Police Operations	Police Department		
NEBRASKA TOTAL OFFICE	OFFICE SUPPLIES	0127919-001	03/03/2025	25.24	
01-31-32-45-544 Small Tools, Equipment	General Fund	Police Operations	Police Department		
DARREN'S CARQUEST AUTO PART	PARTS	2723-506179	02/25/2025	28.44	
01-31-32-45-544 Small Tools, Equipment	General Fund	Police Operations	Police Department		
O'REILLY AUTO PARTS	PARTS	6010-227105	02/16/2025	38.00	
01-31-32-45-551 Fuel,Oil,Lube-Veh,Mach,Equip	General Fund	Police Operations	Police Department		
FIRSTBANK CARD	FUEL	DAHLBERG 02	03/07/2025	32.87	
01-31-32-45-551 Fuel,Oil,Lube-Veh,Mach,Equip	General Fund	Police Operations	Police Department		
VOYAGER FLEET SYSTEMS INC	POLICE OPS	757377	03/01/2025	2,965.07	
01-31-32-45-563 Cleaning Supplies	General Fund	Police Operations	Police Department		
IDEAL LINEN INC	MOPS/MATS/TOWELS	11258815	02/11/2025	36.68	
01-31-32-45-563 Cleaning Supplies	General Fund	Police Operations	Police Department		
IDEAL LINEN INC	MOPS/MATS/TOWELS	11260692	02/25/2025	36.68	
Total Police Operations:				18,287.17	
01-31-33-42-294 Conferences, Cont Education	General Fund	Police Support Services	Police Department		
FIRSTBANK CARD	APCO CERTIFICATION COURSE	GERTH 02/25	03/06/2025	920.00	
01-31-33-44-434 Contract Printing Expense	General Fund	Police Support Services	Police Department		
COPIER CONNECTION, INC.	FAX BOARD	30908	02/24/2025	377.00	
01-31-33-44-436 Mail, Delivery Services	General Fund	Police Support Services	Police Department		
QUADIENT FINANCE USA INC	POLICE	757374	02/28/2025	.69	
01-31-33-44-441 Electricity	General Fund	Police Support Services	Police Department		
BOX BUTTE COUNTY SHERIFF	APD ELECTRIC	151261	03/10/2025	806.65	
01-31-33-44-442 Water-Sewer	General Fund	Police Support Services	Police Department		
BOX BUTTE COUNTY SHERIFF	APD WATER/SEWER	151261	03/10/2025	60.82	
01-31-33-44-443 Refuse	General Fund	Police Support Services	Police Department		
BOX BUTTE COUNTY SHERIFF	APD REFUSE	151261	03/10/2025	75.66	
01-31-33-44-444 Natural Gas	General Fund	Police Support Services	Police Department		
BOX BUTTE COUNTY SHERIFF	APD NATURAL GAS	151260	03/10/2025	316.39	
01-31-33-44-451 Telephone Line Expense	General Fund	Police Support Services	Police Department		
QWEST - SEATTLE	333845094	151263	02/25/2025	778.48	
01-31-33-45-513 Copy Machine Supplies	General Fund	Police Support Services	Police Department		
AMAZON CAPITAL SERVICES	TONER	13TG-VR4W-P	02/28/2025	40.07	
Total Police Support Services:				3,375.76	
01-31-34-43-341 Medical Services	General Fund	Animal Control	Police Department		
ALLIANCE ANIMAL CLINIC	OFFICE CALL	601620	02/07/2025	73.13	
01-31-34-43-341 Medical Services	General Fund	Animal Control	Police Department		
ALLIANCE ANIMAL CLINIC	OFFICE CALL	601760	02/11/2025	437.74	
01-31-34-44-441 Electricity	General Fund	Animal Control	Police Department		
COA UTILITIES	ELECTRIC	UTILITIES 03/0	03/06/2025	655.07	03/06/2025

GL Account and Title Vendor Name	Segment Fund Description	Segment Under Dept Invoice Number	Segment Department Invoice Date	Net Invoice Amount	Date Paid
01-31-34-44-442 Water-Sewer	General Fund	Animal Control	Police Department		
COA UTILITIES	WATER / SEWER	UTILITIES 03/0	03/06/2025	3.52	03/06/2025
01-31-34-44-443 Refuse	General Fund	Animal Control	Police Department		
COA UTILITIES	REFUSE	UTILITIES 03/0	03/06/2025	25.36	03/06/2025
01-31-34-44-451 Telephone Line Expense	General Fund	Animal Control	Police Department		
ALLO COMMUNICATIONS LLC	308-762-1761 ANIMAL SHELTER	757359	02/24/2025	37.25	
01-31-34-44-457 Internet Operating Expense	General Fund	Animal Control	Police Department		
ALLO COMMUNICATIONS LLC	123-761-2506 INTERNET ANIMAL SH	757359	02/24/2025	54.00	
01-31-34-45-544 Small Tools, Equipment	General Fund	Animal Control	Police Department		
CARTER'S HOME HARDWARE & AP	SMALL TOOLS/EQUIP	27779/1	02/11/2025	13.48	
01-31-34-45-544 Small Tools, Equipment	General Fund	Animal Control	Police Department		
CARTER'S HOME HARDWARE & AP	SMALL TOOLS/EQUIP	27995/1	03/04/2025	76.99	
01-31-34-45-551 Fuel,Oil,Lube-Veh,Mach,Equip	General Fund	Animal Control	Police Department		
VOYAGER FLEET SYSTEMS INC	ANIMAL CONTROL	757377	03/01/2025	167.43	
Total Animal Control:				1,543.97	
Total Police Department:				24,296.03	
01-37-37-42-238 Vol Firefighter Life Ins	General Fund	Firefighting	Fire Department		
VFIS BENEFITS DIVISION	BASIC COVERAGE	399498130	03/02/2025	380.00	
01-37-37-44-423 Database Subscriptions	General Fund	Firefighting	Fire Department		
ESO SOLUTIONS INC	SUBSCRIPTON	ESO-163569	03/05/2025	419.06	
01-37-37-44-434 Contract Printing Expense	General Fund	Firefighting	Fire Department		
ALLIANCE TIMES HERALD	SUBSCRIPTION	757358	03/03/2025	45.00	
01-37-37-44-441 Electricity	General Fund	Firefighting	Fire Department		
COA UTILITIES	ELECTRIC	UTILITIES 03/0	03/06/2025	56.77	03/06/2025
01-37-37-44-442 Water-Sewer	General Fund	Firefighting	Fire Department		
COA UTILITIES	WATER / SEWER	UTILITIES 03/0	03/06/2025	29.30	03/06/2025
01-37-37-44-443 Refuse	General Fund	Firefighting	Fire Department		
COA UTILITIES	REFUSE	UTILITIES 03/0	03/06/2025	19.02	03/06/2025
01-37-37-44-451 Telephone Line Expense	General Fund	Firefighting	Fire Department		
ALLO COMMUNICATIONS LLC	308-762-2151 FIRE HALL	757359	02/24/2025	81.84	
01-37-37-44-451 Telephone Line Expense	General Fund	Firefighting	Fire Department		
CHARTER COMMUNICATIONS	176247201	176247201021	02/14/2025	55.10	
01-37-37-44-451 Telephone Line Expense	General Fund	Firefighting	Fire Department		
CLEARFLY COMMUNICATIONS	308-313-2069 FIRE	INV692651	02/01/2025	30.55	
01-37-37-44-451 Telephone Line Expense	General Fund	Firefighting	Fire Department		
CLEARFLY COMMUNICATIONS	308-313-2070 FIRE	INV692651	02/01/2025	30.57	
01-37-37-44-451 Telephone Line Expense	General Fund	Firefighting	Fire Department		
CLEARFLY COMMUNICATIONS	308-313-2077 FIRE	INV692651	02/01/2025	4.59	
01-37-37-44-456 Cellular Telephone Expense	General Fund	Firefighting	Fire Department		
FIRSTNET	CELL PHONE FIRE	287306230913	03/03/2025	131.56	
01-37-37-44-479 CNTSVC Other	General Fund	Firefighting	Fire Department		
IDEAL LINEN INC	MOPS/MATS/TOWELS	11257410	01/30/2025	44.72	
01-37-37-44-479 CNTSVC Other	General Fund	Firefighting	Fire Department		
IDEAL LINEN INC	MOPS/MATS	11259284	02/13/2025	44.72	
01-37-37-44-479 CNTSVC Other	General Fund	Firefighting	Fire Department		
IDEAL LINEN INC	MOPS/MATS/TOWELS	11261179	02/27/2025	44.72	
01-37-37-44-479 CNTSVC Other	General Fund	Firefighting	Fire Department		
IDEAL LINEN INC	MOPS/MATS/TOWELS	11253631	01/02/2025	44.72	
01-37-37-44-483 NRCNTSVC-Building Public Wrks	General Fund	Firefighting	Fire Department		
CULLIGAN WATER CONDITIONING	SALT DELIVERY	757361	02/25/2025	143.40	
01-37-37-45-551 Fuel,Oil,Lube-Veh,Mach,Equip	General Fund	Firefighting	Fire Department		
VOYAGER FLEET SYSTEMS INC	FIRE	757377	03/01/2025	57.04	

GL Account and Title Vendor Name	Segment Fund Description	Segment Under Dept Invoice Number	Segment Department Invoice Date	Net Invoice Amount	Date Paid
Total Firefighting:				1,662.68	
01-37-38-42-294 Conferences, Cont Education	General Fund	Ambulance	Fire Department		
KELLY MILDEBRANDT	EMT CORE CLASS	411B	08/14/2024	575.38	
01-37-38-43-375 EMS Billing Services	General Fund	Ambulance	Fire Department		
QUICK MED CLAIMS LLC	EMS BILLING SERVICES	INV40852	02/28/2025	2,531.63	
01-37-38-44-456 Cellular Telephone Expense	General Fund	Ambulance	Fire Department		
FIRSTNET	CELL PHONE EMS	287306230913	03/03/2025	131.56	
01-37-38-45-521 Medical Supplies	General Fund	Ambulance	Fire Department		
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	85672678	02/24/2025	47.57	
01-37-38-45-521 Medical Supplies	General Fund	Ambulance	Fire Department		
ZOLL MEDICAL CORPORATION	THERMAL PAPER	4146317	02/24/2025	37.35	
01-37-38-45-551 Fuel,Oil,Lube-Veh,Mach,Equip	General Fund	Ambulance	Fire Department		
VOYAGER FLEET SYSTEMS INC	AMBULANCE	757377	03/01/2025	147.38	
Total Ambulance:				3,470.87	
Total Fire Department:				5,133.55	
01-41-44-44-441 Electricity - Facility Maint	General Fund	Facility Maintenance	Public Works		
COA UTILITIES	ELECTRIC	UTILITIES 03/0	03/06/2025	116.82	03/06/2025
01-41-44-44-456 Cellular Telephone Expense	General Fund	Facility Maintenance	Public Works		
FIRSTNET	CELL PHONE PUBLIC FAC	287306230913	03/03/2025	46.43	
01-41-44-45-526 Other Supplies	General Fund	Facility Maintenance	Public Works		
CITY OF ALLIANCE	LANDFILL	757360	02/28/2025	17.97	
01-41-44-45-551 Fuel,Oil,Lube-Veh,Mach,Equip	General Fund	Facility Maintenance	Public Works		
VOYAGER FLEET SYSTEMS INC	FUEL	757377	03/01/2025	135.66	
Total Facility Maintenance:				316.88	
01-41-46-43-373 Contract Custodial Services	General Fund	Municipal Building	Public Works		
MELISA BRASS	JANITORIAL SERVICES	338621	02/20/2025	3,326.67	02/27/2025
01-41-46-44-441 Electricity	General Fund	Municipal Building	Public Works		
COA UTILITIES	ELECTRIC	UTILITIES 03/0	03/06/2025	3,815.01	03/06/2025
01-41-46-44-442 Water-Sewer	General Fund	Municipal Building	Public Works		
COA UTILITIES	WATER / SEWER	UTILITIES 03/0	03/06/2025	4.38-	03/06/2025
01-41-46-44-443 Refuse	General Fund	Municipal Building	Public Works		
COA UTILITIES	REFUSE	UTILITIES 03/0	03/06/2025	25.36	03/06/2025
01-41-46-44-451 Telephone Line Expense	General Fund	Municipal Building	Public Works		
ALLO COMMUNICATIONS LLC	308-762-5400 MUNICIPAL BUILDING	757359	02/24/2025	12.05	
01-41-46-44-451 Telephone Line Expense	General Fund	Municipal Building	Public Works		
CLEARFLY COMMUNICATIONS	5400	INV692651	02/01/2025	4.61	
Total Municipal Building:				7,179.32	
Total Public Works:				7,496.20	
01-61-60-44-436 Mail, Delivery Services	General Fund	Community Development	Community Develop		
QUADIENT FINANCE USA INC	COMM DEV	757374	02/28/2025	108.89	
01-61-60-44-451 Telephone Line Expense	General Fund	Community Development	Community Develop		
ALLO COMMUNICATIONS LLC	308-762-5400 BUILDING AND ZONIN	757359	02/24/2025	18.07	
01-61-60-44-451 Telephone Line Expense	General Fund	Community Development	Community Develop		
CLEARFLY COMMUNICATIONS	308-313-2068 BUILDING & ZONING	INV692651	02/01/2025	30.57	
01-61-60-44-451 Telephone Line Expense	General Fund	Community Development	Community Develop		
CLEARFLY COMMUNICATIONS	308-313-2067 COMMUNITY DEVELO	INV692651	02/01/2025	30.55	

GL Account and Title Vendor Name	Segment Fund Description	Segment Under Dept Invoice Number	Segment Department Invoice Date	Net Invoice Amount	Date Paid
01-61-60-44-451 Telephone Line Expense	General Fund	Community Development	Community Develop		
CLEARFLY COMMUNICATIONS	308-313-2062 BUILDING & ZONING	INV692651	02/01/2025	4.60	
01-61-60-44-456 Cellular Telephone Expense	General Fund	Community Development	Community Develop		
FIRSTNET	CELL PHONE NA	287306230913	03/03/2025	46.43	
01-61-60-44-456 Cellular Telephone Expense	General Fund	Community Development	Community Develop		
FIRSTNET	CELL PHONE C & D	287306230913	03/03/2025	102.96	
01-61-60-45-526 Other Supplies	General Fund	Community Development	Community Develop		
NEBRASKA TOTAL OFFICE	NAMEPLATES	0127932-001	03/04/2025	65.55	
Total Community Development:				407.62	
01-61-62-45-551 Fuel,Oil,Lube-Veh,Mach,Equip	General Fund	Code Enforcement	Community Develop		
VOYAGER FLEET SYSTEMS INC	FUEL	757377	03/01/2025	60.05	
Total Code Enforcement:				60.05	
01-61-63-44-436 Mail, Delivery Services	General Fund	Nuisance Abatement	Community Develop		
QUADIENT FINANCE USA INC	CODE ENF	757374	02/28/2025	27.60	
01-61-63-44-451 Telephone Line Expense	General Fund	Nuisance Abatement	Community Develop		
CLEARFLY COMMUNICATIONS	308-313-2080 CODE ENFORCEMEN	INV692651	02/01/2025	30.57	
01-61-63-45-551 Fuel,Oil,Lube-Veh,Mach,Equip	General Fund	Nuisance Abatement	Community Develop		
VOYAGER FLEET SYSTEMS INC	FUEL	757377	03/01/2025	50.76	
Total Nuisance Abatement:				108.93	
Total Community Development:				576.60	
01-71-71-42-294 Conferences, Cont Education	General Fund	Parks	Cultural and Leisure		
FIRSTBANK CARD	REGISTRATION	BROWN 02/25	03/03/2025	190.00	
01-71-71-44-412 Machine, Equipment Rent	General Fund	Parks	Cultural and Leisure		
CULLIGAN WATER CONDITIONING	SALT AND WATER	757364	02/25/2025	23.90	
01-71-71-44-441 Electricity	General Fund	Parks	Cultural and Leisure		
COA UTILITIES	ELECTRIC	UTILITIES 03/0	03/06/2025	965.80	03/06/2025
01-71-71-44-441 Electricity	General Fund	Parks	Cultural and Leisure		
COA UTILITIES	ELECTRIC	UTILITIES 03/1	03/11/2025	952.10	
01-71-71-44-442 Water-Sewer	General Fund	Parks	Cultural and Leisure		
COA UTILITIES	WATER / SEWER	UTILITIES 03/0	03/06/2025	903.58	03/06/2025
01-71-71-44-442 Water-Sewer	General Fund	Parks	Cultural and Leisure		
COA UTILITIES	WATER / SEWER	UTILITIES 03/1	03/11/2025	10.56	
01-71-71-44-442 Water-Sewer	General Fund	Parks	Cultural and Leisure		
COA UTILITIES	WATER / SEWER	UTILITIES 03/1	03/11/2025	943.92-	
01-71-71-44-443 Refuse	General Fund	Parks	Cultural and Leisure		
COA UTILITIES	REFUSE	UTILITIES 03/0	03/06/2025	190.67	03/06/2025
01-71-71-44-443 Refuse	General Fund	Parks	Cultural and Leisure		
COA UTILITIES	REFUSE	UTILITIES 03/1	03/11/2025	252.22	
01-71-71-44-451 Telephone Line Expense	General Fund	Parks	Cultural and Leisure		
CLEARFLY COMMUNICATIONS	308-313-2074 PARKS GARAGE	INV692651	02/01/2025	30.56	
01-71-71-44-451 Telephone Line Expense	General Fund	Parks	Cultural and Leisure		
CLEARFLY COMMUNICATIONS	308-313-2078 PARKS	INV692651	02/01/2025	30.57	
01-71-71-45-531 Uniforms	General Fund	Parks	Cultural and Leisure		
FARM PLAN	UNIFORMS	51404240	02/20/2025	164.99	
01-71-71-45-544 Small Tools, Equipment	General Fund	Parks	Cultural and Leisure		
FARM PLAN	SMALL TOOLS	51404530	02/21/2025	64.75	
01-71-71-45-544 Small Tools, Equipment	General Fund	Parks	Cultural and Leisure		
FARM PLAN	SMALL TOOLS	51405994	02/25/2025	35.98	
01-71-71-45-544 Small Tools, Equipment	General Fund	Parks	Cultural and Leisure		
FARM PLAN	SMALL TOOLS	51408247	03/04/2025	6.99	

GL Account and Title Vendor Name	Segment Fund Description	Segment Under Dept Invoice Number	Segment Department Invoice Date	Net Invoice Amount	Date Paid
01-71-71-45-544 Small Tools, Equipment	General Fund	Parks	Cultural and Leisure		
FARM PLAN	CHAINSAW	51404530	02/21/2025	75.23	
01-71-71-45-544 Small Tools, Equipment	General Fund	Parks	Cultural and Leisure		
FARM PLAN	SMALL TOOLS	51407295	03/01/2025	57.97	
01-71-71-45-544 Small Tools, Equipment	General Fund	Parks	Cultural and Leisure		
FIRSTBANK CARD	SNOW PLOW	BROWN 02/25	03/10/2025	4,179.95	
01-71-71-45-551 Fuel,Oil,Lube-Veh,Mach,Equip	General Fund	Parks	Cultural and Leisure		
VOYAGER FLEET SYSTEMS INC	FLEET FUEL	757377	03/01/2025	183.57	
01-71-71-45-556 Parts-Vehicle, Mach, Equip	General Fund	Parks	Cultural and Leisure		
BERNIES ACE HARDWARE	PARTS	314125	02/18/2025	1.25	
01-71-71-45-556 Parts-Vehicle, Mach, Equip	General Fund	Parks	Cultural and Leisure		
FARM PLAN	SEAT COVER	51408038	03/03/2025	12.58	
01-71-71-45-556 Parts-Vehicle, Mach, Equip	General Fund	Parks	Cultural and Leisure		
FARM PLAN	SEAT COVER	51404109	02/19/2025	14.99	
01-71-71-45-556 Parts-Vehicle, Mach, Equip	General Fund	Parks	Cultural and Leisure		
FIRSTBANK CARD	SNOW PLOW SHOE	BROWN 02/25	03/03/2025	173.98	
01-71-71-45-556 Parts-Vehicle, Mach, Equip	General Fund	Parks	Cultural and Leisure		
FIRSTBANK CARD	WIRING HARNESS	BROWN 02/25	03/03/2025	30.87	
01-71-71-45-556 Parts-Vehicle, Mach, Equip	General Fund	Parks	Cultural and Leisure		
DARREN'S CARQUEST AUTO PART	PARTS	2723-505705	02/18/2025	50.72	
01-71-71-45-556 Parts-Vehicle, Mach, Equip	General Fund	Parks	Cultural and Leisure		
DARREN'S CARQUEST AUTO PART	PARTS	2723-505703	02/18/2025	7.54	
01-71-71-45-556 Parts-Vehicle, Mach, Equip	General Fund	Parks	Cultural and Leisure		
DARREN'S CARQUEST AUTO PART	PARTS	2723-505935	02/21/2025	14.99	
01-71-71-46-675 Irrigation Material	General Fund	Parks	Cultural and Leisure		
BERNIES ACE HARDWARE	IRRIGATION MATERIALS	314610	02/28/2025	11.99	
01-71-71-46-675 Irrigation Material	General Fund	Parks	Cultural and Leisure		
BERNIES ACE HARDWARE	IRRIGATION MATERIALS	314760	03/03/2025	30.36	
01-71-71-46-675 Irrigation Material	General Fund	Parks	Cultural and Leisure		
BERNIES ACE HARDWARE	IRRIGATION MATERIALS	314609	02/28/2025	19.97	
01-71-71-59-950 Capital Outlay-Mach, Equip	General Fund	Parks	Cultural and Leisure		
SANDBERG IMPLEMENT INC	KUBOTA WORK TRACTOR W/CAB	757376	01/09/2025	41,650.00	
Total Parks:				49,394.71	
01-71-72-43-373 Contract Custodial Services	General Fund	Senior Center	Cultural and Leisure		
LINDA L MUNDT	CUSTODIAL SERVICES	1119	03/06/2025	108.00	
01-71-72-44-441 Electricity	General Fund	Senior Center	Cultural and Leisure		
COA UTILITIES	ELECTRIC	UTILITIES 03/1	03/11/2025	745.12	
01-71-72-44-442 Water-Sewer	General Fund	Senior Center	Cultural and Leisure		
COA UTILITIES	WATER / SEWER	UTILITIES 03/1	03/11/2025	27.48	
01-71-72-44-443 Refuse	General Fund	Senior Center	Cultural and Leisure		
COA UTILITIES	REFUSE	UTILITIES 03/1	03/11/2025	25.36	
01-71-72-44-451 Telephone Line Expense	General Fund	Senior Center	Cultural and Leisure		
ALLO COMMUNICATIONS LLC	308-762-1293 INTERNET	757359	02/24/2025	36.42	
01-71-72-44-457 Internet Operating Expense	General Fund	Senior Center	Cultural and Leisure		
ALLO COMMUNICATIONS LLC	123-762-0099 INTERNET	SENIOR C 757359	02/24/2025	104.00	
01-71-72-44-483 NRCNTSVC-Building Public Wrks	General Fund	Senior Center	Cultural and Leisure		
PRESTO-X	PEST CONTROL	73426194	02/21/2025	96.80	
01-71-72-45-561 Bldg Maintenance Material	General Fund	Senior Center	Cultural and Leisure		
BERNIES ACE HARDWARE	PLUMBING/HEATING	313954	02/12/2025	3.00-	
01-71-72-45-561 Bldg Maintenance Material	General Fund	Senior Center	Cultural and Leisure		
BERNIES ACE HARDWARE	BUILDING MAINTENANCE	313951	02/12/2025	15.99	
Total Senior Center:				1,156.17	

GL Account and Title Vendor Name	Segment Fund Description	Segment Under Dept Invoice Number	Segment Department Invoice Date	Net Invoice Amount	Date Paid
01-71-74-44-441 Electricity	General Fund	Cemetery	Cultural and Leisure		
COA UTILITIES	ELECTRIC	UTILITIES 03/1	03/11/2025	815.41	
01-71-74-44-456 Cellular Telephone Expense	General Fund	Cemetery	Cultural and Leisure		
FIRSTNET	CELL PHONE C &LS	287306230913	03/03/2025	64.92	
01-71-74-44-479 CNTSVC Other	General Fund	Cemetery	Cultural and Leisure		
CULLIGAN WATER CONDITIONING	COOLER RENTAL	757365	02/25/2025	9.00	
01-71-74-45-526 Other Supplies	General Fund	Cemetery	Cultural and Leisure		
FARM PLAN	OTHER SUPPLIES	51403953	02/19/2025	53.98	
01-71-74-45-551 Fuel,Oil,Lube-Veh,Mach,Equip	General Fund	Cemetery	Cultural and Leisure		
VOYAGER FLEET SYSTEMS INC	FLEET FUEL	757377	03/01/2025	76.61	
Total Cemetery:				1,019.92	
01-71-75-44-441 Electricity	General Fund	Swimming Pool	Cultural and Leisure		
COA UTILITIES	ELECTRIC	UTILITIES 03/1	03/11/2025	108.75	
Total Swimming Pool:				108.75	
01-71-76-43-373 Contract Custodial Services	General Fund	Knight Museum	Cultural and Leisure		
A & J JANITORIAL LLC	JANITORIAL SERVICES	K2502	02/27/2025	940.00	
01-71-76-44-421 Membership Dues	General Fund	Knight Museum	Cultural and Leisure		
FIRSTBANK CARD	MUSEUM DUES	BROWN 02/25	03/10/2025	300.00	
01-71-76-44-421 Membership Dues	General Fund	Knight Museum	Cultural and Leisure		
FIRSTBANK CARD	MUSEUM DUES	BROWN 02/25	03/03/2025	250.00	
01-71-76-44-441 Electricity	General Fund	Knight Museum	Cultural and Leisure		
COA UTILITIES	ELECTRIC	UTILITIES 03/1	03/11/2025	5,634.59	
01-71-76-44-442 Water-Sewer	General Fund	Knight Museum	Cultural and Leisure		
COA UTILITIES	WATER / SEWER	UTILITIES 03/1	03/11/2025	8.78	
01-71-76-44-443 Refuse	General Fund	Knight Museum	Cultural and Leisure		
COA UTILITIES	REFUSE	UTILITIES 03/1	03/11/2025	126.11	
01-71-76-44-451 Telephone Line Expense	General Fund	Knight Museum	Cultural and Leisure		
ALLO COMMUNICATIONS LLC	308-761-1169 KNIGHT MUSEUM	757359	02/24/2025	69.85	
01-71-76-44-451 Telephone Line Expense	General Fund	Knight Museum	Cultural and Leisure		
CLEARFLY COMMUNICATIONS	308-313-2076 MUSEUM	INV692651	02/01/2025	30.57	
01-71-76-44-451 Telephone Line Expense	General Fund	Knight Museum	Cultural and Leisure		
CLEARFLY COMMUNICATIONS	2384	INV692651	02/01/2025	4.59	
01-71-76-44-451 Telephone Line Expense	General Fund	Knight Museum	Cultural and Leisure		
CLEARFLY COMMUNICATIONS	2385	INV692651	02/01/2025	4.55	
01-71-76-44-469 PMCNTSVC-Other	General Fund	Knight Museum	Cultural and Leisure		
KONE INC	ELEVATOR MAINTENANCE	871628554	03/01/2025	250.84	
01-71-76-44-469 PMCNTSVC-Other	General Fund	Knight Museum	Cultural and Leisure		
RAPID FIRE PROTECTION INC	INSPECTIONS	87201	02/21/2025	240.00	
01-71-76-44-469 PMCNTSVC-Other	General Fund	Knight Museum	Cultural and Leisure		
PRESTO-X	PEST CONTROL	1534517	02/19/2025	141.09	
01-71-76-44-479 CNTSVC Other	General Fund	Knight Museum	Cultural and Leisure		
CULLIGAN WATER CONDITIONING	COOLER RENTAL	757362	02/25/2025	27.90	
01-71-76-45-511 Office Supplies	General Fund	Knight Museum	Cultural and Leisure		
FIRSTBANK CARD	TAPE	BROWN 02/25	03/03/2025	37.95	
01-71-76-45-526 Other Supplies	General Fund	Knight Museum	Cultural and Leisure		
GROCERY KART INC	GROCERIES FOR NE BIRTHDAY	4739	03/02/2025	53.01	
01-71-76-45-563 Cleaning Supplies	General Fund	Knight Museum	Cultural and Leisure		
IDEAL LINEN INC	CUSTODIAL SUPPLIES	11259761	02/18/2025	40.62	
Total Knight Museum:				8,160.45	
01-71-77-43-373 Contract Custodial Services	General Fund	Library	Cultural and Leisure		
A & J JANITORIAL LLC	JANITORIAL SERVICES	L2502	02/27/2025	2,180.00	

GL Account and Title Vendor Name	Segment Fund Description	Segment Under Dept Invoice Number	Segment Department Invoice Date	Net Invoice Amount	Date Paid
01-71-77-43-379 Other Contract Operating Svcs	General Fund	Library			
KONE INC	ELEVATOR MAINTENANCE	871628554	03/01/2025	250.84	
01-71-77-44-431 Legal, Public Notices	General Fund	Library			
ALLIANCE TIMES HERALD	PUBLIC NOTICE	151258	02/05/2025	4.67	
01-71-77-44-436 Mail, Delivery Services	General Fund	Library			
FIRSTBANK CARD	MAIL DELIVERY	O'CONNOR 02	03/10/2025	14.99	
01-71-77-44-436 Mail, Delivery Services	General Fund	Library			
QUADIENT FINANCE USA INC	LIBRARY	757374	02/28/2025	39.32	
01-71-77-44-441 Electricity	General Fund	Library			
COA UTILITIES	ELECTRIC	UTILITIES 03/1	03/11/2025	4,139.23	
01-71-77-44-442 Water-Sewer	General Fund	Library			
COA UTILITIES	WATER / SEWER	UTILITIES 03/1	03/11/2025	266.82	
01-71-77-44-443 Refuse	General Fund	Library			
COA UTILITIES	REFUSE	UTILITIES 03/1	03/11/2025	252.22	
01-71-77-44-451 Telephone Line Expense	General Fund	Library			
ALLO COMMUNICATIONS LLC	308-761-5003 LIBRARY	757359	02/24/2025	34.93	
01-71-77-44-451 Telephone Line Expense	General Fund	Library			
CLEARFLY COMMUNICATIONS	308-313-2075 LIBRARY	INV692651	02/01/2025	30.57	
01-71-77-44-451 Telephone Line Expense	General Fund	Library			
CLEARFLY COMMUNICATIONS	1387	INV692651	02/01/2025	4.59	
01-71-77-44-462 PMCNTSVC-Other Machines	General Fund	Library			
CULLIGAN WATER CONDITIONING	COOLER RENTAL	757363	02/25/2025	13.90	
01-71-77-44-469 PMCNTSVC-Other	General Fund	Library			
RAPID FIRE PROTECTION INC	INSPECTIONS	87196	02/21/2025	225.00	
01-71-77-45-512 Computer Supplies	General Fund	Library			
FIRSTBANK CARD	COMPUTER SUPPLIES	O'CONNOR 02	03/10/2025	381.16	
01-71-77-45-513 Copy Machine Supplies	General Fund	Library			
FIRSTBANK CARD	COPY MACHINE SUPPLIES	O'CONNOR 02	03/10/2025	184.10	
01-71-77-45-526 Other Supplies	General Fund	Library			
FARM PLAN	MOUSE TRAPS	1380050	12/10/2024	3.58	
01-71-77-45-526 Other Supplies	General Fund	Library			
FIRSTBANK CARD	OTHER SUPPLIES	O'CONNOR 02	03/10/2025	70.45	
01-71-77-45-541 Office Furniture, Equipment	General Fund	Library			
FIRSTBANK CARD	OFFICE FURNITURE/EQUIPMENT	O'CONNOR 02	03/10/2025	129.94	
01-71-77-45-561 Bldg Maintenance Material	General Fund	Library			
FIRSTBANK CARD	BUILDING MAINTENANCE	O'CONNOR 02	03/10/2025	100.64	
01-71-77-46-521 Books	General Fund	Library			
FIRSTBANK CARD	BOOKS	O'CONNOR 02	03/10/2025	1,729.81	
01-71-77-46-613 Audio and Visual Materials	General Fund	Library			
FIRSTBANK CARD	A/V	O'CONNOR 02	03/10/2025	264.29	
Total Library:				10,321.05	
01-71-78-44-441 Electricity	General Fund	Sallows Museum			
COA UTILITIES	ELECTRIC	UTILITIES 03/1	03/11/2025	551.22	
01-71-78-44-442 Water-Sewer	General Fund	Sallows Museum			
COA UTILITIES	WATER / SEWER	UTILITIES 03/1	03/11/2025	3.97	
01-71-78-44-451 Telephone Line Expense	General Fund	Sallows Museum			
ALLO COMMUNICATIONS LLC	308-761-1168 ALLIANCE MUSEUM	757359	02/24/2025	34.93	
01-71-78-44-469 PMCNTSVC-Other	General Fund	Sallows Museum			
PRESTO-X	PEST CONTROL	73425438	02/19/2025	58.30	
Total Sallows Museum:				648.42	
Total Cultural and Leisure Services:				70,809.47	

GL Account and Title Vendor Name	Segment Fund Description	Segment Under Dept Invoice Number	Segment Department Invoice Date	Net Invoice Amount	Date Paid
01-79-80-44-436 Mail, Delivery Services	General Fund	Carhenge	Culture and Leisure		
FIRSTBANK CARD	POSTAGE	BROWN 02/25	03/10/2025	6.30	
01-79-80-44-457 Internet Operating Expense	General Fund	Carhenge	Culture and Leisure		
TELECOM WEST INC	INTERNET SERVICES	788670MARCH	03/02/2025	65.00	
01-79-80-46-626 Inventory Costs	General Fund	Carhenge	Culture and Leisure		
GARMENT GEAR INC	BLUE CARHENG SHIRTS	43814	01/16/2025	6,305.89	02/27/2025
01-79-80-46-626 Inventory Costs	General Fund	Carhenge	Culture and Leisure		
GARMENT GEAR INC	T-SHIRTS AND HOODIES	43813	01/08/2025	13,531.13	02/27/2025
Total Carhenge:				19,908.32	
Total Culture and Leisure Services:				19,908.32	
01-81-82-47-754 Chamber Membership	General Fund	Community Support Programs	Miscellaneous		
ALLIANCE CHAMBER OF COMMER	CITY PUBLICITY	18572	02/20/2025	2,750.00	02/27/2025
Total Community Support Programs:				2,750.00	
Total Miscellaneous:				2,750.00	
Total General Fund:				133,146.02	
Electric Fund					
05-0000-07710 Merchandise Inventory	Electric Fund				
BORDER STATES ELECTRIC SUPPL	LED DUSK TO DAWN SECURITY LI	929924125	02/26/2025	2,266.51	
05-0000-07710 Merchandise Inventory	Electric Fund				
BORDER STATES ELECTRIC SUPPL	Wire Bare Cop #6 Grnd	929971774	03/05/2025	534.29	
05-0000-07710 Merchandise Inventory	Electric Fund				
BORDER STATES ELECTRIC SUPPL	X34XLT MATERIAL	929914260	02/25/2025	449.40	
05-0000-07710 Merchandise Inventory	Electric Fund				
CONTRACTORS MATERIALS INC	SCREWDRIVERS	257531	02/14/2025	10.25	
05-0000-07710 Merchandise Inventory	Electric Fund				
CONTRACTORS MATERIALS INC	CRIMPERS	257750	02/21/2025	127.80	
05-0000-07710 Merchandise Inventory	Electric Fund				
CRESCENT ELECTRIC SUPPLY CO.	Conduit, 2" Split Coupling	S513085020.0	02/27/2025	132.06	
05-0000-07710 Merchandise Inventory	Electric Fund				
CRESCENT ELECTRIC SUPPLY CO.	2 IN HUB KIT	S513085020.0	03/06/2025	127.20	
05-0000-07710 Merchandise Inventory	Electric Fund				
CRESCENT ELECTRIC SUPPLY CO.	ADAPTERS	S51385029.00	02/27/2025	526.54	
05-0000-07710 Merchandise Inventory	Electric Fund				
DUTTON-LAINSON COMPANY	POST INSULATORS	S35038-4	02/21/2025	414.10	
05-0000-07710 Merchandise Inventory	Electric Fund				
IDEAL LINEN INC	LINERS	494924	03/07/2025	103.56	
05-0000-07710 Merchandise Inventory	Electric Fund				
IDEAL LINEN INC	SHEETS-TORK	494356	02/21/2025	156.84	
05-0000-07710 Merchandise Inventory	Electric Fund				
STUART C. IRBY CO	Insulator Pin Pole Top 2199P	SO14193435.0	02/27/2025	625.95	
05-0000-07710 Merchandise Inventory	Electric Fund				
STUART C. IRBY CO	Deadend Epox OB PDI-15 15KV	SO14189063.0	02/21/2025	1,372.28	
05-0000-07710 Merchandise Inventory	Electric Fund				
STUART C. IRBY CO	OVALEYE Bolt 5/8 x 16	SO14193435.0	02/27/2025	414.63	
05-0000-07710 Merchandise Inventory	Electric Fund				
STUART C. IRBY CO	HPS 29962 OVALEYE .625 X 12	SO14193435.0	02/27/2025	280.88	
05-0000-07710 Merchandise Inventory	Electric Fund				
STUART C. IRBY CO	7T SKT/CONTACTOR ENC.	SO14093821.0	02/20/2025	69,336.00	
05-0000-07710 Merchandise Inventory	Electric Fund				
STUART C. IRBY CO	Bolt, Machine 5/8 x 12"	SO14193435.0	02/27/2025	263.22	

GL Account and Title Vendor Name	Segment Fund Description	Segment Under Dept Invoice Number	Segment Department Invoice Date	Net Invoice Amount	Date Paid
05-0000-07710 Merchandise Inventory	Electric Fund				
STUART C. IRBY CO	Tie Wraplock WTF0206 #2	SO14193435.0	02/27/2025	866.70	
05-0000-07710 Merchandise Inventory	Electric Fund				
STUART C. IRBY CO	Bolt, Machine 5/8" x 14"	SO14193435.0	02/27/2025	157.29	
05-0000-07710 Merchandise Inventory	Electric Fund				
STUART C. IRBY CO	7T SKT/CONTACTOR ENC.	SO14093821.0	02/20/2025	60,669.00	
05-0000-07710 Merchandise Inventory	Electric Fund				
STUART C. IRBY CO	Wire Bare Cop #4 Grnd (200'spl)	SO14193435.0	02/27/2025	2,279.10	
05-0000-07710 Merchandise Inventory	Electric Fund				
STUART C. IRBY CO	Insulator Pin (X Arm J204Z)	SO14193435.0	02/27/2025	1,083.38	
05-0000-07710 Merchandise Inventory	Electric Fund				
STUART C. IRBY CO	Eye Nut 5/8"	SO14193125.0	02/26/2025	304.95	
05-0000-07710 Merchandise Inventory	Electric Fund				
STUART C. IRBY CO	Bolt, Machine 5/8 x 10"	SO14193435.0	02/27/2025	417.30	
05-0000-07710 Merchandise Inventory	Electric Fund				
STERLING SECURITY SYSTEMS	SENIOR PADLOCKS/BRASS KEYS	INV068040	02/19/2025	1,267.49	
05-0000-07710 Merchandise Inventory	Electric Fund				
STERLING SECURITY SYSTEMS	SENIOR PADLOCKS	INV067104	08/12/2024	251.63	
Total :				144,438.35	
Total :				144,438.35	
05-51-50-42-293 Relocation Expense	Electric Fund	Administration	Utility Superintenden		
KARL ZERCK	REIMBURSEMENT	757368	02/28/2025	1,202.33	
05-51-50-44-423 Database Subscriptions	Electric Fund	Administration	Utility Superintenden		
LANDIS+GYR TECHNOLOGY INC	SERV-CC-SAAS	90407351	03/06/2025	1,195.00	
05-51-50-44-425 Employment Required Licenses	Electric Fund	Administration	Utility Superintenden		
FIRSTBANK CARD	NOTARY - W. COLEMAN	BRIDGE 02/25	03/06/2025	30.00	
05-51-50-44-436 Mail, Delivery Services	Electric Fund	Administration	Utility Superintenden		
FIRSTBANK CARD	MAILING	BRIDGE 02/25	03/06/2025	9.68	
05-51-50-44-441 Electricity	Electric Fund	Administration	Utility Superintenden		
COA UTILITIES	ELECTRIC	UTILITIES 03/0	03/06/2025	416.66	03/06/2025
05-51-50-44-442 Water-Sewer	Electric Fund	Administration	Utility Superintenden		
COA UTILITIES	WATER / SEWER	UTILITIES 03/0	03/06/2025	6.25	03/06/2025
05-51-50-44-451 Telephone Line Expense	Electric Fund	Administration	Utility Superintenden		
QWEST - PHOENIX	65908899	724786172	02/20/2025	.34	
05-51-50-44-451 Telephone Line Expense	Electric Fund	Administration	Utility Superintenden		
QWEST - PHOENIX	65908623	724786175	02/20/2025	.04	
05-51-50-44-451 Telephone Line Expense	Electric Fund	Administration	Utility Superintenden		
QWEST - PHOENIX	65908523	724785379	02/20/2025	.04	
05-51-50-44-451 Telephone Line Expense	Electric Fund	Administration	Utility Superintenden		
QWEST - PHOENIX	65909176	724785076	02/20/2025	.04	
05-51-50-44-451 Telephone Line Expense	Electric Fund	Administration	Utility Superintenden		
QWEST - SEATTLE	333848880	757383	02/25/2025	44.50	
05-51-50-44-451 Telephone Line Expense	Electric Fund	Administration	Utility Superintenden		
QWEST - SEATTLE	333597193	757384	02/25/2025	44.50	
05-51-50-44-451 Telephone Line Expense	Electric Fund	Administration	Utility Superintenden		
QWEST - SEATTLE	333510166	757385	02/25/2025	44.50	
05-51-50-44-451 Telephone Line Expense	Electric Fund	Administration	Utility Superintenden		
QWEST - SEATTLE	333928899	757375	02/25/2025	44.50	
05-51-50-44-451 Telephone Line Expense	Electric Fund	Administration	Utility Superintenden		
CLEARFLY COMMUNICATIONS	308-313-2072 ELECTRIC	INV692651	02/01/2025	30.54	
05-51-50-44-451 Telephone Line Expense	Electric Fund	Administration	Utility Superintenden		
CLEARFLY COMMUNICATIONS	308-313-2036 ELECTRIC	INV692651	02/01/2025	1.08	
05-51-50-44-451 Telephone Line Expense	Electric Fund	Administration	Utility Superintenden		
CLEARFLY COMMUNICATIONS	308-313-2073 ELECTRIC	INV692651	02/01/2025	30.55	

GL Account and Title Vendor Name	Segment Fund Description	Segment Under Dept Invoice Number	Segment Department Invoice Date	Net Invoice Amount	Date Paid
05-51-50-44-488 Utility Locate Services	Electric Fund	Administration	Utility Superintenden		
ONE CALL CONCEPTS INC	LOCATES ELECTRIC	5020103	02/28/2025	27.29	
05-51-50-45-511 Office Supplies	Electric Fund	Administration	Utility Superintenden		
FIRSTBANK CARD	SHIPPING CHARGES	BRIDGE 02/25	03/06/2025	15.30	
Total Administration:				3,143.14	
05-51-51-45-526 Other Supplies	Electric Fund	Generation	Utility Superintenden		
FIRSTBANK CARD	BATTERY CLEANING KIT	BRIDGE 02/25	03/06/2025	296.26	
Total Generation:				296.26	
05-51-52-42-294 Conferences, Cont Education	Electric Fund	Transmission	Utility Superintenden		
FIRSTBANK CARD	CONFERENCE	BRIDGE 02/25	03/06/2025	1,145.00	
05-51-52-44-433 Other Advertising Services	Electric Fund	Transmission	Utility Superintenden		
EAGLE COMMUNICATIONS INC	NEIGHBORS HELPING NEIGHBORS	MCC-1250251	02/28/2025	705.00	
05-51-52-44-491 NRCNTSVC-Sub Stations Mtc	Electric Fund	Transmission	Utility Superintenden		
FIRSTBANK CARD	EXHAUST FAN	BRIDGE 02/25	03/06/2025	687.77	
05-51-52-46-658 Substation-Maintenance	Electric Fund	Transmission	Utility Superintenden		
TRIANGLE ELECTRIC INC	SUBSTATION 10TH ST	2025-148	02/26/2025	1,465.43	
Total Transmission:				4,003.20	
05-51-53-44-425 Employment Required Licenses	Electric Fund	Urban Distribution	Utility Superintenden		
NEBRASKA TOTAL OFFICE	XSTAMPER	0127929-001	03/04/2025	40.50	
05-51-53-44-442 Sewer	Electric Fund	Urban Distribution	Utility Superintenden		
COA UTILITIES	WATER / SEWER	UTILITIES 03/0	03/06/2025	11.90	03/06/2025
05-51-53-44-456 Cellular Telephone Expense	Electric Fund	Urban Distribution	Utility Superintenden		
FIRSTNET	CELL PHONE ELECTRIC	287306230913	03/03/2025	235.86	
05-51-53-44-457 Internet Operating Expense	Electric Fund	Urban Distribution	Utility Superintenden		
ALLO COMMUNICATIONS LLC	123-762-0089 INTERNET SCADA	757359	02/24/2025	54.00	
05-51-53-44-457 Internet Operating Expense	Electric Fund	Urban Distribution	Utility Superintenden		
ALLO COMMUNICATIONS LLC	123-762-0031 INTERNET UTILITY FA	757359	02/24/2025	2.00	
05-51-53-44-457 Internet Operating Expense	Electric Fund	Urban Distribution	Utility Superintenden		
ALLO COMMUNICATIONS LLC	123-762-0098 INTERNET UTILITY FA	757359	02/24/2025	427.80	
05-51-53-44-457 Internet Operating Expense	Electric Fund	Urban Distribution	Utility Superintenden		
ALLO COMMUNICATIONS LLC	123-762-0110 INTERNET SUB STATI	757359	02/24/2025	57.00	
05-51-53-44-457 Internet Operating Expense	Electric Fund	Urban Distribution	Utility Superintenden		
ALLO COMMUNICATIONS LLC	123-761-0355 INTERNET SUB STATI	757359	02/24/2025	54.00	
05-51-53-44-457 Internet Operating Expense	Electric Fund	Urban Distribution	Utility Superintenden		
ALLO COMMUNICATIONS LLC	123-761-0506 INTERNET SUB STATI	757359	02/24/2025	59.00	
05-51-53-44-457 Internet Operating Expense	Electric Fund	Urban Distribution	Utility Superintenden		
ALLO COMMUNICATIONS LLC	123-762-0097 INTERNET UTILITY FA	757359	02/24/2025	109.00	
05-51-53-44-464 PMCNTSVC-Vehicle Repair	Electric Fund	Urban Distribution	Utility Superintenden		
RED BEARD GARAGE	VEHICLE REPAIR	11560	02/24/2025	453.44	
05-51-53-44-464 PMCNTSVC-Vehicle Repair	Electric Fund	Urban Distribution	Utility Superintenden		
RED BEARD GARAGE	VEHICLE REPAIR	11560	02/24/2025	189.46	
05-51-53-44-482 NRCNTSVC-Vehicle Repair Mtc	Electric Fund	Urban Distribution	Utility Superintenden		
ALTEC INDUSTRIES INC	REPAIRS TO TRUCK # 408- OUTRIG	51578734	01/08/2025	3,684.60	
05-51-53-44-482 NRCNTSVC-Vehicle Repair Mtc	Electric Fund	Urban Distribution	Utility Superintenden		
WOLF FORD OF ALLIANCE	OIL CHANGE #413	56144	01/23/2025	79.35	
05-51-53-45-526 Other Supplies	Electric Fund	Urban Distribution	Utility Superintenden		
FIRSTBANK CARD	PARTS	BRIDGE 02/25	03/06/2025	235.45	
05-51-53-45-532 Protective Gear	Electric Fund	Urban Distribution	Utility Superintenden		
STUART C. IRBY CO	LEATHER LINED UTILITY BELT	SO14189363.0	02/21/2025	58.85	
05-51-53-45-544 Small Tools, Equipment	Electric Fund	Urban Distribution	Utility Superintenden		
BLOEDORN LUMBER - ALLIANCE	BAND SAW/EXTREME METAL BAND	8647871	02/25/2025	396.95	

GL Account and Title Vendor Name	Segment Fund Description	Segment Under Dept Invoice Number	Segment Department Invoice Date	Net Invoice Amount	Date Paid
05-51-53-45-544 Small Tools, Equipment	Electric Fund	Urban Distribution	Utility Superintenden		
BORDER STATES ELECTRIC SUPPL	GRE 104367K2 rod	929885840	02/19/2025	336.12	
05-51-53-45-544 Small Tools, Equipment	Electric Fund	Urban Distribution	Utility Superintenden		
CONTRACTORS MATERIALS INC	CANVAS BAGS	257750	02/21/2025	94.50	
05-51-53-45-544 Small Tools, Equipment	Electric Fund	Urban Distribution	Utility Superintenden		
FARM PLAN	TOOLS	51405680	02/24/2025	43.44	
05-51-53-45-556 Parts-Vehicle, Mach, Equip	Electric Fund	Urban Distribution	Utility Superintenden		
BLOEDORN LUMBER - ALLIANCE	LATHE POINTED STAKES	8651161	02/27/2025	30.80	
05-51-53-45-556 Parts-Vehicle, Mach, Equip	Electric Fund	Urban Distribution	Utility Superintenden		
BLOEDORN LUMBER - ALLIANCE	LATHE POINTED STAKES	632740	02/27/2025	30.80-	
05-51-53-45-556 Parts-Vehicle, Mach, Equip	Electric Fund	Urban Distribution	Utility Superintenden		
FARM PLAN	STAPLE, BARBED, CLASS	51406284	02/26/2025	159.42	
05-51-53-45-556 Parts-Vehicle, Mach, Equip	Electric Fund	Urban Distribution	Utility Superintenden		
CARTER'S HOME HARDWARE & AP	CLEAR SEALANT	27706/1	02/04/2025	17.98	
05-51-53-45-561 Bldg Maintenance Material	Electric Fund	Urban Distribution	Utility Superintenden		
BERNIES ACE HARDWARE	BUILDING MAINTENANCE MATERIA	314837	03/05/2025	53.39	
05-51-53-46-651 Electric Overhead Material	Electric Fund	Urban Distribution	Utility Superintenden		
BERNIES ACE HARDWARE	TERMINAL RING/DISCFML FIN	314790	03/04/2025	32.08	
05-51-53-46-651 Electric Overhead Material	Electric Fund	Urban Distribution	Utility Superintenden		
CRESCENT ELECTRIC SUPPLY CO.	LOCKNUT RGD/IMC	S513075965.0	02/25/2025	55.60	
05-51-53-46-651 Electric Overhead Material	Electric Fund	Urban Distribution	Utility Superintenden		
STUART C. IRBY CO	1/2 dbl coil lockwasher	SO14193435.0	03/03/2025	369.15	
05-51-53-46-651 Electric Overhead Material	Electric Fund	Urban Distribution	Utility Superintenden		
STUART C. IRBY CO	5/8 dbl coil lockwasher	SO14193435.0	02/27/2025	240.75	
05-51-53-46-651 Electric Overhead Material	Electric Fund	Urban Distribution	Utility Superintenden		
STUART C. IRBY CO	1/4 x 3 sq curved washer	SO14193435.0	02/27/2025	1,016.50	
05-51-53-46-651 Electric Overhead Material	Electric Fund	Urban Distribution	Utility Superintenden		
STUART C. IRBY CO	3/16 x 2-1/4 sq washer	SO14193435.0	02/27/2025	321.00	
05-51-53-46-655 Street Light Mtc	Electric Fund	Urban Distribution	Utility Superintenden		
BORDER STATES ELECTRIC SUPPL	COOP-LXFPA	929737941	01/22/2025	716.90-	
05-51-53-59-955 Electric Scada System	Electric Fund	Urban Distribution	Utility Superintenden		
LANDIS+GYR TECHNOLOGY INC	ALM Project Delivery Services 2nd Ha	90406958	02/28/2025	13,500.00	
Total Urban Distribution:				21,672.19	
05-51-54-45-551 Fuel,Oil,Lube-Veh,Mach,Equip	Electric Fund	Rural Line Dist and Maint	Utility Superintenden		
VOYAGER FLEET SYSTEMS INC	FUEL	757377	03/01/2025	7.29	
05-51-54-45-551 Fuel,Oil,Lube-Veh,Mach,Equip	Electric Fund	Rural Line Dist and Maint	Utility Superintenden		
VOYAGER FLEET SYSTEMS INC	FUEL	757377	03/01/2025	1,315.14	
05-51-54-46-651 Electric Overhead Material	Electric Fund	Rural Line Dist and Maint	Utility Superintenden		
BOLEK-BILT LLC	LABOR AND MATERIAL - 16 FOOT A	4045	02/21/2025	345.90	
05-51-54-53-948 Rural Rebuilds	Electric Fund	Rural Line Dist and Maint	Utility Superintenden		
BERNIES ACE HARDWARE	CAULK/HWH NEO TEK,COMP CON	314567	02/27/2025	64.90	
05-51-54-53-948 Rural Rebuilds	Electric Fund	Rural Line Dist and Maint	Utility Superintenden		
BLOEDORN LUMBER - ALLIANCE	SELF TAPPER	8648611	02/26/2025	31.02	
05-51-54-53-948 Rural Rebuilds	Electric Fund	Rural Line Dist and Maint	Utility Superintenden		
BLOEDORN LUMBER - ALLIANCE	FLAT WASHERS/LAG SCREWS	8650432	02/27/2025	44.98	
Total Rural Line Dist and Maint:				1,809.23	
Total Utility Superintendent:				30,924.02	
Total Electric Fund:				175,362.37	
Refuse Fund					
06-41-42-44-482 NRCNTSVC-Vehicle Repair Mtc	Refuse Fund	Refuse Collection	Public Works		
RED BEARD GARAGE	#1115 TOWNING	11669	02/20/2025	877.50	

GL Account and Title Vendor Name	Segment Fund Description	Segment Under Dept Invoice Number	Segment Department Invoice Date	Net Invoice Amount	Date Paid
06-41-42-44-482 NRCNTSVC-Vehicle Repair Mtc	Refuse Fund	Refuse Collection	Public Works		
HEARTLAND DIESEL	#1115 LOW VOLTAGE ISSUE REPAI	6266	02/28/2025	133.75	
06-41-42-45-553 Refuse-Fuel	Refuse Fund	Refuse Collection	Public Works		
VOYAGER FLEET SYSTEMS INC	FLEET FUEL	757377	03/01/2025	2,067.22	
06-41-42-45-556 Parts-Vehicle, Mach, Equip	Refuse Fund	Refuse Collection	Public Works		
ALLIANCE TRACTOR & IMPLEMENT	PARTS	13141	02/28/2025	13.54	
06-41-42-45-556 Parts-Vehicle, Mach, Equip	Refuse Fund	Refuse Collection	Public Works		
ALLIANCE TRACTOR & IMPLEMENT	PARTS	13138	02/28/2025	65.84	
06-41-42-45-556 Parts-Vehicle, Mach, Equip	Refuse Fund	Refuse Collection	Public Works		
ALLIANCE TRACTOR & IMPLEMENT	PARTS	13141	02/28/2025	75.64	
06-41-42-45-556 Parts-Vehicle, Mach, Equip	Refuse Fund	Refuse Collection	Public Works		
ALLIANCE TRACTOR & IMPLEMENT	PARTS	13144	02/28/2025	171.38	
Total Refuse Collection:				3,404.87	
Total Public Works:				3,404.87	
06-51-55-44-441 Electricity	Refuse Fund	Refuse Disposal	Public Works		
COA UTILITIES	ELECTRIC	UTILITIES 03/0	03/06/2025	1,325.33	03/06/2025
06-51-55-44-442 Water-Sewer	Refuse Fund	Refuse Disposal	Public Works		
COA UTILITIES	WATER / SEWER	UTILITIES 03/0	03/06/2025	18.90	03/06/2025
06-51-55-44-451 Telephone Line Expense	Refuse Fund	Refuse Disposal	Public Works		
CLEARFLY COMMUNICATIONS	2705	INV692651	02/01/2025	4.61	
06-51-55-44-479 CNTSVC Other	Refuse Fund	Refuse Disposal	Public Works		
TRITLE PLUMBING INC	PORTA JOHN AT LANDFILL	31973	03/03/2025	188.00	
06-51-55-44-489 NRCNTSVC-Other Mach, Equip	Refuse Fund	Refuse Disposal	Public Works		
MURPHY TRACTOR	REPAIRS TO LOADER-HEAD GASK	2403113	02/26/2025	6,002.00	
06-51-55-45-526 Other Supplies	Refuse Fund	Refuse Disposal	Public Works		
IDEAL LINEN INC	MOPS/MATS/TOWELS	11261191	02/27/2025	13.77	
06-51-55-45-526 Other Supplies	Refuse Fund	Refuse Disposal	Public Works		
IDEAL LINEN INC	MOPS/MATS	11257422	01/30/2025	13.77	
06-51-55-45-526 Other Supplies	Refuse Fund	Refuse Disposal	Public Works		
IDEAL LINEN INC	MOPS/MATS	11259297	02/13/2025	13.77	
06-51-55-45-531 Uniforms	Refuse Fund	Refuse Disposal	Public Works		
IDEAL LINEN INC	Uniforms	11259297	02/13/2025	88.98	
06-51-55-45-531 Uniforms	Refuse Fund	Refuse Disposal	Public Works		
IDEAL LINEN INC	Uniforms	11257422	01/30/2025	88.98	
06-51-55-45-531 Uniforms	Refuse Fund	Refuse Disposal	Public Works		
IDEAL LINEN INC	Uniforms	11261191	02/27/2025	88.98	
06-51-55-45-544 Small Tools, Equipment	Refuse Fund	Refuse Disposal	Public Works		
CARTER'S HOME HARDWARE & AP	SCREWDRIVER SET	27767/1	02/10/2025	29.99	
06-51-55-45-544 Small Tools, Equipment	Refuse Fund	Refuse Disposal	Public Works		
SANDBERG IMPLEMENT INC	GLASS SLIDE - LANDFILL	IV48438	02/21/2025	123.60	
06-51-55-45-556 Parts-Vehicle, Mach, Equip	Refuse Fund	Refuse Disposal	Public Works		
FARM PLAN	PARTS	51406984	02/28/2025	.78	
06-51-55-45-556 Parts-Vehicle, Mach, Equip	Refuse Fund	Refuse Disposal	Public Works		
FARM PLAN	BATTERIES/BATTERY CHARGER/S	51407849	03/03/2025	167.75	
06-51-55-45-556 Parts-Vehicle, Mach, Equip	Refuse Fund	Refuse Disposal	Public Works		
CARTER'S HOME HARDWARE & AP	PARTS	27997/1	03/04/2025	25.98	
06-51-55-45-556 Parts-Vehicle, Mach, Equip	Refuse Fund	Refuse Disposal	Public Works		
CARTER'S HOME HARDWARE & AP	PARTS	27965/1	02/28/2025	2.60	
06-51-55-45-556 Parts-Vehicle, Mach, Equip	Refuse Fund	Refuse Disposal	Public Works		
MURPHY TRACTOR	PARTS	2377794	01/14/2025	287.65	
06-51-55-45-569 Other Replacement Parts	Refuse Fund	Refuse Disposal	Public Works		
FARM PLAN	SCRAPER OIL/WELDING SUPPLIES	51408832	03/06/2025	60.47	
06-51-55-45-569 Other Replacement Parts	Refuse Fund	Refuse Disposal	Public Works		
PANHANDLE FAB INC.	OXYGEN	48055	03/04/2025	85.00	

GL Account and Title Vendor Name	Segment Fund Description	Segment Under Dept Invoice Number	Segment Department Invoice Date	Net Invoice Amount	Date Paid
Total Refuse Disposal:				8,630.91	
Total Public Works:				8,630.91	
Total Refuse Fund:				12,035.78	
Sewer Fund					
07-52-58-44-441 Electricity	Sewer Fund	Sewer	Public Works		
COA UTILITIES	ELECTRIC	UTILITIES 03/0	03/06/2025	2,338.40	03/06/2025
07-52-58-44-451 Telephone Line Expense	Sewer Fund	Sewer	Public Works		
ALLO COMMUNICATIONS LLC	308-762-4742 INTERNET	757359	02/24/2025	36.42	
07-52-58-44-456 Cellular Telephone Expense	Sewer Fund	Sewer	Public Works		
FIRSTNET	CELL PHONE WATER	287306230913	03/03/2025	121.45	
07-52-58-44-483 NRCNTSVC-Building Public Wrks	Sewer Fund	Sewer	Public Works		
JACK'S REFRIGERATION INC	FURNACE REPAIR	67615	02/07/2025	103.52	
07-52-58-44-483 NRCNTSVC-Building Public Wrks	Sewer Fund	Sewer	Public Works		
JACK'S REFRIGERATION INC	IGNITION CONTROL REPAIRS	67698	02/25/2025	1,351.70	
07-52-58-44-488 Utility Locate Services	Sewer Fund	Sewer	Public Works		
ONE CALL CONCEPTS INC	LOCATES SEWER	5020103	02/28/2025	13.65	
07-52-58-45-534 Safety Commodities	Sewer Fund	Sewer	Public Works		
FIRSTBANK CARD	UNIFORMS - X. ROBB	GRANT 02/25	03/06/2025	156.21	
07-52-58-45-544 Small Tools, Equipment	Sewer Fund	Sewer	Public Works		
CARTER'S HOME HARDWARE & AP	FOLDING KNIFE FASTBACK	28051/1	03/10/2025	25.49	
07-52-58-45-551 Fuel,Oil,Lube-Veh,Mach,Equip	Sewer Fund	Sewer	Public Works		
DARREN'S CARQUEST AUTO PART	DIESEL FUEL SUPPLEMENT	2723-506567	03/03/2025	171.48	
07-52-58-45-551 Fuel,Oil,Lube-Veh,Mach,Equip	Sewer Fund	Sewer	Public Works		
VOYAGER FLEET SYSTEMS INC	FUEL	757377	03/01/2025	360.58	
07-52-58-45-556 Parts-Vehicle, Mach, Equip	Sewer Fund	Sewer	Public Works		
FARM PLAN	FASTENERS	51408003	03/03/2025	2.27	
07-52-58-45-556 Parts-Vehicle, Mach, Equip	Sewer Fund	Sewer	Public Works		
CARTER'S HOME HARDWARE & AP	PARTS	28031/1	03/06/2025	3.49	
07-52-58-45-556 Parts-Vehicle, Mach, Equip	Sewer Fund	Sewer	Public Works		
CARTER'S HOME HARDWARE & AP	PARTS	27780/1	02/11/2025	24.99	
Total Sewer:				4,709.65	
Total Public Works:				4,709.65	
Total Sewer Fund:				4,709.65	
Water Fund					
08-0000-07710 Merchandise Inventory	Water Fund				
CORE & MAIN LP	IPERL 3/4 METER 100 CF 7.5 LL	W509731	02/27/2025	2,927.48	
08-0000-07710 Merchandise Inventory	Water Fund				
USA BLUEBOOK	KOPKIT	INV00582886	01/03/2025	544.91	
Total :				3,472.39	
Total :				3,472.39	
08-52-51-44-441 Electricity	Water Fund	Water Treatment	Public Works		
COA UTILITIES	ELECTRIC	UTILITIES 03/0	03/06/2025	17,221.93	03/06/2025
08-52-51-44-479 CNTSVC Other	Water Fund	Water Treatment	Public Works		
IDEAL LINEN INC	MOPS/MATS	11259747	02/18/2025	25.64	
08-52-51-44-483 NRCNTSVC-Building Public Wrks	Water Fund	Water Treatment	Public Works		
RAPID FIRE PROTECTION INC	INSPECTIONS	87198	02/21/2025	150.00	

GL Account and Title Vendor Name	Segment Fund Description	Segment Under Dept Invoice Number	Segment Department Invoice Date	Net Invoice Amount	Date Paid
08-52-51-45-551 Fuel,Oil,Lube-Veh,Mach,Equip	Water Fund	Water Treatment	Public Works		
VOYAGER FLEET SYSTEMS INC	FLEET FUEL	757377	03/01/2025	350.61	
08-52-51-45-551 Fuel,Oil,Lube-Veh,Mach,Equip	Water Fund	Water Treatment	Public Works		
VOYAGER FLEET SYSTEMS INC	FLEET FUEL	757377	03/01/2025	504.77	
08-52-51-45-556 Parts-Vehicle, Mach, Equip	Water Fund	Water Treatment	Public Works		
CARTER'S HOME HARDWARE & AP	PARTS	27918/1	02/24/2025	28.18	
08-52-51-46-629 Other Chemicals	Water Fund	Water Treatment	Public Works		
HAWKINS INC	CHEMICAL	6998345	02/27/2025	2,724.99	
08-52-51-46-629 Other Chemicals	Water Fund	Water Treatment	Public Works		
HAWKINS INC	CHEMICAL	6998345	02/27/2025	96.86	
Total Water Treatment:				21,102.98	
08-52-52-43-383 Water Testing Services	Water Fund	Distribution	Public Works		
FIRSTBANK CARD	MONEY ORDER REFUND	SWEDEEN 2/2	02/03/2025	127.80-	
08-52-52-43-383 Water Testing Services	Water Fund	Distribution	Public Works		
FIRSTBANK CARD	USPS MAILING-WATER SAMPLES	SWEDEEN 2/2	02/03/2025	275.35	
08-52-52-44-436 Mail, Delivery Services	Water Fund	Distribution	Public Works		
QUADIENT FINANCE USA INC	WATER	757374	02/28/2025	17.25	
08-52-52-44-441 Electricity	Water Fund	Distribution	Public Works		
COA UTILITIES	ELECTRIC	UTILITIES 03/0	03/06/2025	459.20	03/06/2025
08-52-52-44-442 Water-Sewer	Water Fund	Distribution	Public Works		
COA UTILITIES	WATER / SEWER	UTILITIES 03/0	03/06/2025	6.16	03/06/2025
08-52-52-44-443 Refuse	Water Fund	Distribution	Public Works		
COA UTILITIES	REFUSE	UTILITIES 03/0	03/06/2025	25.36	03/06/2025
08-52-52-44-451 Telephone Line Expense	Water Fund	Distribution	Public Works		
ALLO COMMUNICATIONS LLC	504 LD WATER	757359	02/24/2025	.06	
08-52-52-44-488 Utility Locate Services	Water Fund	Distribution	Public Works		
ONE CALL CONCEPTS INC	LOCATES WATER	5020103	02/28/2025	13.64	
08-52-52-45-534 Safety Commodities	Water Fund	Distribution	Public Works		
FIRSTBANK CARD	UNIFORMS - J. SEIDLER, E.	GOSNE GRANT 02/25	03/06/2025	267.76	
08-52-52-45-534 Safety Commodities	Water Fund	Distribution	Public Works		
FIRSTBANK CARD	UNIFORMS - E. GOSNELL	GRANT 02/25	03/06/2025	95.95	
08-52-52-45-534 Safety Commodities	Water Fund	Distribution	Public Works		
SPECIAL STITCHES	EMBROIDERY	1838	02/26/2025	40.00	
08-52-52-45-544 Small Tools, Equipment	Water Fund	Distribution	Public Works		
FARM PLAN	TOOLS	51408908	03/06/2025	20.50	
08-52-52-45-556 Parts-Vehicle, Mach, Equip	Water Fund	Distribution	Public Works		
BERNIES ACE HARDWARE	PARTS	314176	02/19/2025	18.58	
08-52-52-45-556 Parts-Vehicle, Mach, Equip	Water Fund	Distribution	Public Works		
FARM PLAN	STRIKER	51404735	02/21/2025	5.49	
08-52-52-45-556 Parts-Vehicle, Mach, Equip	Water Fund	Distribution	Public Works		
CARTER'S HOME HARDWARE & AP	PARTS	27942/1	02/26/2025	30.48	
08-52-52-45-556 Parts-Vehicle, Mach, Equip	Water Fund	Distribution	Public Works		
O'REILLY AUTO PARTS	PAPER	6010-227845	02/25/2025	7.99	
08-52-52-45-569 Other Replacement Parts	Water Fund	Distribution	Public Works		
K. L. WOOD & COMPANY LLC	SLEEVE/RETAINER GLANDS	7015	02/24/2025	878.00	
08-52-52-59-970 Capital Outlay-Other Improv	Water Fund	Distribution	Public Works		
M.C. SCHAFF & ASSOCIATES INC	PROFESSIONAL SERVICES FEBRU	25067	03/05/2025	446.00	
Total Distribution:				2,479.97	
Total Public Works:				23,582.95	
Total Water Fund:				27,055.34	

GL Account and Title Vendor Name	Segment Fund Description	Segment Under Dept Invoice Number	Segment Department Invoice Date	Net Invoice Amount	Date Paid
Golf Course					
21-71-75-44-436 Mail, Delivery Services	Golf Course	Golf Course	Cultural and Leisure		
FIRSTBANK CARD	POSTAGE	BROWN 02/25	03/10/2025	15.08	
21-71-75-44-441 Electricity	Golf Course	Golf Course	Cultural and Leisure		
COA UTILITIES	ELECTRIC	UTILITIES 03/0	03/06/2025	2,834.07	03/06/2025
21-71-75-44-442 Water-Sewer	Golf Course	Golf Course	Cultural and Leisure		
COA UTILITIES	WATER / SEWER	UTILITIES 03/0	03/06/2025	30.30	03/06/2025
21-71-75-44-443 Refuse	Golf Course	Golf Course	Cultural and Leisure		
COA UTILITIES	REFUSE	UTILITIES 03/0	03/06/2025	252.22	03/06/2025
21-71-75-44-451 Telephone Line Expense	Golf Course	Golf Course	Cultural and Leisure		
MOBIUS COMMUNICATIONS CO.	308-762-7069	757371	03/01/2025	79.40	
21-71-75-44-451 Telephone Line Expense	Golf Course	Golf Course	Cultural and Leisure		
MOBIUS COMMUNICATIONS CO.	308-762-1446	757370	03/01/2025	79.03	
21-71-75-45-511 Office Supplies	Golf Course	Golf Course	Cultural and Leisure		
NEBRASKA TOTAL OFFICE	CARTRIDGES	0127958-001	03/06/2025	8.91	
21-71-75-45-526 Other Supplies	Golf Course	Golf Course	Cultural and Leisure		
CARTER'S HOME HARDWARE & AP	BRACKETS	27913/1	02/24/2025	8.99	
21-71-75-45-526 Other Supplies	Golf Course	Golf Course	Cultural and Leisure		
CARTER'S HOME HARDWARE & AP	BRACKETS	27886/1	02/21/2025	19.27	
21-71-75-45-544 Small Tools, Equipment	Golf Course	Golf Course	Cultural and Leisure		
FIRSTBANK CARD	CLUTCH REMOVAL TOOL	BROWN 02/25	03/03/2025	87.78	
21-71-75-45-544 Small Tools, Equipment	Golf Course	Golf Course	Cultural and Leisure		
MASEK DISTRIBUTING INC.	WORK CART	25-01203	02/21/2025	7,500.00	
21-71-75-45-551 Fuel,Oil,Lube-Veh,Mach,Equip	Golf Course	Golf Course	Cultural and Leisure		
WESTCO	BULK FUEL GOLF MAINTENANCE S	U3325231	02/27/2025	830.53	
21-71-75-45-551 Fuel,Oil,Lube-Veh,Mach,Equip	Golf Course	Golf Course	Cultural and Leisure		
WESTCO	BULK FUEL GOLF MAINTENANCE S	U3325232	02/27/2025	803.81	
21-71-75-45-551 Fuel,Oil,Lube-Veh,Mach,Equip	Golf Course	Golf Course	Cultural and Leisure		
VOYAGER FLEET SYSTEMS INC	GOLF	757377	03/01/2025	122.30	
21-71-75-45-556 Parts-Vehicle, Mach, Equip	Golf Course	Golf Course	Cultural and Leisure		
ALLIANCE TRACTOR & IMPLEMENT	PARTS	579763R	02/13/2025	57.56	
21-71-75-45-556 Parts-Vehicle, Mach, Equip	Golf Course	Golf Course	Cultural and Leisure		
FIRSTBANK CARD	CLUTCH	BROWN 02/25	03/03/2025	269.00	
21-71-75-45-556 Parts-Vehicle, Mach, Equip	Golf Course	Golf Course	Cultural and Leisure		
FIRSTBANK CARD	REFUND	BROWN 02/25	03/03/2025	299.99-	
21-71-75-45-556 Parts-Vehicle, Mach, Equip	Golf Course	Golf Course	Cultural and Leisure		
DARREN'S CARQUEST AUTO PART	PARTS	2723-505868	02/20/2025	16.64	
21-71-75-45-556 Parts-Vehicle, Mach, Equip	Golf Course	Golf Course	Cultural and Leisure		
DARREN'S CARQUEST AUTO PART	PARTS	2723-505868	02/20/2025	23.06	
21-71-75-45-556 Parts-Vehicle, Mach, Equip	Golf Course	Golf Course	Cultural and Leisure		
MASEK DISTRIBUTING INC.	GOLF CART PARTS	25-01108	02/10/2025	61.74	
21-71-75-45-556 Parts-Vehicle, Mach, Equip	Golf Course	Golf Course	Cultural and Leisure		
TURFWERKS	PULLEY	O157698	02/27/2025	202.07	
21-71-75-45-557 Cart Barn Fuel	Golf Course	Golf Course	Cultural and Leisure		
WESTCO	CART BARN FUEL	U3325233	02/27/2025	803.51	
21-71-75-45-561 Bldg Maintenance Material	Golf Course	Golf Course	Cultural and Leisure		
BLOEDORN LUMBER - ALLIANCE	BUILDING MAINTENANCE MATERIA	8645096	02/24/2025	376.44	
21-71-75-45-574 Misc Grounds Maintenance	Golf Course	Golf Course	Cultural and Leisure		
FARM PLAN	MISC GROUNDS	51406709	02/28/2025	17.98	
21-71-75-45-574 Misc Grounds Maintenance	Golf Course	Golf Course	Cultural and Leisure		
FARM PLAN	MISC GROUNDS	51406799	02/28/2025	22.76	
21-71-75-45-574 Misc Grounds Maintenance	Golf Course	Golf Course	Cultural and Leisure		
PRESTIGE FLAG	PLASTIC SMARFIT CUPS	750340	02/24/2025	245.86	
21-71-75-46-626 Inventory Costs	Golf Course	Golf Course	Cultural and Leisure		
ACUSHNET COMPANY	BAGS	919715322	02/18/2025	359.00	
21-71-75-46-626 Inventory Costs	Golf Course	Golf Course	Cultural and Leisure		
ACUSHNET COMPANY	PERMA SOFT CLOTHING	919725507	02/19/2025	737.79	

GL Account and Title Vendor Name	Segment Fund Description	Segment Under Dept Invoice Number	Segment Department Invoice Date	Net Invoice Amount	Date Paid
21-71-75-46-626 Inventory Costs	Golf Course	Golf Course	Cultural and Leisure		
ACUSHNET COMPANY	CLOTHING	919725508	02/19/2025	1,221.20	
21-71-75-46-626 Inventory Costs	Golf Course	Golf Course	Cultural and Leisure		
CALLAWAY GOLF SALES CO	LIMITED LUCKY PRODUCTS	939690688	02/18/2025	270.00	
21-71-75-46-626 Inventory Costs	Golf Course	Golf Course	Cultural and Leisure		
CALLAWAY GOLF SALES CO	PREBOOK BALLS	938257270	05/16/2024	117.48	
21-71-75-46-626 Inventory Costs	Golf Course	Golf Course	Cultural and Leisure		
CALLAWAY GOLF SALES CO	PREBOOK BALLS	938365713	05/31/2024	117.48	
21-71-75-46-626 Inventory Costs	Golf Course	Golf Course	Cultural and Leisure		
CALLAWAY GOLF SALES CO	CREDIT	939257833	12/04/2024	1,149.30-	
21-71-75-46-626 Inventory Costs	Golf Course	Golf Course	Cultural and Leisure		
CALLAWAY GOLF SALES CO	DEMO FITTING	939661592	02/13/2025	377.30	
21-71-75-46-626 Inventory Costs	Golf Course	Golf Course	Cultural and Leisure		
CALLAWAY GOLF SALES CO	PREBOOK WOODS	939733699	02/24/2025	4,397.40	
21-71-75-46-626 Inventory Costs	Golf Course	Golf Course	Cultural and Leisure		
CALLAWAY GOLF SALES CO	DEMO FITTING	939656755	02/12/2025	347.90	
21-71-75-46-626 Inventory Costs	Golf Course	Golf Course	Cultural and Leisure		
CALLAWAY GOLF SALES CO	SUPERSOFT PINK	938709721	07/29/2024	234.96	
21-71-75-46-626 Inventory Costs	Golf Course	Golf Course	Cultural and Leisure		
CALLAWAY GOLF SALES CO	LIMITED DROP BALLS	939650446	02/11/2025	117.48	
21-71-75-46-626 Inventory Costs	Golf Course	Golf Course	Cultural and Leisure		
CALLAWAY GOLF SALES CO	PRP REBATE	939528720	01/25/2025	272.00-	
21-71-75-46-627 Special Order Costs	Golf Course	Golf Course	Cultural and Leisure		
CALLAWAY GOLF SALES CO	SPECIAL ORDER B LEYVA	938835494	08/23/2024	259.20	
21-71-75-46-627 Special Order Costs	Golf Course	Golf Course	Cultural and Leisure		
CALLAWAY GOLF SALES CO	SPECIAL ORDER GRACE BRISBY	939085142	10/28/2024	259.20	
21-71-75-46-627 Special Order Costs	Golf Course	Golf Course	Cultural and Leisure		
CALLAWAY GOLF SALES CO	SPECIAL ORDER MEMBER GUEST	938448140	06/12/2024	50.40	
21-71-75-46-627 Special Order Costs	Golf Course	Golf Course	Cultural and Leisure		
CALLAWAY GOLF SALES CO	SPECIAL ORDER ZACH PLACEK	939455695	01/14/2025	369.00	
21-71-75-46-627 Special Order Costs	Golf Course	Golf Course	Cultural and Leisure		
CALLAWAY GOLF SALES CO	SPECIAL ORDER DAVE PEARSE	939025938	10/08/2024	117.97	
21-71-75-46-627 Special Order Costs	Golf Course	Golf Course	Cultural and Leisure		
CALLAWAY GOLF SALES CO	SPECIAL ORDER	938835457	08/23/2024	942.30	
21-71-75-46-627 Special Order Costs	Golf Course	Golf Course	Cultural and Leisure		
CALLAWAY GOLF SALES CO	SPECIAL ORDER DARREN MCCUN	939062765	10/21/2024	207.00	
Total Golf Course:				23,550.08	
Total Cultural and Leisure Services:				23,550.08	
Total Golf Course:				23,550.08	
Airport					
22-41-43-42-294 Conferences, Cont Education	Airport	Airport Operations	Airport		
FIRSTBANK CARD	UNL CONFERENCES-CLASS/TESTI	PLACEK 2/25	02/04/2025	272.80	
22-41-43-42-294 Conferences, Cont Education	Airport	Airport Operations	Airport		
FIRSTBANK CARD	FUEL	PLACEK 2/25	02/04/2025	83.89	
22-41-43-44-431 Legal, Public Notices	Airport	Airport Operations	Airport		
ALLIANCE TIMES HERALD	LEGAL AD	151266	02/26/2025	42.91	
22-41-43-44-436 Mail, Delivery Services	Airport	Airport Operations	Airport		
QUADIENT FINANCE USA INC	AIRPORT	757374	02/28/2025	26.61	
22-41-43-44-441 Electricity	Airport	Airport Operations	Airport		
COA UTILITIES	ELECTRIC	UTILITIES 03/0	03/06/2025	5,270.23	03/06/2025
22-41-43-44-442 Water-Sewer	Airport	Airport Operations	Airport		
COA UTILITIES	WATER / SEWER	UTILITIES 03/0	03/06/2025	39.92	03/06/2025

GL Account and Title Vendor Name	Segment Fund Description	Segment Under Dept Invoice Number	Segment Department Invoice Date	Net Invoice Amount	Date Paid
22-41-43-44-443 Refuse	Airport	Airport Operations	Airport		
COA UTILITIES	REFUSE	UTILITIES 03/0	03/06/2025	38.00	03/06/2025
22-41-43-44-451 Telephone Line Expense	Airport	Airport Operations	Airport		
MOBIUS COMMUNICATIONS CO.	308-762-1214	757372	03/01/2025	76.45	
22-41-43-44-451 Telephone Line Expense	Airport	Airport Operations	Airport		
MOBIUS COMMUNICATIONS CO.	308-762-4512	757373	03/01/2025	85.82	
22-41-43-44-452 Long Distance Expense	Airport	Airport Operations	Airport		
MOBIUS COMMUNICATIONS CO.	308-762-4512	757373	03/01/2025	11.12	
22-41-43-44-456 Cellular Telephone Expense	Airport	Airport Operations	Airport		
FIRSTNET	CELL PHONE AIRPORT	287306230913	03/03/2025	92.86	
22-41-43-44-476 CNTSVC-FBO Operator	Airport	Airport Operations	Airport		
HEARTLAND AVIATION INC	CONTRACT SERVICES	757367	03/01/2025	875.00	
22-41-43-44-477 CNTSVC-Hangar Management	Airport	Airport Operations	Airport		
HEARTLAND AVIATION INC	HANGAR MANAGEMENT	757367	03/01/2025	603.05	
22-41-43-44-479 CNTSVC Other	Airport	Airport Operations	Airport		
IDEAL LINEN INC	RUGS	11262580	03/11/2025	50.15	
22-41-43-44-482 NRCNTSVC-Vehicle Repair Mtc	Airport	Airport Operations	Airport		
PRECISION STEREO TECHNOLOG	DISMOUNT & MOUNT LT	52077	03/07/2025	20.00	
22-41-43-45-544 Small Tools, Equipment	Airport	Airport Operations	Airport		
DARREN'S CARQUEST AUTO PART	TRIM TOOL	2723-506263	02/26/2025	15.39	
22-41-43-56-911 Runway Rejuvenation	Airport	Airport Operations	Airport		
M.C. SCHAFF & ASSOCIATES INC	ELECTRICAL PROJECT ENGINEERI	0000025070	03/10/2025	105,051.00	
Total Airport Operations:				112,655.20	
Total Airport:				112,655.20	
Total Airport:				112,655.20	
Public Transit Fund					
23-72-71-44-411 Building, Office Rent	Public Transit Fund	Transit - Administration	Public Works		
CITY OF ALLIANCE	RENT	15861	03/01/2025	1,095.00	
23-72-71-44-451 Telephone Line Expense	Public Transit Fund	Transit - Administration	Public Works		
ALLO COMMUNICATIONS LLC	308-761-1112 PUBLIC TRANSIT	757359	02/24/2025	69.85	
23-72-71-44-451 Telephone Line Expense	Public Transit Fund	Transit - Administration	Public Works		
CLEARFLY COMMUNICATIONS	7433	INV692651	02/01/2025	4.61	
23-72-71-44-456 Cellular Telephone Expense	Public Transit Fund	Transit - Administration	Public Works		
FIRSTNET	CELL PHONE TRANSIT	287306230913	03/03/2025	432.35	
23-72-71-44-482 NRCNTSVC-Vehicle Repair Mtc	Public Transit Fund	Transit - Administration	Public Works		
DARREN'S CARQUEST AUTO PART	PARTS	2723-506738	03/05/2025	10.85	
23-72-71-44-482 NRCNTSVC-Vehicle Repair Mtc	Public Transit Fund	Transit - Administration	Public Works		
BOLEK-BILT LLC	REPAIR CHAIR LIFT	4064	03/06/2025	293.00	
23-72-71-44-482 NRCNTSVC-Vehicle Repair Mtc	Public Transit Fund	Transit - Administration	Public Works		
WOLF FORD OF ALLIANCE	INSPECTION	56478	02/20/2025	33.82	
23-72-71-44-482 NRCNTSVC-Vehicle Repair Mtc	Public Transit Fund	Transit - Administration	Public Works		
WOLF FORD OF ALLIANCE	INSPECTION/REPAIRS	56459	02/19/2025	187.35	
23-72-71-45-526 Other Nonoperating Sup/Expense	Public Transit Fund	Transit - Administration	Public Works		
IDEAL LINEN INC	TOWELS	11259746	02/18/2025	52.88	
23-72-71-45-526 Other Nonoperating Sup/Expense	Public Transit Fund	Transit - Administration	Public Works		
IDEAL LINEN INC	TOWELS	11261646	03/04/2025	52.88	
23-72-71-45-526 Other Nonoperating Sup/Expense	Public Transit Fund	Transit - Administration	Public Works		
DARREN'S CARQUEST AUTO PART	HOOK LOOP TAPE	2723-505082	02/07/2025	5.44	
23-72-71-45-526 Other Nonoperating Sup/Expense	Public Transit Fund	Transit - Administration	Public Works		
BUD'S PEST CONTROL	PEST CONTROL	6866	02/03/2025	70.00	
Total Transit - Administration:				2,308.03	

GL Account and Title Vendor Name	Segment Fund Description	Segment Under Dept Invoice Number	Segment Department Invoice Date	Net Invoice Amount	Date Paid
23-72-72-45-551 Fuel,Oil,Lube-Veh,Mach,Equip	Public Transit Fund	Transit - Operations	Public Works		
O'REILLY AUTO PARTS	OIL FILTER	6010-228227	02/28/2025	3.37	
23-72-72-45-551 Fuel,Oil,Lube-Veh,Mach,Equip	Public Transit Fund	Transit - Operations	Public Works		
VOYAGER FLEET SYSTEMS INC	FUEL	757377	03/01/2025	1,706.92	
23-72-72-45-551 Fuel,Oil,Lube-Veh,Mach,Equip	Public Transit Fund	Transit - Operations	Public Works		
WOLF FORD OF ALLIANCE	OIL CHANGE	56459	02/19/2025	56.13	
23-72-72-45-551 Fuel,Oil,Lube-Veh,Mach,Equip	Public Transit Fund	Transit - Operations	Public Works		
WOLF FORD OF ALLIANCE	OIL CHANGE	56478	02/20/2025	71.80	
Total Transit - Operations:				1,838.22	
Total Public Works:				4,146.25	
Total Public Transit Fund:				4,146.25	
Street Fund					
24-41-41-43-331 Professional Engineering Svcs	Street Fund	Streets	Public Works		
STREETSCAN INC	SIDEWALK GIS DATABASE	1320	02/28/2025	1,500.00	
24-41-41-44-441 Electricity	Street Fund	Streets	Public Works		
COA UTILITIES	ELECTRIC	UTILITIES 03/0	03/06/2025	81.13	03/06/2025
24-41-41-44-441 Electricity	Street Fund	Streets	Public Works		
COA UTILITIES	ELECTRIC	UTILITIES 03/1	03/11/2025	156.64	
24-41-41-44-451 Telephone Line Expense	Street Fund	Streets	Public Works		
CLEARFLY COMMUNICATIONS	1907	INV692651	02/01/2025	4.60	
24-41-41-44-451 Telephone Line Expense	Street Fund	Streets	Public Works		
CLEARFLY COMMUNICATIONS	308-313-2071 PUBLIC WORKS	INV692651	02/01/2025	30.54	
24-41-41-44-456 Cellular Telephone Expense	Street Fund	Streets	Public Works		
FIRSTNET	CELL PHONE STREETS	287306230913	03/03/2025	64.92	
24-41-41-44-479 CNTSVC Other	Street Fund	Streets	Public Works		
IDEAL LINEN INC	MOPS/MATS	11259747	02/18/2025	25.64	
24-41-41-45-534 Safety Commodities	Street Fund	Streets	Public Works		
FIRSTBANK CARD	UNIFORM	KITTELMANN	02/20/2025	97.35	
24-41-41-45-543 Small Tools, Equipment	Street Fund	Streets	Public Works		
FARM PLAN	TOOLS	51404370	02/20/2025	11.47	
24-41-41-45-543 Small Tools, Equipment	Street Fund	Streets	Public Works		
FIRSTBANK CARD	GAME CAM SUBSCRIPTION	GRANT 02/25	03/06/2025	5.00	
24-41-41-45-553 Streets-Fuel	Street Fund	Streets	Public Works		
VOYAGER FLEET SYSTEMS INC	FLEET FUEL	757377	03/01/2025	605.91	
24-41-41-45-553 Streets-Fuel	Street Fund	Streets	Public Works		
VOYAGER FLEET SYSTEMS INC	FLEET FUEL	757377	03/01/2025	1,219.57	
24-41-41-45-556 Parts-Vehicle, Mach, Equip	Street Fund	Streets	Public Works		
PANHANDLE DIESEL SERVICE	SNOW DEFLECTOR/SHOE,PLOW,C	1063	02/13/2025	1,106.45	
24-41-41-45-563 Cleaning Supplies	Street Fund	Streets	Public Works		
IDEAL LINEN INC	TOWELS	11260693	02/25/2025	52.88	
24-41-41-46-644 Asphalt	Street Fund	Streets	Public Works		
WHITE CAP L.P.	DEERY SEALANT/ATAR 30LB BOXE	50030353587	02/27/2025	9,056.90	
Total Streets:				14,019.00	
Total Public Works:				14,019.00	
Total Street Fund:				14,019.00	
Retired Senior Vol Program					
26-71-70-42-298 Recognition Program	Retired Senior Vol P	Retired Senior Vol Program	Cultural and Leisure		
EAGLES CLUB	RSVP RECOGNITION BRUNCH	757366	03/10/2025	1,000.00	

GL Account and Title Vendor Name	Segment Fund Description	Segment Under Dept Invoice Number	Segment Department Invoice Date	Net Invoice Amount	Date Paid
26-71-70-42-298 Recognition Program	Retired Senior Vol P	Retired Senior Vol Program	Cultural and Leisure		
FIRSTBANK CARD	T-SHIRTS	BROWN 02/25	03/10/2025	224.00	
26-71-70-42-298 Recognition Program	Retired Senior Vol P	Retired Senior Vol Program	Cultural and Leisure		
FIRSTBANK CARD	DECORATIONS	BROWN 02/25	03/10/2025	106.00	
26-71-70-42-298 Recognition Program	Retired Senior Vol P	Retired Senior Vol Program	Cultural and Leisure		
FIRSTBANK CARD	T-SHIRTS	BROWN 02/25	03/03/2025	966.00	
26-71-70-44-436 Mail, Delivery Services	Retired Senior Vol P	Retired Senior Vol Program	Cultural and Leisure		
FIRSTBANK CARD	POSTAGE	BROWN 02/25	03/03/2025	116.80	
26-71-70-44-441 Electricity	Retired Senior Vol P	Retired Senior Vol Program	Cultural and Leisure		
CITY OF ALLIANCE	ELECTRICITY	15859	03/01/2025	200.00	
26-71-70-44-451 Telephone Line Expense	Retired Senior Vol P	Retired Senior Vol Program	Cultural and Leisure		
ALLO COMMUNICATIONS LLC	308-762-1293 INTERNET	757359	02/24/2025	36.42	
26-71-70-44-452 Long Distance Expense	Retired Senior Vol P	Retired Senior Vol Program	Cultural and Leisure		
ALLO COMMUNICATIONS LLC	531 LD RSVP	757359	02/24/2025	.29	
26-71-70-45-511 Office Supplies	Retired Senior Vol P	Retired Senior Vol Program	Cultural and Leisure		
NEBRASKA TOTAL OFFICE	CORRECTION OF INCORRECT BILL	126546/126845	11/19/2024	31.26-	
Total Retired Senior Vol Program:				2,618.25	
Total Cultural and Leisure Services:				2,618.25	
Total Retired Senior Vol Program:				2,618.25	
Economic Development Fund					
35-61-64-43-313 Other Attorney Fees - ED	Economic Develop	Economic Development Support	Community Develop		
SIMMONS OLSEN LAW FIRM, P.C.	CRA	8152766	02/28/2025	112.50	
35-61-64-43-313 Other Attorney Fees - ED	Economic Develop	Economic Development Support	Community Develop		
SIMMONS OLSEN LAW FIRM, P.C.	ALLIANCE LODGING, LLC/TIF	8152764	02/28/2025	540.00	
35-61-64-43-313 Other Attorney Fees - ED	Economic Develop	Economic Development Support	Community Develop		
SIMMONS OLSEN LAW FIRM, P.C.	BOX BUTTE DEVELOPMENT CORP/	8152899	02/28/2025	243.00	
Total Economic Development Support:				895.50	
Total Community Development:				895.50	
Total Economic Development Fund:				895.50	
Administration Internal Service					
51-13-13-42-294 Conferences, Cont Education	Administration Intern	Personnel	Personnel		
FIRSTBANK CARD	IPMA-HR ONLINE TRAINING	MAYHEW 2/25	02/04/2025	30.00	
51-13-13-43-335 Other Technical Services	Administration Intern	Personnel	Personnel		
BAIRD HOLM LLP	PROFESSIONAL SERVICES	330926	03/06/2025	1,250.50	
51-13-13-43-385 Civil Service	Administration Intern	Personnel	Personnel		
ALLIANCE TIMES HERALD	LEGAL AD - CIVIL SERVICE COMMI	757381	02/19/2025	9.33	
51-13-13-43-385 Civil Service	Administration Intern	Personnel	Personnel		
PSHRA (PRIOR IPMA-HR)	TESTING MATERIALS	6362	03/03/2025	384.70	
51-13-13-44-431 Legal, Public Notices	Administration Intern	Personnel	Personnel		
ALLIANCE TIMES HERALD	LEGALAD	151259	02/05/2025	9.76	
51-13-13-44-436 Mail, Delivery Services	Administration Intern	Personnel	Personnel		
QUADIENT FINANCE USA INC	PERSONNEL	757374	02/28/2025	16.56	
51-13-13-44-451 Telephone Line Expense	Administration Intern	Personnel	Personnel		
ALLO COMMUNICATIONS LLC	308-762-5400 PERSONNEL	757359	02/24/2025	12.05	
51-13-13-44-451 Telephone Line Expense	Administration Intern	Personnel	Personnel		
CLEARFLY COMMUNICATIONS	308-313-2087	INV692651	02/01/2025	4.41	
51-13-13-44-451 Telephone Line Expense	Administration Intern	Personnel	Personnel		
CLEARFLY COMMUNICATIONS	308-313-2065 PERSONNEL	INV692651	02/01/2025	30.56	

GL Account and Title Vendor Name	Segment Fund Description	Segment Under Dept Invoice Number	Segment Department Invoice Date	Net Invoice Amount	Date Paid
51-13-13-44-451 Telephone Line Expense	Administration Intern	Personnel	Personnel		
CLEARFLY COMMUNICATIONS	308-313-2063 PERSONNEL	INV692651	02/01/2025	30.57	
51-13-13-45-526 Other Supplies	Administration Intern	Personnel	Personnel		
FIRSTBANK CARD	CDW-G HR PRINTER/COPIER	MAYHEW 2/25	02/04/2025	491.82	
Total Personnel:				2,270.26	
Total Personnel:				2,270.26	
51-14-14-43-311 City Attorney Retainer	Administration Intern	Legal	Legal		
SIMMONS OLSEN LAW FIRM, P.C.	RETAINER	8152767	02/28/2025	5,951.20	
51-14-14-43-313 Other Attorney Fees	Administration Intern	Legal	Legal		
REMBOLT LUDTKE LLP	PROFESSIONAL SERVICES	1	02/28/2025	880.00	
51-14-14-43-315 City Prosecutor	Administration Intern	Legal	Legal		
SIMMONS OLSEN LAW FIRM, P.C.	PROSECUTION FEES	8152770	02/28/2025	1,378.40	
Total Legal:				8,209.60	
51-14-16-47-731 Employee Bonds	Administration Intern	Risk Management	Legal		
FOX INSURANCE SERVICES	CNA SURETY BOND	1169	02/27/2025	125.00	
Total Risk Management:				125.00	
Total Legal:				8,334.60	
51-17-17-43-335 Other Technical Services	Administration Intern	MIS	Technology		
BYTES COMPUTER	VMWare VSphere licensinc	CW40772	03/06/2025	9,608.80	
51-17-17-43-335 Other Technical Services	Administration Intern	MIS	Technology		
BYTES COMPUTER	MONTHLY BILLING FEBRUARY	CW40613	03/04/2025	10,481.52	
51-17-17-44-423 Database Subscriptions	Administration Intern	MIS	Technology		
CIVIC PLUS	ANNUAL FEE	317588	09/23/2024	3,360.00	
51-17-17-44-451 Telephone Line Expense	Administration Intern	MIS	Technology		
ALLO COMMUNICATIONS LLC	308-762-5400 MIS	757359	02/24/2025	6.02	
51-17-17-44-451 Telephone Line Expense	Administration Intern	MIS	Technology		
CHARTER COMMUNICATIONS	TELEPHONE LINE EXPENSE	176247201021	02/14/2025	15.82	
51-17-17-44-457 Internet Operating Expense	Administration Intern	MIS	Technology		
ALLO COMMUNICATIONS LLC	123-762-0025 INTERNET	757359	02/24/2025	109.00	
51-17-17-44-457 Internet Operating Expense	Administration Intern	MIS	Technology		
ALLO COMMUNICATIONS LLC	123-762-0032 INTERNET MUNICIPAL	757359	02/24/2025	267.38	
51-17-17-44-457 Internet Operating Expense	Administration Intern	MIS	Technology		
ALLO COMMUNICATIONS LLC	123-762-0033 INTERNET MUNICIPAL	757359	02/24/2025	250.00	
51-17-17-44-457 Internet Operating Expense	Administration Intern	MIS	Technology		
ALLO COMMUNICATIONS LLC	123-762-0026 INTERNET	757359	02/24/2025	109.00	
51-17-17-44-457 Internet Operating Expense	Administration Intern	MIS	Technology		
ALLO COMMUNICATIONS LLC	123-762-0092 INTERNET POLICE DE	757359	02/24/2025	139.00	
51-17-17-44-457 Internet Operating Expense	Administration Intern	MIS	Technology		
ALLO COMMUNICATIONS LLC	123-762-0062 INTERNET SALLOWS	757359	02/24/2025	104.00	
51-17-17-44-457 Internet Operating Expense	Administration Intern	MIS	Technology		
ALLO COMMUNICATIONS LLC	123-761-0004 INTERNET MUSEUM	757359	02/24/2025	55.00	
51-17-17-44-457 Internet Operating Expense	Administration Intern	MIS	Technology		
ALLO COMMUNICATIONS LLC	123-762-0071 INTERNET LIBRARY	757359	02/24/2025	54.00	
51-17-17-44-457 Internet Operating Expense	Administration Intern	MIS	Technology		
ALLO COMMUNICATIONS LLC	123-761-0029 INTERNET MUSEUM	757359	02/24/2025	104.00	
51-17-17-44-457 Internet Operating Expense	Administration Intern	MIS	Technology		
MOBIUS COMMUNICATIONS CO.	012-762-9048	757369	03/01/2025	40.00	
51-17-17-44-457 Internet Operating Expense	Administration Intern	MIS	Technology		
MOBIUS COMMUNICATIONS CO.	308-762-4512	757373	03/01/2025	50.00	

GL Account and Title Vendor Name	Segment Fund Description	Segment Under Dept Invoice Number	Segment Department Invoice Date	Net Invoice Amount	Date Paid
51-17-17-44-469 PMCNTSVC-Other BYTES COMPUTER	Administration Intern MIS YEARLY TECHNICAL SUPPORT	CW40554	Technology 02/27/2025	1,080.00	
51-17-17-44-469 PMCNTSVC-Other BYTES COMPUTER	Administration Intern MIS SALLOWS MUSEUM FIREWALL RE	CW40555	Technology 02/28/2025	692.99	
51-17-17-59-941 Capital Outlay-Computers BYTES COMPUTER	Administration Intern MIS ANNUAL COMPUTER REPLACEME	CW39836	Technology 12/02/2024	2,873.70	
Total MIS:				29,400.23	
Total Technology:				29,400.23	
51-21-21-42-294 Conferences, Cont Education CASELLE INC	Administration Intern Accounting TRAINIING	139136	Finance 03/04/2025	393.72	
51-21-21-44-436 Mail, Delivery Services QUADIENT FINANCE USA INC	Administration Intern Accounting FINANCE	757374	Finance 02/28/2025	204.93	
51-21-21-44-451 Telephone Line Expense ALLO COMMUNICATIONS LLC	Administration Intern Accounting 308-762-5400 ACCOUNTING	757359	Finance 02/24/2025	42.15	
51-21-21-44-451 Telephone Line Expense CLEARFLY COMMUNICATIONS	Administration Intern Accounting 308-313-2066 ACCOUNTING	INV692651	Finance 02/01/2025	30.59	
51-21-21-44-452 Long Distance Expense ALLO COMMUNICATIONS LLC	Administration Intern Accounting 513 LD ACCOUNTING	757359	Finance 02/24/2025	.24	
51-21-21-44-456 Cellular Telephone Expense FIRSTNET	Administration Intern Accounting CELL PHONE FINANCE	287306230913	Finance 03/03/2025	46.43	
51-21-21-44-470 Contractual Services EAKES INC	Administration Intern Accounting DOCMGT	INV632153	Finance 03/09/2025	319.00	
Total Accounting:				1,037.06	
Total Finance:				1,037.06	
Total Administration Internal Service:				41,042.15	
Enterprise Internal Service					
55-21-23-44-434 Contract Printing Expense EAKES INC	Enterprise Internal S Utility Customer Service CUSTOM FORMS	9081666-0	Finance 03/07/2025	3,720.97	
55-21-23-44-436 Mail, Delivery Services QUADIENT FINANCE USA INC	Enterprise Internal S Utility Customer Service UTILITIES	757374	Finance 02/28/2025	855.73	
55-21-23-44-451 Telephone Line Expense ALLO COMMUNICATIONS LLC	Enterprise Internal S Utility Customer Service 308-762-5400 UTILITIES	757359	Finance 02/24/2025	42.15	
55-21-23-44-451 Telephone Line Expense CLEARFLY COMMUNICATIONS	Enterprise Internal S Utility Customer Service 5075	INV692651	Finance 02/01/2025	4.59	
55-21-23-44-452 Long Distance Expense ALLO COMMUNICATIONS LLC	Enterprise Internal S Utility Customer Service 525 LD UTILITIES	757359	Finance 02/24/2025	.12	
55-21-23-44-462 Mail Machine Lease QUADIENT LEASING USA INC	Enterprise Internal S Utility Customer Service MAIL MACHINE LEASE	Q1739060	Finance 02/16/2025	705.00	
55-21-23-45-513 Copy Machine Supplies STAPLES	Enterprise Internal S Utility Customer Service TONER	6025316541	Finance 02/26/2025	539.62	
55-21-23-45-544 Small Tools, Equipment CARTER'S HOME HARDWARE & AP	Enterprise Internal S Utility Customer Service BATHROOM DOORKNOB SET	27958/1	Finance 02/27/2025	16.99	
Total Utility Customer Service:				5,885.17	
55-21-24-45-551 Fuel,Oil,Lube-Veh,Mach,Equip VOYAGER FLEET SYSTEMS INC	Enterprise Internal S Meter Reading VOYAGER FUEL CARD	757377	Finance 03/01/2025	73.84	
Total Meter Reading:				73.84	

GL Account and Title Vendor Name	Segment Fund Description	Segment Under Dept Invoice Number	Segment Department Invoice Date	Net Invoice Amount	Date Paid
Total Finance:				5,959.01	
55-51-56-43-373 Contract Custodial Services	Enterprise Internal S Warehouse		Utilitiy Superintenden		
HP CLEANING AND SEWING	UTILITIES WAREHOUSE AND OFFIC	030525UF	03/01/2025	1,100.00	
55-51-56-43-379 Other Contract Operating Svcs	Enterprise Internal S Warehouse		Utilitiy Superintenden		
IDEAL LINEN INC	MOPS/MATS	11259747	02/18/2025	51.28	
55-51-56-44-441 Electricity	Enterprise Internal S Warehouse		Utilitiy Superintenden		
COA UTILITIES	ELECTRIC	UTILITIES 03/0	03/06/2025	6,160.42	03/06/2025
55-51-56-44-442 Water-Sewer	Enterprise Internal S Warehouse		Utilitiy Superintenden		
COA UTILITIES	WATER / SEWER	UTILITIES 03/0	03/06/2025	45.10-	03/06/2025
55-51-56-44-443 Refuse	Enterprise Internal S Warehouse		Utilitiy Superintenden		
COA UTILITIES	REFUSE	UTILITIES 03/0	03/06/2025	126.11	03/06/2025
55-51-56-44-451 Telephone Line Expense	Enterprise Internal S Warehouse		Utilitiy Superintenden		
ALLO COMMUNICATIONS LLC	308-762-1191 UTILITY FACILITY	757359	02/24/2025	69.85	
55-51-56-44-451 Telephone Line Expense	Enterprise Internal S Warehouse		Utilitiy Superintenden		
CLEARFLY COMMUNICATIONS	308-313-2079 WAREHOUSE	INV692651	02/01/2025	30.56	
55-51-56-44-461 PMCNTSVC-Office Mach, Equip	Enterprise Internal S Warehouse		Utilitiy Superintenden		
RION	FORK LIFT MAINTENANCE	INV696129	02/13/2025	132.50	
55-51-56-44-461 PMCNTSVC-Office Mach, Equip	Enterprise Internal S Warehouse		Utilitiy Superintenden		
CENTURY BUSINESS PRODUCTS	COLOR IMAGES	777535	02/24/2025	133.56	
55-51-56-44-486 NRCNTSVC-Veh, Equip, Tire Rep	Enterprise Internal S Warehouse		Utilitiy Superintenden		
RION	PARTS RETURN	SCN098813	02/05/2025	16.80-	
55-51-56-44-486 NRCNTSVC-Veh, Equip, Tire Rep	Enterprise Internal S Warehouse		Utilitiy Superintenden		
RION	FUEL SYSTEM REPAIR	INV695664	02/11/2025	7,771.32	
55-51-56-45-561 Bldg Maintenance Material	Enterprise Internal S Warehouse		Utilitiy Superintenden		
CHARTER COMMUNICATIONS	176246901	176246901022	02/21/2025	15.76	
55-51-56-45-561 Bldg Maintenance Material	Enterprise Internal S Warehouse		Utilitiy Superintenden		
GRAINGER	BOOT BRUSHES	9396214018	02/04/2025	94.36	
55-51-56-45-561 Bldg Maintenance Material	Enterprise Internal S Warehouse		Utilitiy Superintenden		
TRIANGLE ELECTRIC INC	UTILITY JANITORS CLOSET	2025-136	02/24/2025	742.86	
Total Warehouse:				16,366.68	
Total Utilitiy Superintendent:				16,366.68	
Total Enterprise Internal Service:				22,325.69	
Health Care Internal Service					
57-81-81-42-281 Specific Premium	Health Care Internal	Health Support	Personnel		
REGIONAL CARE, INC.	SPECIFIC PREMIUM	MARCH-25	03/01/2025	41,192.15	03/06/2025
57-81-81-42-285 Transplant Coverage	Health Care Internal	Health Support	Personnel		
REGIONAL CARE, INC.	TRANSPLANT COVERAGE	MARCH-25	03/01/2025	1,181.42	03/06/2025
57-81-81-42-286 Aggregate Premium	Health Care Internal	Health Support	Personnel		
REGIONAL CARE, INC.	AGGREGATE PREMIUM	MARCH-25	03/01/2025	1,274.46	03/06/2025
57-81-81-42-287 Employee Claims	Health Care Internal	Health Support	Personnel		
REGIONAL CARE, INC.	HEALTH CLAIMS	02242025-HC	02/24/2025	62,944.01	02/27/2025
57-81-81-42-287 Employee Claims	Health Care Internal	Health Support	Personnel		
REGIONAL CARE, INC.	HEALTH CLAIMS	03032025-HC	03/03/2025	9,601.41	03/06/2025
57-81-81-42-288 Employee Insurance Admin	Health Care Internal	Health Support	Personnel		
REGIONAL CARE, INC.	EMPLOYEE INSURANCE ADMINIST	MARCH-25	03/01/2025	2,420.10	03/06/2025
57-81-81-42-289 Vision Premium	Health Care Internal	Health Support	Personnel		
REGIONAL CARE, INC.	VISION	MARCH-25	03/01/2025	1,743.42	03/06/2025
57-81-81-43-379 Other Contract Operating Svcs	Health Care Internal	Health Support	Personnel		
REGIONAL CARE, INC.	HAYS PREMIUM	MARCH-25	03/01/2025	2,500.00	03/06/2025
Total Health Support:				122,856.97	

GL Account and Title Vendor Name	Segment Fund Description	Segment Under Dept Invoice Number	Segment Department Invoice Date	Segment Department Net Invoice Amount	Date Paid
Total Personnel:				122,856.97	
Total Health Care Internal Service:				122,856.97	
Grand Totals:				696,418.25	

Dated: _____

Mayor: _____

City Manager: _____

City Treasurer: _____

Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

[Report].Invoice Number = {<>} "757382" {AND} {<>} "151267"

[Report].Invoice Number = {OR} {IS NULL}

COUNCIL PROCEEDINGS

The Alliance, Nebraska City Council met in a Regular Meeting on Tuesday, March 4, 2025 at 7:00 p.m. Present were Council Members McGhehey, Mashburn, Weisgerber, Liptack and Turman.

Council acted on and/or discussed the following items of business:

1. Approved the Consent Calendar. Ayes: All. Motion carried.
2. Approved Resolution No. 25-33, accepting and allowing the City of Alliance to proceed with the final steps of the Airport Electrical Project. Ayes: All. Motion carried.
3. Passed the second reading of Ordinance No. 2997, which will accept and amend the City of Alliance Municipal Code Section 2, titled *Donations*. Ayes: All. Motion carried.
4. Tabled the first reading of Ordinance No. 2998, which will accept and amend the City of Alliance Municipal Code Sections 24-21 through 24-30, regarding *Sidewalks*. Ayes: Mashburn, Liptack, McGhehey. Nay: Turman. Motion carried.
5. Appointed Matthew Mashburn to serve on the Community Redevelopment Authority for a term ending January 31, 2028. Ayes: Turman, Weisgerber, Liptack, McGhehey. Abstaining: Mashburn. Motion carried.

Meeting adjourned at 7:36 p.m.

(SEAL)

John McGhehey, Mayor

Attest:

Shelbi C Pitt, City Clerk

Complete minutes of the Alliance City Council may be viewed by the public during regular work hours at the City Clerk's Office, 324 Laramie Avenue, Alliance, Nebraska.

RESOLUTION NO. 25-34

WHEREAS, The City of Alliance utilized Electric Fund reserves to provide interim inter-department loans to the General Fund and the Airport Fund to pay for the City's portion of the runway improvements, as well as other items pending payment of FAA grant funds; and

WHEREAS, The original loan terms were extended to March 31, 2025; and

WHEREAS, Staff is requesting an extension of the remaining loan balances through September 30, 2025, at a revised rate of 4.30%.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Alliance, Nebraska, that the interim inter-department loan to the Airport be extended through September 30, 2025, at a revised rate of 4.30%.

PASSED AND APPROVED this 18th day of March, 2025.

John McGhehey, Mayor

(SEAL)

Attest: _____
Shelbi C. Pitt, City Clerk

Approved as to Form and Legality:

Simmons Olsen Law Office, Legal Counsel

Narrative

March 18, 2025



RESOLUTION – AIRPORT SNOW PLOW ASSEMBLY BID AWARD

The Airport 24-25 budget includes a capital purchase of a new snow plow assembly that would attach to the current 1994 Oshkosh P series All-Wheel Drive Chassis. The bid was for a high-lift (hot wing) blade assembly which allows for further throwing distance of the snow. The new plow assembly comes with updated caster assemblies with larger tires and pivot control breaking to eliminate wheel shimmy while plowing. Currently we are experiencing this wheel shimmy while plowing which is causing replacement of axils which results in equipment failure during snow storms.

M.C. Schaff and Associates, on behalf of the City of Alliance, prepared an Invitation to Bid and the project was advertised for three weeks with two equipment suppliers submitting bids. Two bids were opened at the scheduled time on March 5, 2025 at the City of Alliance municipal building. The bids have been reviewed with no pricing errors identified.

Bid information is summarized in the following chart:

Bidder	24-Foot Bid	Alt – 22-Foot Bid
MacQueen Equipment	\$76,222.00	\$68,734.00
M-B Companies, Inc	\$79,745.26	\$78,930.92

The base bid item replaces the current size of blade airport staff currently utilize. There was some concern that the width of the blade may have been larger than the capacity of the current chassis, so the alternate bid included a one size smaller blade of 22-foot. Staff have had time to research this issue and concluded that the Chassis can handle the 24-foot blade. This 24-foot blade allows for the most efficient snow removal on the large Runway which is 150ft wide by 9,201 feet long. Staff does not recommend purchasing anything that will add time to snow removal activities with the department's limited number of staff.

Staff is recommending that the Council approve the base bid for the 24-foot wide snow plow assembly from MacQueen Equipment in the amount of \$76,222.00.

The general ledger account, Capital Outlay-Machine, Equipment #22-41-43-59-950, has a \$70,000.00 balance for this purchase. The recommendation is to transfer the \$6,222.00 needed from the Runway Rejuvenation #22-41-43-56-911 account. This account includes money from two projects that are complete and the amounts that are referred to are only the amounts of the City of Alliance's 10% match portions. The Runway Seal Coat project went under budget by \$10,962.00. The taxiway/apron project went over budget by \$4,643.00 with the net difference being \$6,319.00. This account continues to have the budgeted amounts for the Airport Layout Plan and Engineering fees for the electrical project.

RECOMMENDATION: APPROVE RESOLUTION AWARDDING THE AIRPORT SNOW PLOW ASSEMBLY TO MACQUEEN EQUIPMENT, AUTHORIZING THE MAYOR TO SIGN PURCHASE CONTRACT, AND CAPITAL BUDGET TRANSFER.

RESOLUTION NO. 25-35

WHEREAS, The City of Alliance Airport has the need to purchase a Snow Plow Assembly; and

WHEREAS, The City of Alliance received two manufacturer vendors who offered pricing; and

WHEREAS, Funds have been budgeted in the 2024-25 Capital Outlay-Mach & Equipment Budget for the purchase of a snowplow high-lift (hot wing) blade assembly; and

WHEREAS, Capital Outlay-Machine, Equipment # 22-41-43-59-950 has a \$70,000 balance for purchase; and

WHEREAS, Staff is recommending the purchase of the 24-foot snow plow assembly from MacQueen Equipment in the amount of Seventy-Six Thousand Two Hundred Twenty-Two and 00/100ths Dollars (\$76,222.00) as they were the lowest responsive bidder; and

WHEREAS, Staff is recommending the remaining \$6,222.00 needed for purchase be transferred from Runway Rejuvenation # 22-41-43-56-911 as those projects are completed; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Alliance, Nebraska, hereby is authorized the purchase of the 24-foot snow plow assembly from MacQueen Equipment in the amount of Seventy-Six Thousand Two Hundred Twenty-Two and 00/100ths Dollars (\$76,222.00) with the funds from Capital Outlay-Machine, Equipment # 22-41-43-59-950 in the amount of \$70,000 and a budget transfer from Runway Rejuvenation # 22-41-43-56-911 in the amount of \$6,222.

PASSED AND APPROVED this 18th day of March, 2025.

John McGhehey, Mayor

(SEAL)

Attest: _____
Shelbi C. Pitt, City Clerk

Approved as to Form and Legality:

Simmons Olsen Law Office, Legal Counsel

**Form of
CONTRACT AGREEMENT
City of Alliance, Nebraska**

THIS AGREEMENT, made as of March 18, 2025 is

BY AND BETWEEN

the OWNER: **City of Alliance
P.O. Box D
324 Laramie Avenue
Alliance, NE 69301**

And the EQUIPMENT VENDOR/CONTRACTOR:

WITNESSETH:

WHEREAS it is the intent of the Owner to make improvements at the **Alliance Municipal Airport** generally described as follows;

New High Wing Snow Displacement Plow

hereinafter referred to as the Project.

NOW THEREFORE in consideration of the mutual covenants hereinafter set forth, OWNER and CONTRACTOR agree as follows:

Article 1 - Work

It is hereby mutually agreed that for and in consideration of the payments as provided for herein to the CONTRACTOR by the OWNER, CONTRACTOR shall faithfully furnish all necessary labor, equipment, and material and shall fully perform all necessary work to complete the Project in strict accordance with this Contract Agreement and the Contract Documents.

Article 2 – Contract Documents

CONTRACTOR agrees that the Contract Documents consist of the following: this Agreement, General Provisions, Supplementary Provisions, Specifications, all issued addenda, Notice-to-Bidders, Instructions-to-Bidders, Proposal and associated attachments, documents incorporated by reference, documents incorporated by attachment, and all OWNER authorized change orders issued subsequent to the date of this agreement. All documents comprising the Contract Documents are complementary to one another and together establish the complete terms, conditions and obligations of the CONTRACTOR. All said Contract Documents are incorporated by reference into the Contract Agreement as if fully rewritten herein or attached thereto.

Article 3 – Contract Price

In consideration of the faithful performance and completion of the Work by the CONTRACTOR in accordance with the Contract Documents, OWNER shall pay the CONTRACTOR an amount equal to:

\$ Seventy-Six Thousand Two Hundred Twenty-Two	(\$76,222.00)
<i>(Amount in Written Words)</i>	<i>(Amount in Numerals)</i>

subject to the following:

- a. Said amount is based on the schedule of prices and estimated quantities stated in CONTRACTOR'S Bid Proposal, which is attached to and made a part of this Agreement;
- b. Said amount is the aggregate sum of the result of the CONTRACTOR'S stated unit prices multiplied by the associated estimated quantities;
- c. Said amount is subject to modification for additions and deductions as provided for within the Contract General Provisions.

Article 4 – Payment

Upon the delivery and its acceptance by the OWNER, all sums due the CONTRACTOR by reason of faithful performance of the work, taking into consideration additions to or deductions from the Contract price by reason of alterations or modifications of the original Contract or by reason of "Extra Work" authorized under this Contract, will be paid to the CONTRACTOR by the OWNER after said completion and acceptance.

The acceptance of final payment by the CONTRACTOR shall be considered as a release in full of all claims against the OWNER, arising out of, or by reason of, the work completed and materials furnished under this Contract.

Article 5 – Contract Time

The CONTRACTOR agrees to commence work within ten (10) calendar days of the date specified in the OWNER'S Notice-to-Proceed. CONTRACTOR further agrees to delivery all equipment in accordance with the provisions of the proposal form.

Article 6 – CONTRACTOR'S Representations

The CONTRACTOR understands and agrees that all representations made by the CONTRACTOR within the Proposal shall apply under this Agreement as if fully rewritten herein.

Article 7 – Miscellaneous

- a. CONTRACTOR understands that it shall be solely responsible for the means, methods, techniques, sequences and procedures of construction in connection with completion of the Work;
- b. CONTRACTOR understands and agrees that it shall not accomplish any work or furnish any materials that are not covered or authorized by the Contract Documents unless authorized in writing by the OWNER;
- c. The rights of each party under this Agreement shall not be assigned or transferred to any other person, entity, firm or corporation without prior written consent of both parties;

- d. OWNER and CONTRACTOR each bind itself, their partners, successors, assigns and legal representatives to the other party in respect to all covenants, agreements, and obligations contained in the Contract Documents.

IN WITNESS WHEREOF, OWNER and CONTRACTOR have executed five (5) copies of this Agreement on the day and year first noted herein.

OWNER

Name: _____

Address: _____

By: _____

Signature

Title of Representative

CONTRACTOR

Name: _____

Address: _____

By: _____

Signature

Title of Representative

ATTEST

By: _____

Signature

Title

ATTEST

By: _____

Signature

Title



CITY OF ALLIANCE

Budget Transfer

☐

Operating

☒

Capital

Reason for Transfer/ Resolution No.:

Snow Plow assembly bid came in higher than expected.

Account Name	Account Number	Amount of Transfer (Hundreds of Dollars)	Amended Budget
From Account (s):			
Runway Rejuvenation	22-41-43-56-911	\$6,222	\$2,491,178.00
To Account (s):			
Capital Outlay - Machine, Equipment	22-41-43-59-950	\$6,222	\$76,222.00

Requested by Lynn Placek

Date 3/18/2025

Approved by Council on _____

If transfer amount is under \$ 2,500, submitted to Finance Director for approval.

If transfer amount is \$ 2,500 and over, submitted to City Manager for approval.

City Treasurer

City Manager

INTERNAL USE

Date Transfer Completed _____

Transfer Completed By _____

Reference# _____

Report Criteria:

Invoices with totals above \$0 included.
Paid and unpaid invoices included.
[Report].Invoice Number = 757382
[Report].Invoice Number = {OR} {IS NULL}

GL Account and Title Vendor Name	Segment Fund Description	Segment Under Dept Invoice Number	Segment Department Invoice Date	Segment Department Net Invoice Amount	Date Paid
General Fund					
01-10-10-42-294 Conferences, Cont Education	General Fund	City Council	City Council		
JOHN MCGHEHEY	CONFERENCE MEALS/MOTEL	757382	02/23/2025	528.65	
Total City Council:				528.65	
Total City Council:				528.65	
Total General Fund:				528.65	
Grand Totals:				528.65	

Dated: _____

Mayor: _____

City Manager: _____

City Treasurer: _____

Report Criteria:

Invoices with totals above \$0 included.
Paid and unpaid invoices included.
[Report].Invoice Number = 151267
[Report].Invoice Number = {OR} {IS NULL}

GL Account and Title Vendor Name	Segment Fund Description	Segment Under Dept Invoice Number	Segment Department Invoice Date	Segment Department Net Invoice Amount	Date Paid
General Fund					
01-10-10-42-294 Conferences, Cont Education	General Fund	City Council	City Council		
TRAVIS TURMAN	REIMBURSEMENT - CONFERENCE	151267	02/23/2025	491.78	
01-10-10-42-294 Conferences, Cont Education	General Fund	City Council	City Council		
TRAVIS TURMAN	REIMBURSEMENT - CONFERENCE	151267	02/23/2025	25.22	
Total City Council:				517.00	
Total City Council:				517.00	
Total General Fund:				517.00	
Grand Totals:				517.00	

Dated: _____

Mayor: _____

City Manager: _____

City Treasurer: _____

RESOLUTION NO. 25-36

WHEREAS, The City of Alliance Police Department and dispatch services operate at 512 Niobrara Avenue in conjunction with the Box Butte County Sheriff's Office; and

WHEREAS, The Box Butte County Sheriff's Department has requested the City of Alliance assume the responsibilities and operation of dispatch services for the Box Butte County Sheriff; and

WHEREAS, City staff is recommending the City accept the responsibilities and a Dispatch Service Agreement has been prepared outlining the parameters for both parties; and

WHEREAS, City Council believes it is in the best interest of the community for the Alliance Police Department to assume the responsibilities and operations of dispatch services for the Box Butte County Sheriff.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Alliance, Nebraska, that the Mayor is hereby authorized to enter into the Service Agreement with Box Butte County for the assumption of responsibilities and operation of dispatch services.

PASSED AND APPROVED this 18th day of March, 2025.

(SEAL)

John McGhehey, Mayor

Attest:

Shelbi C. Pitt, City Clerk

Approved as to Form and Legality:

Simmons Olsen Law Office, Legal Counsel

DISPATCH SERVICE AGREEMENT

This Agreement (the "Agreement") is made by and between the City of Alliance, Nebraska (the "City") and Box Butte County, Nebraska (the "County").

RECITALS:

1. The City is a Nebraska city of the first-class, and the County is a Nebraska county. Both are political subdivisions of the State of Nebraska. Each provides current 911 communications center service to its residents.
2. Historically, the 911 communications center service to residents has been provided separately by the City and the County within each party's jurisdiction, with the City and the County carrying their own operational costs and capital costs, except as shared through the Interlocal Operation Agreement for E911.
3. The City has served a public safety answering point (PSAP) for all emergencies calls made in the jurisdictions of the City, and some in the County, but the County has processed each call arising in its jurisdiction as determined by the PSAP operations and an interlocal agreement with Scottsbluff County Dispatch Services from 2022 onwards.
4. The County entered into an Interlocal Agreement for Dispatch Services with the Scottsbluff County Sheriff's Dispatch Facility in September of 2022.
5. The City and the County have several interlocal agreements, which include the "Interlocal Cooperation Agreement for the Regional Law Enforcement Center", identified as attached *Exhibit A*, which was executed in 2013.
6. The City and the County have discussed providing dispatching services for the Box Butte County Sheriff's Office, as the City has the capacity to serve Box Butte County and provides dispatch services for other governmental entities.
7. Wherefore, the City and the County desire to enter into this Agreement for the purpose of the City providing 911 communications center service to all of Box Butte County, Nebraska, under the following terms.

AGREEMENT

1. Beginning after _____ 1, 2025, and once all conditions to performance have been met and once the County requests services, the City agrees to provide 911 communications center services to the County residents for all days of the year.
2. Payment:
 - a. The parties currently have a cooperation agreement that allocates costs associated with the Regional Law Enforcement Center, titled "Interlocal Cooperation Agreement for the Regional Law Enforcement Center", identified as attached *Exhibit A*, which sets forth certain terms and provisions for the use, maintenance, and improvements to the Regional Law Enforcement Center, and the payment obligations therein.

- b. The City and the County agree that the value of the dispatch service is equivalent to the value that the City pays for certain utility costs, specifically Paragraph 4(b)(i) – 4(b)(iii) of the “Interlocal Cooperation Agreement for the Regional Law Enforcement Center”.
- c. The City and the County agree to modify the “Interlocal Cooperation Agreement for the Regional Law Enforcement Center” in the following ways:
 - i. The County shall pay 100% of electricity bills, and the City shall continue to bill the Regional Law Enforcement Center at the lowest rate in effect under the City electrical rate schedule, as set forth in Paragraph 6 of the “Interlocal Cooperation Agreement for the Regional Law Enforcement Center”, identified as attached *Exhibit A*.
 - ii. The County shall pay 100% of all natural gas bills.
 - iii. The County shall pay 100% of the bills for water, sewer, and sanitation. If the City’s rate structure for these services creates classifications of Payors, the County shall pay the lowest rate.
 - iv. The City shall continue to budget for and be financially responsible for the expenses outlined for the following in Paragraphs 4(b):
 - iv. *All expenses incurred in connection with the interior plumbing for the two bathrooms and drinking fountain not available to the general public or inmate population;*
 - v. *Toilet paper and paper towels in the areas listed in subsection iv hereof;*
 - vi. *All expenses relating to the lights and electrical wiring within the areas utilized by the Police Department, including the hallway from the Police Department to the jail area and the record and communication areas occupied by Police Department personnel;*
 - vii. *All expenses relating to snow removal from the parking lot of the Center;*
 - viii. *All expenses related to janitorial services provided in those areas of the Center occupied by the Police Department;*
 - ix. *All expenses relating to interior structural damage occurring in the Center and construction and other improvements occurring within those areas occupied by the Police Department, provided that all such construction and improvements must be first approved in writing by the Box Butte County Commissioners; and*
 - x. *All expenses relating to insurance for all equipment, fixtures, and other personal property owned by the City.*

and half of the obligations outlined in Paragraphs in 4(c):

- i. The expenses incurred in connection with the operation of the emergency generator;*
 - ii. The costs for all fuel for the operation of the emergency generator;*
 - iii. The expenses incurred in connection with furnace maintenance;*
 - iv. The expenses incurred in connection with air conditioning maintenance;*
 - v. The expenses incurred in connection with parking lot maintenance;*
 - vi. The expenses related to janitorial services provided by the outside lobby used by both departments; and*
 - vii. Property, casualty, and liability insurance coverage for the Center. Such policies shall be obtained by the County and shall name the City as an additional insured.*
- d. The City and the County agree that at no point shall the costs charged to the County or to the City be increased to include a “margin,” “convenience,” or “profit” added over the costs to operate and bill at the lowest rate in effect under the City rate schedule.
- e. The modification of this agreement is effective upon both approval of the City Council of Alliance and the Box Butte County Commissioners, and a signed copy of this agreement being executed therein. The City and the County further agree that the adjustment to billing shall occur on the first day of the month following this agreement.
- f. The City shall pay the costs for maintenance, subscription, and repair for all necessary equipment, software, and technology needed to perform the 911 communications center services to County residents.
- g. Parties both understand that capital expenditures may be necessary in the future to replace or upgrade equipment and technology that has been properly maintained and repaired. The City and the County agree that the County shall contribute to certain capital expenditures for necessary equipment, initial software purchase, and/or technology needed to perform the 911 communications center services, subject to the following terms:
 - i. The City shall provide at least twelve (12) months advance notice to the County of the purchase or contracting for any large future capital expenditures which they would ask the County to fund, or would require the County to purchase more than \$50 of equipment to utilize. The City shall further notice of proposed purchase or contracting for future capital

expenditures with enough notice for the County to allocate funds in the budget if necessary.

- ii. The City shall pay 70% of such costs, and the County shall pay 30% of such costs, unless otherwise agreed to in advance in writing by the Box Butte County Commissioners. Further, if needed for purchase, the City shall advance the funds for such capital expenditures purchase in full, and submit the invoice from payment to the Box Butte County Clerk at 515 Box Butte Avenue, Suite 203 for reimbursement. Claims shall be paid by the County in the same manner as all existing claims and bills, with the deadlines for the same date.
- iii. The City agrees that the County is not responsible for any capital expenditures unless approved in writing in advance by the Box Butte County Commissioners.

- h. The City will bear all operational costs of staffing and providing 911 communications center services and the County's full payment of the bills for electricity, natural gas, water, sewer, and sanitation represents the full payment per month for all services provided by the city under this Agreement.

3. Equipment, Communications, Records, and Jurisdiction:

- a. All equipment, software, and technology owned by the City in providing services under this Agreement shall remain the equipment, software, and technology of the City. The City shall continue to be designated as the PSAP for both parties, and the City shall continue to maintain ownership and control of all PSAP related equipment, software, technology, and operations.
- b. Both parties understand and agree that all equipment, software, technology, and operational protocol is compatible with the intent of this Agreement. With that understanding, the County represents that the City will be able to communicate with County sheriff and deputy sheriffs, fire, and emergency personnel as necessary. Upon request, at the County's expense, subject to the conditions set forth in Paragraph 3(b)(i), the County agrees to provide all equipment, software, technology (and will adjust as reasonably necessary all operations protocol) which is reasonably necessary for the City to communicate as needed with County sheriff and deputy sheriffs, fire, and emergency personnel.
 - i. The County shall maintain the necessary subscriptions for the County sheriff and deputy sheriffs' radio at their own cost.
- c. The City shall employ its own operational protocol and personnel for providing services, and shall have the discretion to direct the manner in which its own employees provide services under this Agreement. Services shall be provided according to the standard of the industry in the same or similar locale and circumstances.

- d. The parties agree that any records, recordings, documents, or information created for all calls for service under this Agreement shall be a record and document of both governmental entities, subject to disclosure as allowed or required by law through any public records request to either party. The parties agree to cooperate with each other as necessary to respond to any public records request of either party.
 - e. The provision of services under this Agreement by the City will not affect or change the originating location or any call for service. All calls for service originating in the County's jurisdiction for purposes of communications or telecommunications taxation and surcharges shall continue to originate in the County's jurisdiction. The County and the City agree that each will continue to maintain their own coverage jurisdiction and shall keep separate sources of funding.
4. Termination:
- a. The original term of this Agreement shall be for five (5) years, beginning on _____, 2025, and ending on _____, 2030. Thereafter, this agreement shall continue on a year-to-year basis until terminated by either party under the terms of this Agreement. However, the parties may choose to extend this party for an additional five years in 2030, if notice is provided and both parties consent to an extension.
 - b. Without cause, either party may terminate this Agreement upon providing 180 days' advance notice to the other party, which notice shall set forth the date upon which termination will become effective, such date being no fewer than 180 days after such notice is provided. Upon such advance notice of termination without cause, the City shall continue to provide service to the County until the date set forth in the notice, such date being no fewer than 180 days after such notice is provided, and the County shall continue to make monthly payments until the effective date of termination. The County shall make the final payment in arrears to the City in the same manner as all existing claims and bills, with the deadlines for the same date, and shall occur in the next month following the effective date of termination, which payment may be prorated if the effective date of termination is in the middle of any month.
 - c. With cause, either party may terminate this Agreement upon providing 30 days' advance notice to the defaulting party, detailing the nature of the cause for termination and an opportunity to cure any default providing the cause for termination within such 30 days. If the defaulting party fails to cure the default within such 30 days, this Agreement shall be terminated at the end of such 30-day period. Before the end of such 30-day period, the parties shall continue to perform their respective obligations under this Agreement, to the extent possible.

- i. "Cause" for termination under this paragraph 4(c) shall be considered, but not limited to the following: (1) the failure of either party to materially perform any obligation or condition of this Agreement; (2) the failure of either party to reasonably provide documents to the other as required by this Agreement or to accommodate or amend protocols and purchase equipment, software, and technology reasonably necessary to allow the performance of this Agreement; (3) the inability of either party to provide continued services or payment under this Agreement, due to the lack of funding as set by the governing body of either entity.
 - d. Upon termination, both parties shall keep and maintain records associated with the services and payments provided under this Agreement for at least as long as each party keeps their own governmental and emergency service records. The obligation regarding the dual sharing of records under paragraph 3(d) above shall survive the termination of this Agreement.
5. Insurance Indemnification:
- a. Each party agrees to solicit, purchase, and carry insurance with limits of at least \$1,000,000 per occurrence and \$2,000,000 in the aggregate to cover each of their employee's or agent's negligent or willful actions arising under this Agreement, including the activities of County sheriff or sheriff deputies, fire, and emergency personnel and the activities of City police, fire, and emergency dispatch personnel.
 - b. The County agrees to indemnify and hold the City harmless for any actions, claims, damages, causes, or demands made against the City and arising from the negligent or willful actions of County employees and agents arising under this Agreement, including the negligent or willful actions of the sheriff or sheriff deputies, fire, and emergency personnel related to the performance of this Agreement.
 - c. The City agrees to indemnify and hold the County harmless for any actions, claims, damages, causes, or demands made against the County and arising from the negligent or willful actions of City employees and agents arising under this Agreement, including the negligent or willful actions of the police, fire, and emergency dispatch personnel related to the performance of this Agreement.
6. Miscellaneous
- a. The provisions of this Agreement shall be severable. If any of the provisions of this Agreement, or the application of any provision to any person, entity or circumstances, are held to be invalid, such invalidity shall not affect other provisions of or applications of this Agreement which can be given effect without the invalid provision or applications.
 - b. This Agreement shall be binding upon the parties and their successors in interest.

- c. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original but all of which together shall be and constitute one in the same instrument.
- d. This Agreement shall be construed in accordance with and governed by the laws of the State of Nebraska.
- e. The Members agree to execute all future documents and instruments and take any future action necessary to consummate the purposes and intent of this Agreement.
- f. This Agreement shall not amend or replace the Interlocal Operation Agreement for E911 or modify the Interlocal Cooperation Agreement for the Regional Law Enforcement Center other than what is specifically provided in writing herein, which agreements shall serve their own purposes unless in conflict with this Agreement.

The City of Alliance, Nebraska

Box Butte County, Nebraska

Mayor

Chairperson

Date: _____, 2025

Date, _____, 2025

2013 - 01

**INTERLOCAL COOPERATION AGREEMENT FOR THE REGIONAL
LAW ENFORCEMENT CENTER**

This Interlocal Cooperation Agreement for the Regional Law Enforcement Center is made by and between the City of Alliance, a Nebraska Municipal Corporation ("City"), and Box Butte County, Nebraska, by and through its County Commissioners ("County").

RECITALS

A. City and County are both political subdivisions, duly authorized and existing under the laws of the State of Nebraska.

B. City and County have cooperated and will continue to cooperate in the use, maintenance, and improvement of a regional law enforcement center located at 512 Niobrara, Alliance, Nebraska (the "Center"). The Center is used by the City's Police Department and the County's Sheriff Department.

C. According to the Interlocal Cooperation Act, NEB. REV. STAT. 13-801 et seq., City and County have determined that cooperating with each other in connection with the use, maintenance, and improvement of the Center results in the most efficient use of their powers.

THEREFORE, the City and County Agree as follows:

AGREEMENT

1. **Duration.** This Agreement shall become effective on the first day of the month following the its approval by both party's respective governing body (the "Effective Date"). The Agreement shall be for an initial period of three years. This Agreement shall be automatically extended for an additional three year terms, unless terminated as provided herein.

2. **No Separate Entity.** No separate legal or administrative entity is created by this Agreement.

3. **Purpose.** The purpose of this Agreement is to set forth the City's and County's understanding regarding the use, maintenance, and improvement of the Center and each party's obligations in relation thereto. The City and County shall have the right to possess and use the Center in a manner consistent with their respective uses and possession prior to the Effective Date, unless otherwise mutually agreed upon by the parties. No rent or other payments shall be paid by the City, except as otherwise specified herein.

4. **Manner of Financing and Maintaining a Budget.**

a. County's Obligations. The County shall budget for and be financially responsible for the following expenses incurred in the operation of the Center:

- i. All exterior building maintenance;
- ii. 70% of all electricity bills;
- iii. 75% of all natural gas bills;
- iv. 70% of the bills for water, sewer, and sanitation;
- v. All expenses in connection with the underground sewer system;
- vi. All expenses incurred in connection with the plumbing in the jail area and the two bathrooms and drinking fountain in the outside lobby;
- vii. Toilet paper and paper towels in the areas listed in subsection vi hereof;
- viii. All expenses relating to snow removal from the sidewalks adjacent to the Center;
- ix. All expenses relating to the lights and electrical wiring within the jail, the areas occupied by the Sheriff's Department personnel, the outer lobby, and the exterior of the Center;
- x. All expenses related to janitorial services provided in those areas of the Center occupied by the Sheriff's Department;
- xi. All expenses relating to interior structural damage occurring in the Center and construction and other improvements occurring within those areas occupied by the Sheriff's Department; and
- xii. All expenses relating to insurance for all equipment, fixtures, and other personal property owned by the County.

b. City's Obligations. The City shall budget for and be financially responsible for the following expenses incurred in the operation of the Center:

- i. 30% of all electricity bills;
- ii. 25% of all natural gas bills;

- iii. 30% of the bills for water, sewer, and sanitation;
 - iv. All expenses incurred in connection with the interior plumbing for the two bathrooms and drinking fountain not available to the general public or inmate population;
 - v. Toilet paper and paper towels in the areas listed in subsection iv hereof;
 - vi. All expenses relating to the lights and electrical wiring within the areas utilized by the Police Department, including the hallway from the Police Department to the jail area and the record and communication areas occupied by Police Department personnel;
 - vii. All expenses relating to snow removal from the parking lot of the Center;
 - viii. All expenses related to janitorial services provided in those areas of the Center occupied by the Police Department;
 - ix. All expenses relating to interior structural damage occurring in the Center and construction and other improvements occurring within those areas occupied by the Police Department, provided that all such construction and improvements must be first approved in writing by the Box Butte County Commissioners; and
 - x. All expenses relating to insurance for all equipment, fixtures, and other personal property owned by the City.
- c. Joint Obligations. The City and County shall each budget for and be financially responsible for half of the following expenses incurred in the operation of the Center:
- i. The expenses incurred in connection with the operation of the emergency generator;
 - ii. The costs for all fuel for the operation of the emergency generator;
 - iii. The expenses incurred in connection with furnace maintenance;
 - iv. The expenses incurred in connection with air conditioning maintenance;
 - v. The expenses incurred in connection with parking lot maintenance;

- vi. The expenses related to janitorial services provided by the outside lobby used by both departments; and
 - vii. Property, casualty, and liability insurance coverage for the Center. Such policies shall be obtained by the County and shall name the City as an additional insured.
- d. Long Term Maintenance and Repairs. The division of expenses for and other terms and conditions regarding major repairs to and replacements of the electrical, plumbing, heating, and cooling systems shall be mutually agreed upon by the City and County in writing prior to such repairs and replacements.
- e. Invoices. The County shall pay the respective providers all utility expenses, including City owned utilities, and for property, casualty, and liability insurance and thereafter send an invoice to the City for the City's portion of such expenses.

5. **Liability.** Notwithstanding anything in this Agreement to the contrary, each party shall be responsible for paying the expenses for the damages caused solely by such party. If damages are caused by both parties, each party shall be responsible for the portion of damages attributable to the actions of such party. To the fullest extent permitted by law, each party agrees to defend, indemnify, and hold harmless the other party from and against all claims, payments, losses, costs, and expenses (including professional fees and reasonable costs of investigation incurred in defending against any such payment, loss, cost, expense or claim) made against or incurred by such other party as a result of or in connection with the indemnifying party's negligence.

6. **Electrical Billing.** As long as the City supplies electricity to the Center, the City shall bill for electricity based on the lowest rate in effect under the City electrical rate schedules which have potential application to the Center, as determined by the electrical usage at the Center. The rate applied to the Center may change from time to time as the City comprehensively reviews and modifies its rate structure, classes and philosophy. The City shall not otherwise unilaterally change only the rates applicable to the Center except as required to apply the lowest effective rate as provided for in this paragraph. The rate being applied shall be reviewed at the end of June and December of each year during the term of this Agreement and a report issued to the County Clerk and City Manager. If the report indicates that in order for the Center to be receiving the lowest rate as described above, the rate shall be changed appropriately and applied prospectively to the next review date. No changes will be made to the preceding six month billing cycle notwithstanding the fact that a lower rate might have been applied given actual usage during the term. The initial rate shall be based on a review of the usage for past billings beginning with July 2012.

7. **Billing Procedure.** All amounts payable by one party to the other (to include utility billings) shall be paid as soon as reasonably possible following receipt of the applicable invoice or billing, recognizing that by law, all claims must be approved by the respective

governing bodies of the parties at a regularly scheduled meeting. The billed party shall schedule payment at the next meeting that it can be scheduled as a claim, considering the date of receipt and the time required by the Clerk of the governing body for an item to be included on a meeting agenda.

8. Permissible Method of Termination and for Disposing of Property. Either party may terminate this Agreement by giving the other party written notice of its intention not to renew the Agreement at least sixty days prior to the expiration of the then current term. Notice shall be sent to each party at the following address:

City of Alliance
Attn: City Manager
P.O. Box D
324 Laramie
Alliance, NE 69301

Box Butte County, Nebraska
Attn: County Clerk
PO Box 678
Alliance, NE 69301

If a party is in default under this Agreement and such party fails to cure the default within sixty days after written notice by the non-defaulting party of the default and the non-defaulting party's intent to terminate this Agreement if the default is not cured within that period of time, then the non-defaulting party may terminate this Agreement, without waiving any other remedy the non-defaulting party may have at law or in equity. Notice of default shall be mailed to the applicable address as set forth in this section.

Upon termination, the City shall be entitled to remove all of the City's personal property from the Center. Any property acquired jointly by the parties shall be disposed of by mutual agreement of the parties as set forth in section 9 hereof.

9. Levying, Collecting, and Accounting for Taxes. The parties will not jointly levy, collect, or account for taxes authorized under sections 13-318 to 13-326 or 13-2813 to 13-2816 of the Nebraska Revised Statutes.

10. Administration of Agreement. The City Police Chief and County Sheriff, and their respective designees, shall be responsible for administering the joint undertaking pursuant to this Agreement.

11. Disposal of Property. The parties intend that all real and personal property used in the joint undertaking pursuant to this Agreement will be acquired, held, and disposed of separately by the City or County. Upon termination of this Agreement, the City's interest in the Center shall revert to the County and the parties may determine by mutual agreement any compensation which should be paid by one party to the other upon such reversion. If any property is acquired jointly by the parties, the jointly owned property shall be disposed of at a time and in a manner mutually agreed upon by the parties.

Narrative

March 18, 2025



RESOLUTION – PUBLIC TRANSIT SUPPORT AND GRANT APPLICATION



The City of Alliance has been providing intra-city public transportation since 2015 when it took over service from another provider. The City then applied for a grant in its own name in 2016, which it received, and has received every year since. APT provided 24,210 rides in 2024.

It is time to submit our grant application for the next two-year cycle (2025-2027). Anticipated local match support for the current Public Transit program for 2025-2027 (\$234,941) shows an overall 14% increase from 2023-2025 (\$205,525). The amount of \$234,941 consists of contributions from Box Butte General Hospital in the amount of \$15,000 for FY25-26; the remainder coming from the City of Alliance, with hopes that BBGH will be able to contribute again in FY26-27. Local match is combined with State funds in the amount of \$222,066 and Federal funds in the amount of \$791,544 (both over a two year period).

The public comment period was from March 5, 2025 to March 15, 2025, with no written responses received. The new grant application will be for a two-year funding cycle and is due by March 21, 2025. If awarded, the new cycle would begin July 1, 2025. The resolution includes commitment by the City of Alliance up to \$219,941 for the next two years of operations.

Historical Data with projection of costs for the upcoming cycle:

Category	2019-2021	2021-2023	2023-2025	2025-2027
Anticipated Cost	715,900	802,400	1,039,900	1,248,550
Local Share	138,655	157,580	205,525	234,941
State Share	138,655	157,580	205,525	222,066
Federal Share	438,590	487,240	628,850	791,544

It is anticipated that an additional driver will be required in 2027 and again in 2029 to accommodate increasing ridership.

RECOMMENDATION: APPROVE RESOLUTION ESTABLISHING PUBLIC TRANSIT FUNDING AND AUTHORIZING THE MAYOR TO SIGN TRANSIT GRANT APPLICATION FORMS.

RESOLUTION NO. 25-37

WHEREAS, The City of Alliance desires to prepare a Proposal (application) for a two year period with the Nebraska Department of Roads for the City of Alliance Public Transit Program; and

WHEREAS, The Proposal will be in the name of the City of Alliance and under the City of Alliance tax identification; and

WHEREAS, The Transit Program requires local financial support and the City has obtained and continues to seek additional financial commitments from other entities for the program; and

WHEREAS, The City of Alliance will commit to providing up to \$234,941 in financial support of the transit program for two years; and

WHEREAS, City Council believes that continuing the public transportation services is in the best interest of the citizens of Alliance.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Alliance, Nebraska, that the City of Alliance prepare a Proposal for the City of Alliance Public Transit Program for a two-year period for submittal to the Nebraska Department of Roads.

BE IT FURTHER RESOLVED that the City of Alliance provide within the Proposal (application) a Financial Support Letter for \$234,941 for two years for the operation of the City of Alliance Public Transit Program.

BE IT FURTHER RESOLVED that the Mayor is authorized to accept the grant on behalf of the City of Alliance and sign the related documentation and certifications should the City be awarded the program.

PASSED AND APPROVED this 18th day of March, 2025.

John McGhehey, Mayor

(SEAL)

Attest: _____
Shelbi C. Pitt, City Clerk

Approved as to Form and Legality:

Simmons Olsen Law Office, Legal Counsel



BOX BUTTE GENERAL HOSPITAL

2101 Box Butte Avenue • PO Box 810 • Alliance Nebraska 69301
Phone 308.762.6660 • Fax 308.762.1923 • www.bbgh.org

Great Things Are Happening Here!

February 26, 2025

Seth Sorensen
City Manager
PO Drawer D
Alliance, NE 69301

Dear Mr. Sorensen,

Please let this letter officially serve as formal notice Box Butte General Hospital (BBGH) intends to financially support the City of Alliance in their application to the Nebraska Department of Roads for the Public Transit program for Box Butte County. BBGH will contribute up to \$15,000 in our current fiscal year beginning July 1, 2025.

Public Transit continues to be an essential means of transportation access for Box Butte County as it provides the patrons who live in Box Butte County transportation services not otherwise provided in the county. Access to healthcare services is the driving factor in why BBGH chooses to financially support this important program. Public Transit provides access to lifesaving dialysis treatments for patients three times per week, access to their primary care physician/provider appointments, access to their specialty physician appointments and, and many times, access to the Emergency Room.

Additionally, our community uses the Public Transit program to travel to the hospital to make payments on their bill, visit family, or utilize the Rehab and Wellness Center. This only describes a small part of the great asset Public Transit is in Box Butte County.

The Public Transit service is vital to the quality of life of the residents in Box Butte County. The City of Alliance is one of many agencies in our community striving to "Build the Best Hometown in America." This is a key ingredient to the success of this journey.

In closing, Box Butte General Hospital is grateful for the opportunity to partner with the City of Alliance in the application to NDOR for the Public Transit program. I look forward to the many opportunities in which this program will benefit the residents of Box Butte County. Please feel free to contact me with any questions.

Sincerely,

Lori Mazanec, MHA, ACHE
Chief Executive Officer

PUBLIC NOTICE

Notice is hereby given that Alliance Public Transit is an Applicant requesting financial assistance from the Federal Transit Act, generally described below.

Description of Project

Purpose of the Project is for operating assistance to provide general public transportation from July 2025 through June 2027. Location of the Project is the City of Alliance. The estimated cost of the Project by source of funds are \$785,104 in federal funds, \$222,066 in state funds, \$234,941 in local funds from the City of Alliance and Box Butte General Hospital.

A copy of the Application for financial assistance of the Project is available for public inspection at 324 Laramie Avenue, City Clerk Office, Alliance, NE, 69301. Written comments for consideration by Alliance Public Transit will be accepted at 324 Laramie Ave. or mail to PO Box D, Alliance, NE, 69301 for a period of 10 days ending March 15th, 2025.

Seth Sorensen, City
Manager

*Please publish March 5th and bill to City of Alliance. Also will need physical copy of publication.

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Seth Sorensen, City
Manager

*Please publish March 5th and bill to City of Alliance. Also will need physical copy of publication.

Affidavit of Publication

Box Butte County } SS.
State of Nebraska }

Shaun Friedrichsen, being first duly sworn, deposes and says that he is Publisher of the Alliance Times-Herald, a legal newspaper, under the statutes of the State of Nebraska, published in Box Butte County; that said newspaper circulation in Box Butte County and that to his personal knowledge, the notice, is a true copy of which is here to annexed, was published in said newspaper for 1 week(s) on the following dates: March 5, 2025

Shan Friedrichsen

Subscribed in my prescence and sworn before me this

5 day of March 2025

Fee \$ 14.85 Christine Melcher

CHRISTINE MELCHER
General Notary - State of Nebraska
My Commission Expires Jan 31, 2029

Federal I.D. Number 85-3711354

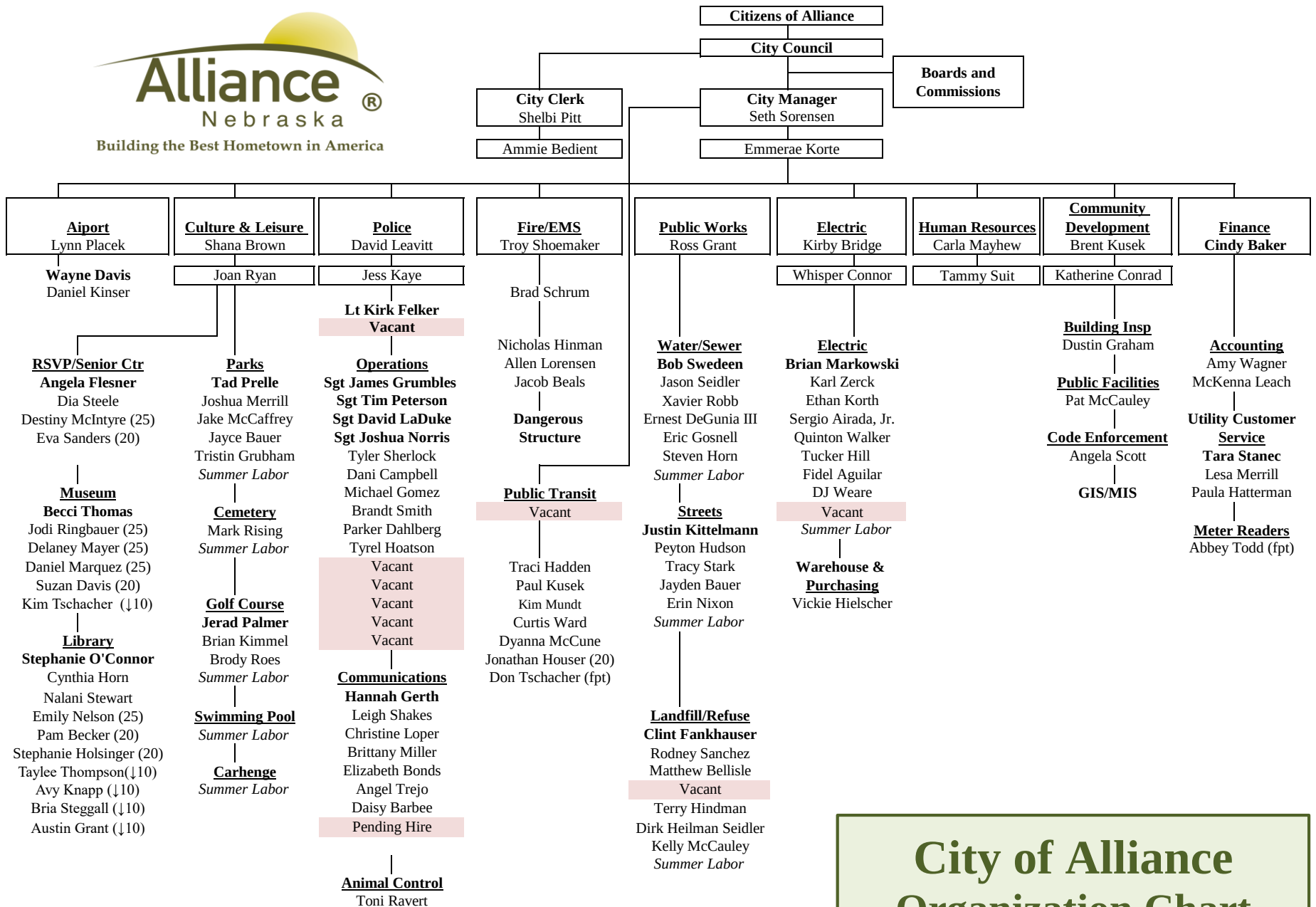
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A copy of the Application for financial assistance of the Project is available for public W. 1st St, Alliance, NE, 69301. Written comments for consideration by Alliance Public Transit are accepted at 1313 W. 1st St or mail to PO Box D, Alliance, NE, 69301 for a period of 10 days, 2025.

Seth Sorensen, City Manager



**City of Alliance
Organization Chart**



CERTIFICATION OF EQUIVALENT SERVICE NARRATIVE

The City of Alliance Public Transit provides services within the City of Alliance and surrounding area. The majority of the transports are for elderly, disabled, and low-income clients. Transit services are promoted through other programs operated by the City for elderly and disabled citizens. Approximately 60-70% of the riders are over the age of 60. Approximately 1,468 non-ambulatory transports occurred in 2024.

All five of the transit vehicles operated by our agency are ADA accessible with at least one wheelchair position. The agency has not refused any ride because an ADA accessible vehicle was not available or the person's mobility device would not work with the lift or ramp.


Seth Sorensen, City Manager, Interim Public Transit Director

3/11/25
Date



NEBRASKA

Good Life. Great Journey.

DEPARTMENT OF TRANSPORTATION

CERTIFICATION OF DE MINIMIS INDIRECT COST RATE

An award recipient that proposes to use federal grant funds to pay for indirect costs but has never received a federally negotiated indirect cost rate may elect to charge a de minimis rate of up to 10% of its modified total direct costs (MTDC) which may be used indefinitely. (2 CFR § 200.414) In order to charge a de minimis rate up to 10% of its MTDC, the award recipient should submit this certification form to the Transit Section, Nebraska Department of Transportation.

I certify that City of Alliance meets the following eligibility criteria to use the 10% de minimis indirect cost rate:

1. The award recipient has never received a Federally-negotiated indirect cost rate for any federal awards.
2. The award recipient has received less than \$35 million in direct federal funding for the fiscal year requested.
3. The de minimis rate approved will be applied to Modified Total Direct Cost (MTDC). This base includes all direct salaries and wages, applicable fringe benefits, materials and supplies, services, travel, and up to the first \$25,000 of each subaward (regardless of the period of performance of the subaward under the award); excludes equipment, capital expenditures, charges for patient care, rental costs, tuition remission, scholarships and fellowships, participant support costs and the portion of each subaward in excess of \$25,000. Other items may only be excluded when necessary to avoid a serious inequity in the distribution of indirect costs, and with approval of the cognizant agency for indirect costs.
4. The project costs will be consistently charged as either indirect or direct and will not be double charged or inconsistently charged as both.
5. The proper use and application of the de minimis rate is the responsibility of the award recipient. The Nebraska Department of Transportation may perform a financial monitoring review to ensure compliance with 2 CFR Part 200.

SUBMITTED BY:

Signature: Cindy Baker

Date: 11/18/2024

Name: Cindy Baker

Title: Treasurer

Vicki Kramer, Director

Department of Transportation

MAILING ADDRESS
PO Box 94759
Lincoln, NE 68509-4759

PHYSICAL ADDRESS
1500 Nebraska Parkway
Lincoln, NE 68502

PHONE 402-471-4567
EMAIL NDOT.ContactUs@nebraska.gov

dot.nebraska.gov

CHECKLIST FOR SECTION 5311 OPERATING ASSISTANCE APPLICATION

FY 2026 and FY 2027

Please ensure ALL the following documents are submitted along with your application. If any documents are missing or incomplete, your application will be delayed and/or rejected.

☒	Resolution from your governing body supporting the application and committing local match (Applicable only if applicant is a non-profit organization or a unit of government).
☒	Documentation of commitment from other local match sources (if applicable).
☒	Copy of public notice (Applicable only if applicant is a non-profit organization or a unit of government).
☒	Copy of affidavit for proof of public notice (Applicable only if applicant is a non-profit organization or a unit of government).
☒	Copy of public hearing notice and minutes (Applicable only if applicant is a non-profit organization or a unit of government AND if there is a change in service or fares from previous application).
☒	Organizational chart for the transit system showing relationship to the governing body.
☒	Copy of applicant's drug and alcohol testing policy.
☒	Indirect Cost Rate Agreement (Applicable only to nonprofit or governmental agencies claiming an indirect cost).
☒	Documentation of fair market value for in-kind services or goods (applicable only if claimed on application and invoices).
☒	Exhibit A a) Certification of Compliance with Civil Rights b) Certification of Restrictions on Lobbying c) Labor Narrative – See example d) Acceptance of Special 5333(B) of Title 49 e) Transit Asset Management (TAM) Certification and Accountable Executive f) Certifications and Assurances for FTA Programs g) Certification of Equivalent Service

NDOT's Commitment to Civil Rights

Title VI of the Civil Rights Act of 1964 is a Federal law that protects individuals and groups from discrimination on the basis of their race, color, and national origin in programs and activities that receive Federal financial assistance. Reference to Title VI includes other civil rights provisions of Federal statutes and related authorities to the extent they prohibit discrimination in programs and activities receiving Federal financial assistance.

Title VI compliance is defined as when the recipient has effectively implemented all of the Title VI requirements or can demonstrate that every good faith effort has been made toward achieving this end.

All programs conducted by NDOT and the Section 5311 program recipients must meet the requirements. Education, training, work opportunities, benefits, and provision of services are examples of programs that must meet the Title VI requirements, whether provided directly by the recipient or its subrecipients, agents, contractors, or other vendors.

Discrimination is defined as: (action or inaction) whether intentional or unintentional, through which a person or group, solely because of race, color, national origin, disability, sex, age or income status, has been otherwise subjected to unequal treatment or impact, under any program or activity receiving Federal financial assistance. A complaint may be filed by any individual or group that believes they have been subjected to discrimination or retaliation based on their race, color, national origin, sex, age, disability or income status. The complaint may be filed by the affected party or a representative and must be in writing.

Section 5311 program recipients who feel they have been discriminated against by any NDOT employee or its agent/contractor may contact the NDOT Transit Section. A review will be made to determine if NDOT has jurisdiction to investigate the issues raised. If NDOT does not have jurisdiction, the complaint will be forwarded to the appropriate agency. If NDOT does have jurisdiction, the allegations will be investigated, and an attempt will be made to resolve the matter. If violations are found and negotiations to correct the violation are unsuccessful, enforcement proceedings may be initiated to attain compliance.

In addition, any individual or group who believes they have been discriminated against by an employee of a Section 5311 program recipient or its agent/contractor should first contact the Section 5311 recipient in writing. NDOT should also be notified of the complaint within 5 working days.

NDOT and the Section 5311 program recipients are prohibited from retaliating against any person because they reported an unlawful policy or practice, or made charges, testified, or participated in any complaint action under Title VI. If an individual or group believes they have been retaliated against, they should immediately contact NDOT to report their allegation. Filing a complaint with NDOT does not prevent an individual or group from seeking remedy through other resources.

Complaints should be addressed to:

Nebraska Department of Transportation
Attn: Sarah Soula
1400 Nebraska Parkway
PO Box 94759
Lincoln NE 68509-4759
(402) 479-4871
sarah.soula@nebraska.gov

Certification of Compliance with Civil Rights

29 U.S.C. § 623, 42 U.S.C. § 2000 42 U.S.C. § 6102, 42 U.S.C. § 12112 42 U.S.C. § 12132,
49 U.S.C. § 5332 29 CFR Part 1630, 41 CFR Parts 60 et seq.

Civil Rights – The following requirements apply to the underlying contract:

- (1) Nondiscrimination – In accordance with Title VI of the Civil Rights Act, as amended, 42 U.S.C. § 2000d, Section 303 of the Age Discrimination Act of 1975, as amended, 42 U.S.C. § 6102, Section 202 of the Americans with Disabilities Act of 1990, 42 U.S.C. § 12132, and Federal transit law at 49 U.S.C. § 5332, the applicant certifies it will not discriminate against any employee or applicant for employment because of race, color, creed, national origin, sex, age, or disability. In addition, the Applicant agrees to comply with applicable Federal implementing regulations and other implementing requirements FTA may issue.
- (2) Equal Employment Opportunity – The following equal employment opportunity requirements apply to the underlying contract:
 - (a) Race, Color, Creed, National Origin, Sex – In accordance with Title VII of the Civil Rights Act, as amended, 42 U.S.C. § 2000e, and Federal transit laws at 49 U.S.C. § 5332, the Applicant agrees to comply with all applicable equal employment opportunity requirements of U.S. Department of Labor (U.S. DOL) regulations, “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor,” 41 C.F.R. Parts 60 et seq. (*which implement Executive Order No. 11246, “Equal Employment Opportunity,” as amended by Executive Order No. 11375, “Amending Executive Order 11246 Relating to Equal Employment Opportunity,” 42 U.S.C. § 2000e note*), and with any applicable Federal statutes, executive orders, regulations, and Federal policies that may in the future affect construction activities undertaken in the course of the Project. The Applicant agrees to take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, creed, national origin, sex, or age. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. In addition, the Applicant agrees to comply with any implementing requirements FTA may issue.
 - (b) Age – In accordance with Section 4 of the Age Discrimination in Employment Act of 1967, as amended, 29 U.S.C. § § 623 and Federal transit law at 49 U.S.C. § 5332, the Applicant agrees to refrain from discrimination against present and prospective employees for reason of age. In addition, the Applicant agrees to comply with any implementing requirements FTA may issue.
 - (c) Disabilities – In accordance with Section 102 of the Americans with Disabilities Act, as amended, 42 U.S.C. § 12112, the Applicant agrees that it will comply with the requirements of U.S. Equal Employment Opportunity Commission, “Regulations to implement the Equal Employment Provisions of the Americans with Disabilities Act,” 29 C.F.R. Part 1630, pertaining to employment of persons with disabilities. In addition, the Applicant agrees to comply with any implementing requirements FTA may issue.
- (3) Disadvantaged Business Enterprise – To the extent authorized by Federal law, the Applicant agrees to facilitate participation by Disadvantaged Business Enterprises (DBEs) in the Project and assure that each subrecipient, lessee, third-party contractor, or other participant at their tier of the Project will facilitate participation by DBEs in the Project to the extent applicable.
- (4) Access to Services for Persons with Limited English Proficiency – The Applicant agrees to facilitate compliance with the policies of Executive Order No. 13166, “Improving Access to Services for Persons with Limited English Proficiency,” 42 U.S.C. Section 2000d-1 note, and follow applicable provisions of U.S. DOT Notice, “DOT Policy Guidance Concerning Recipients’ Responsibilities to Limited English Proficiency (LEP) Persons,” 70 Fed. Reg. 74087, December 14, 2005, except to the extent that FTA determines otherwise in writing.
- (5) The applicant also agrees to include these requirements in each subcontract financed in whole or in part with Federal assistance provided by FTA, modified only if necessary to identify the affected parties.

The following information is required by the Federal Transit Administration. The economic/racial/ethnic composition of your governing body or riders will not be considered as a factor in awarding grants.

Check Yes or No:

Has your transit agency received any Title VI nondiscrimination complaints in the last fiscal year? If Yes, attach all documentation to this application. ☐ Yes ☒ No

Our governing body (*Board of Director, City Council, etc.*) is made up predominantly of minority and/or low-income individuals. ☐ Yes ☒ No

Potential riders/clients of our transportation service will be predominantly minority and/or low income individuals. ☒ Yes ☐ No

Signature

Mayor

Title

March 18, 2025

Date

CERTIFICATION OF RESTRICTIONS ON LOBBYING

I, John McGhehey, Mayor, hereby certify on
(Name and Title of Grantee Official)
behalf of Alliance City, NE (Alliance Public Transit) :

- (1) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any persons for influencing or attempting to influence an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, or an officer in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit standard Form LLL, Disclosure Form to Report Lobbying", in accordance with its instructions.
- (3) The undersigned shall require that language of this certification be included in the award documents for all subawards at all tiers, (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance is placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

(Note: Pursuant to 31 U.S.C. Section 1352 (c) (1)-(2)(A), any person who makes a prohibited expenditure or fails to file or amend a required certification or disclosure form shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such expenditure or failure.)

The applicant certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Applicant understands and agrees that the provisions of 31 U.S.C. A 3801, et seq., apply to this certification and disclosure, if any.

Signature

Mayor
Title

March 18, 2025
Date

LABOR

Please state in a narrative how this project will affect the employment conditions of your employees. What is the anticipated impact on employment of eligible public mass transportation providers in your proposed service area? Federal Transit Administration rules and regulations have defined public transportation as “any transportation by bus or rail or other conveyance, either publicly or privately owned, which provides to the public general or special services on a regular and continuing basis,” Public transportation does not include the following: 1) school bus, charter or sightseeing service; 2) exclusive ride taxi service; and 3) service to individuals or groups which excludes use by the general public (*i.e., age or income restrictions*).

The term transportation service area of your project is intended to include the geographic area over which the project is operated and the area whose population is served by the project, including adjacent areas affected by the project.

Note: An eligible recipient includes those providers who are approved to receive Section 5311 assistance and other providers who qualify for Section 5311 assistance.

Applicants for Section 5311 assistance are required to abide by all conditions of the Section 5333 (b) warranty (see page d. of Exhibit A.) A listing of eligible public mass transportation providers in the applicant's transportation service area should be provided with this document.

Labor Narrative:

The City of Alliance, Nebraska is applying for federal and state funds to operate the rural transit services in the service area indicated in its Section 5311 application for the two-year period beginning July 1, 2025.

Operating funds will be used for the portion of the budget for payroll expenses to employ at least eight (8) employees who are drivers, dispatchers or other transit-related positions. The City of Alliance agrees to the terms and conditions of the protective arrangements included in Section 5333(b) of Title 49 U.S. Code.

The City of Alliance will post, in a prominent and accessible place, the terms and conditions of the Warranty with a notice stating that the City of Alliance has received federal assistance under the Federal Transit statute and has agreed to comply with these terms.

The transportation service area of our project is primarily within the city limits of the City of Alliance. The employment conditions of our transit employees include the dispatch and transportation service five days each week. The City of Alliance cooperates with the intercity bus service in the panhandle of Nebraska.

Transportation services may include transportation to schools, grocery stores, shopping, places of employment, medical and other health-related appointments such as vision and dental. The public transportation service will not include 1) school bus, charter or sightseeing service; 2) exclusive taxi ride service; nor 3) service to individuals or groups that exclude use to the general public.

The City of Alliance is the only intra-city transportation service in operation within the city of Alliance since July 1, 2016. The City of Alliance agrees to the conditions of the labor protection warranty.

**ACCEPTANCE OF SPECIAL 5333(B) OF TITLE 49,
UNITED STATES CODE WARRANTY FOR APPLICATION
TO THE SMALL URBAN AND RURAL PROGRAM**

Name of Subrecipient: Alliance City, Nebraska

Address: 324 Laramie Ave

PO Box D

Alliance, NE 69301

Telephone: 308-762-5400

The recipient, for and in consideration of a transportation grant to be made available to the recipient, pursuant to Section 5311 of Title 49, United States Code, hereby agrees to accept the terms and conditions of the Special 5333 (b) Warranty, incorporated herein and made a part hereof by reference, absent a waiver by the U.S. Department of Labor.

The recipient hereby agrees that it is the exclusive designated legally responsible party under the terms of the Special Section 5333 (b) Warranty and that the State of Nebraska, acting through the Nebraska Department of Transportation assumes no obligation under the terms of the Special Warranty which are not otherwise part of its normal obligation as a grant administering agency.

The recipient hereby authorizes the presentation of this acceptance by the state of Nebraska to the U.S. Department of Labor as evidence of the Recipient's commitments above described.

Alliance City, Nebraska

Subrecipient

Signature

Mayor

Title

March 18, 2025

Date

TRANSIT ASSET MANAGEMENT CERTIFICATION

The Federal Transit Administration (FTA) implemented a Transit Asset Management (TAM) program under [CFR Title 49, Part 625](#). The TAM program provides a framework that prioritizes funding based on the condition and maintenance of transit assets, such as vehicles, equipment and facilities. The purpose of the FTA rulemaking is to achieve and maintain a state of good repair for transportation assets.

The TAM rule requires every transit provider that receives federal financial assistance under [49 U.S.C. Chapter 53](#) to develop a TAM plan or participate in a group TAM plan prepared by a sponsor. The Nebraska Department of Transportation (NDOT) is the sponsor of the group plan for rural public transportation providers receiving Section 5311 funds.

As a subrecipient of these funds, you are required to adopt the NDOT Transit TAM Plan or decline to participate in the group plan. Your agency is also required to name an Accountable Executive who is responsible for approving the group TAM plan. This individual serves as the participant agency's chief executive and should be involved in decision-making regarding investment prioritization.

NDOT's Group TAM Plan is available for review at

[Nebraska Public Transit | Statewide Plans and Policies](#)

By signing below, you agree to be the Accountable Executive for your agency:

_____	John McGhehey
<i>Signature</i>	<i>Print Name</i>
_____	3/18/2025
<i>Title</i>	<i>Date</i>

If you decline to participate in the group TAM plan, you are required to develop a plan for your agency in compliance with federal regulations and report TAM information annually to the National Transit Database. Please notify your intention to decline participation in NDOT's group TAM plan by written notification to the address below:

Sarah Soula
NDOT Transit Manager
PO Box 94759
Lincoln NE 68509-4759
sarah.soula@nebraska.gov
(402) 479-4871

**FEDERAL FISCAL YEAR 26-27 CERTIFICATIONS AND ASSURANCES
FOR FTA ASSISTANCE PROGRAMS**

(Signature pages alternative to providing Certifications and Assurances in TrAMS)

Name of applicant: **Alliance City, Nebraska**

The applicant certifies to the applicable provisions of all categories: (check here): ☒

OR

The applicant certifies to the applicable provisions of the categories it has selected:

<u>Category</u>	<u>Description</u>	
01.	Certifications and Assurances Required of Every Applicant	☐
02.	Public Transportation Agency Safety Plans	☐
03.	Tax Liability and Felony Convictions	☐
04.	Lobbying	☐
05.	Private Sector Protections	☐
06.	Transit Asset Management Plan	☐
07.	Rolling Stock Buy America Reviews and Bus Testing	☐
08.	Urbanized Area Formula Grants Program	☐
09.	Formula Grants for Rural Areas	☐
10.	Fixed Guideway Capital Investment Grants and the Expedited Project Delivery for Capital Investment Grants Pilot Program	☐
11.	Grants for Buses and Bus Facilities and Low or No Emission Vehicle Deployment Grant Programs	☐
12.	Enhanced Mobility of Seniors and Individuals with Disabilities Programs	☐
13.	State of Good Repair Grants	☐
14.	Infrastructure Finance Programs	☐
15.	Alcohol and Controlled Substances Testing	☐
16.	Rail Safety Training and Oversight	☐
17.	Demand Responsive Service	☐
18.	Interest and Financing Costs	☐
19.	Cybersecurity Certification for Rail Rolling Stock and Operations	☐
20.	Tribal Transit Programs	☐
21.	Emergency Relief Program	☐

CERTIFICATIONS AND ASSURANCES SIGNATURE PAGE

AFFIRMATION OF APPLICANT

Name of the Applicant: Alliance City, Nebraska

BY SIGNING BELOW, on behalf of the Applicant, I declare that it has duly authorized me to make these Certifications and Assurances and bind its compliance. Thus, it agrees to comply with all federal laws, regulations, and requirements, follow applicable federal guidance, and comply with the Certifications and Assurances as indicated on the foregoing page applicable to each application its Authorized Representative makes to the Federal Transit Administration (FTA) in the federal fiscal year, irrespective of whether the individual that acted on his or her Applicant's behalf continues to represent it.

The Certifications and Assurances the Applicant selects apply to each Award for which it now seeks, or may later seek federal assistance to be awarded by FTA during the federal fiscal year.

The Applicant affirms the truthfulness and accuracy of the Certifications and Assurances it has selected in the statements submitted with this document and any other submission made to FTA, and acknowledges that the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. § 3801 et seq., and implementing U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31, apply to any certification, assurance or submission made to FTA. The criminal provisions of 18 U.S.C. § 1001 apply to any certification, assurance, or submission made in connection with a federal public transportation program authorized by 49 U.S.C. chapter 53 or any other statute

In signing this document, I declare under penalties of perjury that the foregoing Certifications and Assurances, and any other statements made by me on behalf of the Applicant are true and accurate.

<i>Signature</i>	3/18/2025 <i>Date</i>
John McGhehey, Mayor <i>Authorized Representative of Applicant</i>	

AFFIRMATION OF APPLICANT'S ATTORNEY

Name of the Applicant: Alliance City, Nebraska

As the undersigned Attorney for the above-named Applicant, I hereby affirm to the Applicant that it has authority under state, local, or tribal government law, as applicable, to make and comply with the Certifications and Assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the Certifications and Assurances have been legally made and constitute legal and binding obligations on it.

I further affirm that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these Certifications and Assurances, or of the performance of its FTA assisted Award.

<i>Signature</i>	3/18/2025 <i>Date</i>
Simmons Olsen Law Firm, P.C., L.L.O. <i>Attorney for Applicant</i>	

Each Applicant for federal assistance to be awarded by FTA must provide an Affirmation of Applicant's Attorney pertaining to the Applicant's legal capacity. The Applicant may enter its electronic signature in lieu of the Attorney's signature within TrAMS, provided the Applicant has on file and uploaded to TrAMS this hard-copy Affirmation, signed by the attorney and dated this federal fiscal year.

[illegible]

[illegible]

Master Budget ~ FY2026 Budget Item			FY 2026 Budget		July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	YTD	5311 Grant
			Annual	Monthly	Expenses	Expenses	Expenses	Expenses	Expenses	Expenses	Expenses	Expenses	Expenses	Expenses	Expenses	Expenses	Expenses	Total
Contracted Services																		
Accounting Services (Book Keeping and Payroll)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Attorney Fees	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Misc Other Services	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Audit/Accounting/Bank Fees	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Rental	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Contract Maintenance - Vehicles	14000	1167	1167	1167	1167	1167	1167	1167	1167	1167	1167	1167	1167	1167	1167	1167	14000	14000
Contract Maintenance - Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Contract Maintenance - Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Contract Maintenance - Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Travel/Conference Fees/Training																		
Training (Operations and Administration Staff)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Conference Fees	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Instate Travel	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Out of State Travel/Manager Training	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Miscellaneous Other																		
Inhouse Vehicle Maintenance	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Administrative Fee	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Public Hearing Notices	100	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	100	100
Uniforms	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Safety Equipment	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
FareBoxes and Small Equipment	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Inhouse Training/Employee Recognition/Worksh	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Bus Stop Maintenance	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Office Supplies	3323	277	277	277	277	277	277	277	277	277	277	277	277	277	277	277	3323	3323
Memberships	300	25	25	25	25	25	25	25	25	25	25	25	25	25	25	25	300	300
Drug/Alcohol Testing/Physicals/Backgrond Chec	700	58	58	58	58	58	58	58	58	58	58	58	58	58	58	58	700	700
Deminimis	38781	3232	3232	3232	3232	3232	3232	3232	3232	3232	3232	3232	3232	3232	3232	3232	38781	38781
Other	3812	318	318	318	318	318	318	318	318	318	318	318	318	318	318	318	3812	3812
Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Administrative Services	201829	16819	16819	16819	\$ 16,819	\$ 16,819	\$ 16,819	\$ 16,819	\$ 16,819	\$ 16,819	\$ 16,819	\$ 16,819	\$ 16,819	\$ 16,819	\$ 16,819	\$ 16,819	#####	\$ 201,829

[illegible]

OPERATIONS (50% Federal Funded: 25% State Funded)

[illegible]

VEHICLE/OTHER CAPITAL IMPROVEMENTS (80% Reimbursement)

	Quantity			add cost to appropriate month(s) of expenses		
Replacement Buses	1	\$128,750	0		128750	128750
Expansion Buses		0	0		0	0
Replacement Vans		0	0		0	0
Expansion Vans		0	0		0	0
Cameras		0	0		0	0
Radios		0	0		0	0
Phones/Tablets		0	0		0	0
Computer Equip	0	0	0		0	0
Planning/Engineering		0	0		0	0
Facility Expansion		0	0		0	0
Facility Maintenance/Updates		0	0		0	0
Bus Stop/Shelters/Benches		0	0		0	0

NET PROJECT COST - TOTAL Non-operating + Operating - Fare Revenue																
Net Project Costs	645738	43082	43082	43082	43082	43082	43082	43082	43082	43082	43082	43082	43082	43082	645738	645738

Federal Section 5311 Funds	428480	35707	35707	35707	35707	35707	35707	35707	35707	35707	35707	35707	35707	35707	428480	428480
State Funds	105410	8784	8784	8784	8784	8784	8784	8784	8784	8784	8784	8784	8784	8784	105410	105410
TOTAL FED/STATE FUNDS	533890	44491	44491	44491	44491	44491	44491	44491	44491	44491	44491	44491	44491	44491	533890	533890
Local Match (Equal State Reimb. + 10% of Veh Cost)	118285	9857	9857	9857	9857	9857	9857	9857	9857	9857	9857	9857	9857	9857	118285	118285

[illegible]

Master Budget ~ FY2026			FY 2026 Budget		July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	YTD	5311 Grant
Budget Item			Annual	Monthly	Expenses	Expenses	Expenses	Expenses	Expenses	Expenses	Expenses	Expenses	Expenses	Expenses	Expenses	Expenses	Total	FY 2026

Master Budget ~ FY2027				FY 2027 Budget		July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	YTD	5311 Grant		
Budget Item		Annual	Monthly	Expenses	Expenses	Expenses	Expenses	Expenses	Expenses	Expenses	Expenses	Expenses	Expenses	Expenses	Expenses	Expenses	Expenses	Total	FY 2027		
NON-OPERATING SERVICES (80% Federal Funded: 10% State Funded)																					
Quantity																					
Transit Manager				73832	6153	6153	6153	6153	6153	6153	6153	6153	6153	6153	6153	6153	6153	6153	73832	73832	
Salary Taxes				7863	655	655	655	655	655	655	655	655	655	655	655	655	655	655	7863	7863	
Fringe Benefits (Health, 403(b), 401k)				14848	1237	1237	1237	1237	1237	1237	1237	1237	1237	1237	1237	1237	1237	1237	14848	14848	
Operations Manager				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Salary Taxes				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Fringe Benefits (Health, 403(b), 401k)				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Administrative				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Salary Taxes				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Fringe Benefits (Health, 403(b), 401k)				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Marketing/Planning Staff				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Salary Taxes				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Fringe Benefits (Health, 403(b), 401k)				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Accounting Staff				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Salary Taxes				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Fringe Benefits (Health, 403(b), 401k)				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Other Staff				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Salary Taxes				0	0	0	0	0	0	0	0	0	0	0	0	0	30	0	0	0	
Fringe Benefits (Health, 403(b), 401k)				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Facility																					
Building Lease				14358	1197	1197	1197	1197	1197	1197	1197	1197	1197	1197	1197	1197	1197	1197	14358	14358	
Building Utilities				6205	517	517	517	517	517	517	517	517	517	517	517	517	517	517	6205	6205	
Building Maintenance				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Building Other				1224	102	102	102	102	102	102	102	102	102	102	102	102	102	102	1224	1224	
Building Other				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Building Other				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Building Other				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Insurance				0																	
Insurance D&O				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Cyber Insurance				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Commercial Auto				5737	478	478	478	478	478	478	478	478	478	478	478	478	478	478	5737	5737	
General Liability				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Umbrella/Excess				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Crime Bond				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Workmans Compensation				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Insurance Other				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Insurance Other				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Insurance Other				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Technology Systems				0																	
Dispatch Software Demand Response				10300	858	858	858	858	858	858	858	858	858	858	858	858	858	858	10300	10300	
Dispatch Software FlexRoute				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Internet Service				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Vehicle Cameras				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
IT Systems				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Phones (LL & Cell)				6800	567	567	567	567	567	567	567	567	567	567	567	567	567	567	6800	6800	
2-Way Radios				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Add computer					0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Tablets				5	5000	417	417	417	417	417	417	417	417	417	417	417	417	417	5000	5000	
Computers				2	2000	167	167	167	167	167	167	167	167	167	167	167	167	167	2000	2000	
Technology Other				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Marketing/Ads/Promotion				0																	
Vehicle Graphics				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
TV and Radio Marketing				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Printing Services				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
General Marketing Services				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Website Development & Maintenance				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Marketing Other				5150	429	429	429	429	429	429	429	429	429	429	429	429	429	429	5150	5150	

County	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
County	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
County	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
County	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
City of Alliance	100,096	8341	8341	8341	8341	8341	8341	8341	8341	8341	8341	8341	8341	8341	100096	100096	100096
City of Alliance (in kind)	1,560	130	130	130	130	130	130	130	130	130	130	130	130	130	1560	1560	1560
City	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
City	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
City	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
City	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Box Butte General Hospital	15,000	1250	1250	1250	1250	1250	1250	1250	1250	1250	1250	1250	1250	1250	15000	15000	15000
Foundation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Foundation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Foundation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
RTA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
RTA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Medicaid	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Medicaid	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Medicaid	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MATCH Funds Available			116656	9721	9721	9721	9721	9721	9721	9721	9721	9721	9721	9721	116656	116656	116656

[illegible]

VEHICLE/OTHER CAPITAL IMPROVEMENTS (80% Reimbursement)

FARE REVENUE

NET PROJECT COST - TOTAL Non-operating + Operating - Fare Revenue

STATE AND FEDERAL 5311 REIMBURSEMENT

LOCAL MATCHING FUNDS

[illegible]

County	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
County	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
County	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
County	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
City of Alliance	113,726	9477	9477	9477	9477	9477	9477	9477	9477	9477	9477	9477	9477	9477	113726		113726
City of Alliance (in kind)	1,560	130	130	130	130	130	130	130	130	130	130	130	130	130	1560		1560
City	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		0
City	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		0
City	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		0
City	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		0
Box Butte General Hospital	15,000	1250	1250	1250	1250	1250	1250	1250	1250	1250	1250	1250	1250	1250	15000		15000
Foundation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		0
Foundation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		0
Foundation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		0
RTA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		0
RTA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		0
Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		0
Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		0
Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		0
Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		0
Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		0
Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		0
Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		0
Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		0
Medicaid	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		0
Medicaid	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		0
Medicaid	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		0
MATCH Funds Available	130286	10857	10857	10857	10857	10857	10857	10857	10857	10857	10857	10857	10857	10857	130286		130286

Master Budget ~ FY2029			FY 2029 Budget	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	YTD	5311 Grant	
Budget Item			Annual	Monthly	Expenses	Expenses	Expenses	Expenses	Expenses	Expenses	Expenses	Expenses	Expenses	Expenses	Expenses	Total	FY 2029	
NON-OPERATING SERVICES (80% Federal Funded: 10% State Funded)																		
Quantity																		
Transit Manager			82958	6913	6913	6913	6913	6913	6913	6913	6913	6913	6913	6913	6913	82958	82958	
Salary Taxes			8835	736	736	736	736	736	736	736	736	736	736	736	736	8835	8835	
Fringe Benefits (Health, 403(b), 401k)			15753	1313	1313	1313	1313	1313	1313	1313	1313	1313	1313	1313	1313	15753	15753	
Operations Manager			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Salary Taxes			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Fringe Benefits (Health, 403(b), 401k)			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Administrative			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Salary Taxes			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Fringe Benefits (Health, 403(b), 401k)			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Marketing/Planning Staff			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Salary Taxes			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Fringe Benefits (Health, 403(b), 401k)			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Accounting Staff			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Salary Taxes			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Fringe Benefits (Health, 403(b), 401k)			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Other Staff			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Salary Taxes			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Fringe Benefits (Health, 403(b), 401k)			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Facility																		
Building Lease			15233	1269	1269	1269	1269	1269	1269	1269	1269	1269	1269	1269	1269	15233	15233	
Building Utilities			6583	549	549	549	549	549	549	549	549	549	549	549	549	6583	6583	
Building Maintenance			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Building Other			1298	108	108	108	108	108	108	108	108	108	108	108	108	1298	1298	
Building Other			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Building Other			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Building Other			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Insurance			0															
Insurance D&O			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Cyber Insurance			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial Auto			6086	507	507	507	507	507	507	507	507	507	507	507	507	6086	6086	
General Liability			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Umbrella/Excess			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Crime Bond			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Workmans Compensation			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Insurance Other			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Insurance Other			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Insurance Other			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Technology Systems			0															
Dispatch Software Demand Response			10927	911	911	911	911	911	911	911	911	911	911	911	911	10927	10927	
Dispatch Software FlexRoute			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Internet Service			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Vehicle Cameras			1200	100	100	100	100	100	100	100	100	100	100	100	100	1200	1200	
IT Systems			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Phones (LL & Cell)			7214	601	601	601	601	601	601	601	601	601	601	601	601	7214	7214	
2-Way Radios			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Add computer			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Tablets			1	1000	83	83	83	83	83	83	83	83	83	83	83	1000	1000	
Computers			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Cell phones			6	6000	500	500	500	500	500	500	500	500	500	500	500	6000	6000	
Marketing/Ads/Promotion			0															
Vehicle Graphics			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TV and Radio Marketing			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Printing Services			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
General Marketing Services			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Website Development & Maintenance			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Marketing Other			5464	455	455	455	455	455	455	455	455	455	455	455	455	5464	5464	

County	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
County	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
County	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
County	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
City of Alliance	\$	132,453	11038	11038	11038	11038	11038	11038	11038	11038	11038	11038	11038	11038	11038	132453	132453
City of Alliance (in kind)	\$	1,560	130	130	130	130	130	130	130	130	130	130	130	130	130	1560	1560
City	\$	-	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
City	\$	-	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
City	\$	-	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
City	\$	-	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Box Butte General Hospital	\$	15,000	1250	1250	1250	1250	1250	1250	1250	1250	1250	1250	1250	1250	1250	15000	15000
Foundation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Foundation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Foundation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
RTA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
RTA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Medicaid	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Medicaid	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Medicaid	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MATCH Funds Available			149013	12418	12418	12418	12418	12418	12418	12418	12418	12418	12418	12418	12418	149013	149013

[illegible]

County	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
County	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
County	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
County	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
City of Alliance	\$	159,606	13301	13301	13301	13301	13301	13301	13301	13301	13301	13301	13301	13301	13301	159606	159606
City of Alliance (in kind)	\$	1,560	130	130	130	130	130	130	130	130	130	130	130	130	130	1560	1560
City	\$	-	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
City	\$	-	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
City	\$	-	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
City	\$	-	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Box Butte General Hospital	\$	15,000	1250	1250	1250	1250	1250	1250	1250	1250	1250	1250	1250	1250	1250	15000	15000
Foundation	\$	-	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Foundation		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Foundation		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
RTA		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
RTA		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Medicaid		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Medicaid		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Medicaid		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MATCH Funds Available			176166	14680	14680	14680	14680	14680	14680	14680	14680	14680	14680	14680	14680	176166	176166

U.S. Department of Transportation (DOT)
Federal Transit Administration (FTA)
and
Federal Motor Carrier Safety Administration (FMCSA)

DRUG AND ALCOHOL TESTING POLICY
City of Alliance
Adopted May 21, 2024

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A. PURPOSE

- 1) The City of Alliance (hereafter the “City”) provides public transit and paratransit services for the residents of Alliance, Nebraska as well as employs individuals required by law to have a Commercial Driver’s License (CDL). Part of our mission is to ensure that our services are delivered safely, efficiently, and effectively by establishing a drug and alcohol-free work environment and ensuring that the workplace remains free from the effects of drugs and alcohol to promote the health and safety of employees and the general public. In keeping with this mission, the City declares that the unlawful manufacture, distribution, dispense, possession, or use of controlled substances or misuse of alcohol is prohibited for all employees.
- 2) Additionally, the purpose of this policy is to establish guidelines to maintain a drug and alcohol-free workplace in compliance with the Drug-Free Workplace Act of 1988, and the Omnibus Transportation Employee Testing Act of 1991. Covered employees shall abide by the terms of this policy statement as a condition of employment. This policy is intended to comply with all applicable Federal regulations governing workplace anti-drug and alcohol programs in the transit industry. Specifically, the Federal Transit Administration (FTA) of the U.S. Department of Transportation has published 49 CFR Part 655, as amended, and 49 CFR Part 382 for the Federal Motor Carrier Safety Administration (FMCSA); which mandates drug and alcohol testing for safety-sensitive positions, and prohibits performance of safety-sensitive functions when there is a positive test result, or a refusal to test; and The U. S. Department of Transportation (USDOT) has also published 49 CFR Part 40, as amended, that sets standards for the collection and testing of specimens for drug and alcohol testing.
- 3) Any provisions set forth in this policy that are included under the sole authority of the City and are not provided under the authority of the above-named Federal regulations are underlined. Tests conducted under the sole authority of the City will be performed on non-USDOT forms and will be separate from USDOT testing in all respects.

B. APPLICABILITY

This Drug and Alcohol Testing Policy applies to all safety-sensitive employees (full- or part-time) when performing safety-sensitive duties. See Attachment A for a list of employees and the authority under which they are included.

This policy applies to every person whose position requires the possession of a Commercial Driver’s License (CDL); every employee performing a “safety-sensitive function” as defined below, and any person applying for such positions.

Under **FMCSA** (Part 382), you are a covered employee if you perform any of the following safety-sensitive functions:

- Driving a commercial motor vehicle which requires the driver to have a CDL;
- Waiting to be dispatched to operate a commercial motor vehicle;
- Inspecting, servicing, or conditioning any commercial motor vehicle;
- Performing all other functions in or upon a commercial motor vehicle (except resting in a sleeper berth);

- Loading or unloading a commercial motor vehicle, supervising or assisting in the loading or unloading, attending a vehicle being loaded or unloading, remaining in readiness to operate the vehicle, or giving or receiving receipts for shipments being loaded or unloaded; or
- Repairing, obtaining assistance, or remaining in attendance upon a disabled vehicle.

Under **FTA** (Part 655), you are a covered employee if you perform any of the following: (1) operation of public transit service including the operation of a revenue service vehicle (whether or not the vehicle is in revenue service), (2) maintenance of a revenue service vehicle or equipment used in revenue service, (3) security personnel who carry firearms, (4) persons controlling the dispatch or movement of revenue service vehicles and (5) any transit employee who operates a non-revenue service vehicle that requires a Commercial Driver's License to operate. Maintenance functions include the repair, overhaul, and rebuild of engines, vehicles and/or equipment used in revenue service. A list of safety-sensitive positions who perform one or more of the above-mentioned duties is provided in Attachment A. Supervisors are only safety-sensitive if they perform one of the above functions. Volunteers are considered safety-sensitive and subject to testing if they are required to hold a CDL or receive remuneration for service in excess of actual expense.

C. DEFINITIONS

Accident (FTA): An occurrence associated with the operation of a vehicle even when not in revenue service, if as a result:

- a. An individual dies;
- b. An individual suffers a bodily injury and immediately receives medical treatment away from the scene of the accident; or,
- c. One or more vehicles incur disabling damage as the result of the occurrence and is transported away from the scene by a tow truck or other vehicle. For purposes of this definition, *disabling damage* means damage that precludes departure of any vehicle from the scene of the occurrence in its usual manner in daylight after simple repairs. Disabling damage includes damage to vehicles that could have been operated but would have been further damaged if so operated, but does not include damage which can be remedied temporarily at the scene of the occurrence without special tools or parts, tire disablement without other damage even if no spare tire is available, or damage to headlights, taillights, turn signals, horn, or windshield wipers that makes them inoperative.

Actual Knowledge: (For FMCSA Agencies) Actual knowledge by an employer that a driver has used alcohol or controlled substances based on the employer's direct observation of the employee, information provided by the driver's previous employer(s), a traffic citation for driving a CMV while under the influence of alcohol or controlled substances or an employee's admission of alcohol or controlled substance use, except as provided in §382.121. Direct observation as used in this definition means observation of alcohol or controlled substances use and does not include observation of employee behavior or physical characteristics sufficient to warrant reasonable suspicion testing.

Adulterated specimen: A specimen that has been altered, as evidenced by test results showing either a substance that is not a normal constituent for that type of specimen or showing an abnormal concentration of an endogenous substance.

Alcohol: The intoxicating agent in beverage alcohol, ethyl alcohol, or other low molecular weight alcohols contained in any beverage, mixture, mouthwash, candy, food, preparation or medication.

Alcohol Concentration: Expressed in terms of grams of alcohol per 210 liters of breath as indicated by a breath test under 49 CFR Part 40.

Aliquot: A fractional part of a specimen used for testing; it is taken as a sample representing the whole specimen.

Alternate specimen: An authorized specimen, other than the type of specimen previously collected or attempted to be collected.

Canceled Test: A drug or alcohol test that has a problem identified that cannot be or has not been corrected, or which is cancelled. A canceled test is neither positive nor negative.

Clearinghouse: The FMCSA database 49 CFR Part 382 requires employers and service agents to report information to, and to query, CDL drivers who are subject to the DOT controlled substance and alcohol testing regulations.

Collection Site: A place selected by the employer where employees present themselves for the purpose of providing a specimen for a drug test.

Confirmatory Drug Test: A second analytical procedure performed on a different aliquot of the original specimen to identify and quantify a specific drug or drug metabolite.

Confirmatory Validity Test: A second test performed on a different aliquot of the original urine specimen to further support a validity test result.

Covered Employee Under FTA OR FMCSA Authority: An employee who performs a safety-sensitive function including an applicant or transferee who is being considered for hire into a safety-sensitive function (See Attachment A for a list of covered employees).

Cutoff: The analytical value (e.g., drug or drug metabolite concentration) used as the decision point to determine a result (e.g., negative, positive, adulterated, invalid, or substituted) or the need for further testing.

Designated Employer Representative (DER): An employee authorized by the employer to take immediate action to remove employees from safety-sensitive duties and to make required decisions in testing. The DER also receives test results and other communications for the employer, consistent with the requirements of 49 CFR Parts 40, 382, and 655.

DOT, The Department, DOT Agency: These terms encompass all DOT agencies, including, but not limited to, the Federal Aviation Administration (FAA), the Federal Railroad Administration (FRA), the Federal Motor Carrier Safety Administration (FMCSA), the Federal Transit Administration (FTA), the National Highway Traffic Safety Administration (NHTSA), the Pipeline and Hazardous Materials Safety Administration (PHMSA), and the Office of the Secretary (OST). For purposes of 49 CFR Part 40, the United States Coast Guard (USCG), in the Department of Homeland Security, is considered to be a DOT agency for drug testing purposes. These terms include any designee of a DOT agency.

Dilute specimen: A urine specimen with creatinine and specific gravity values that are lower than expected for human urine.

Disabling damage: Damage which precludes departure of any vehicle from the scene of the occurrence in its usual manner in daylight after simple repairs. Disabling damage includes damage to vehicles that could have been operated but would have been further damaged if so operated, but does not include damage which can be remedied temporarily at the scene of the occurrence without special tools or parts, tire disablement without other damage even if no spare tire is available, or damage to headlights, taillights, turn signals, horn, or windshield wipers that makes them inoperative.

Employee: Any person who is designated in a DOT agency regulation as subject to drug testing and/or alcohol testing. The term includes individuals currently performing safety-sensitive functions designated in DOT agency regulations and applicants for employment subject to pre-employment testing. For purposes of drug testing under 49 CFR Part 40, the term employee has the same meaning as the term “donor” as found on CCF and related guidance materials produced by the Department of Health and Human Services.

Evidential Breath Testing Device (EBT): A device approved by the NHTSA for the evidential testing of breath at the 0.02 and the 0.04 alcohol concentrations and appears on ODAPC’s Web page for “Approved Evidential Breath Measurement Devices” because it conforms with the model specifications available from NHTSA.

Initial Drug Test: The first test used to differentiate a negative specimen from one that requires further testing for drugs or drug metabolites.

Initial Specimen Validity Test: The first test used to determine if a specimen is adulterated, diluted, substituted, or invalid.

Invalid Result: The result reported by an HHS-certified laboratory in accordance with the criteria established by the HHS when a positive, negative, adulterated, or substituted result cannot be established for a specific drug or specimen validity test.

Laboratory: Any U.S. laboratory certified by HHS under the National Laboratory Certification Program as meeting the minimum standards of HHS; or, in the case of foreign laboratories, a laboratory approved for participation by DOT under 49 CFR Part 40.

Limit of Detection (LOD): The lowest concentration at which the analyte (e.g., drug or drug metabolite) can be identified.

Limit of Quantification (LOQ): For quantitative assays, the lowest concentration at which the identity and concentration of the analyte (e.g., drug or drug metabolite) can be accurately established.

Medical Review Officer (MRO): A licensed physician (medical doctor or doctor of osteopathy) responsible for receiving laboratory results generated by the drug testing program who has knowledge of substance abuse disorders, and has appropriate medical training to interpret and evaluate an individual's confirmed positive test result, together with their medical history, and any other relevant bio-medical information.

Negative Dilute: A drug test result which is negative for the five drug/drug metabolites but has creatinine and specific gravity values that are lower than expected for human urine.

Negative result: The result reported by an HHS-certified laboratory to an MRO when a specimen contains no drug, or the concentration of the drug is less than the cutoff concentration for the drug or drug class and the specimen is a valid specimen. An alcohol concentration of less than 0.02 BAC is a negative test result.

Non-negative specimen: A specimen that is reported as adulterated, substituted, positive (for drug(s) or drug metabolite(s)), or invalid.

Oral Fluid Specimen: A specimen that is collected from an employee's oral cavity and is a combination of physiological fluids produced primarily by the salivary glands. An oral fluid specimen is considered to be a direct observation collection for all purposes of 49 CFR Part 40, as amended.

Oxidizing Adulterant: A substance that acts alone or in combination with other substances to oxidize drugs or drug metabolites to prevent the detection of the drug or metabolites or affects the reagents in either the initial or confirmatory drug test.

Performing (a safety-sensitive function): A covered employee is considered to be performing a safety-sensitive function and includes any period in which he or she is actually performing, ready to perform, or immediately available to perform such functions.

Positive result: The result reported by an HHS-Certified laboratory when a specimen contains a drug or drug metabolite equal or greater to the cutoff concentrations.

Primary specimen: In drug testing, the specimen bottle is opened and tested by a first laboratory to determine whether the employee has a drug or drug metabolite in his or her system; and for the purpose of specimen validity testing. The primary specimen is the portion of the donor's subdivided specimen designated as the primary ("A") specimen by the collector to distinguish it from the split ("B") specimen, as defined in 49 CFR Part 40, as amended.

Prohibited drug: Identified as marijuana, cocaine, opioids, amphetamines, or phencyclidine as specified in 49 CFR Part 40, as amended.

Reconfirmed: The result reported for a split (Bottle B) specimen when the second HHS-certified laboratory corroborates the original result reported for the primary (Bottle A) specimen.

Rejected for Testing: The result reported by an HHS-certified laboratory when no tests are performed for specimen because of a fatal flaw or a correctable flaw that has not been corrected.

Revenue Service Vehicles: All transit vehicles that are used for passenger transportation service.

Safety-sensitive functions: (FMCSA) All time from the time a driver begins to work or is required to be in readiness to work until the time he/she is relieved from work and all responsibility for performing work. Safety-sensitive functions shall include:

- (1) All time at an employer or shipper plant, terminal, facility, or other property, or on any public property, waiting to be dispatched, unless the driver has been relieved from duty by the employer;
- (2) All time inspecting equipment as required by §§392.7 and 392.8 of this subchapter or otherwise inspecting, servicing, or conditioning any commercial motor vehicle at any time;
- (3) All time spent at the driving controls of a commercial motor vehicle in operation;
- (4) All time, other than driving time, in or upon any commercial motor vehicle except time spent resting in a sleeper berth (a berth conforming to the requirements of §393.76 of this subchapter);
- (5) All time loading or unloading a vehicle, supervising, or assisting in the loading or unloading, attending a vehicle being loaded or unloaded, remaining in readiness to operate the vehicle, or in giving or receiving receipts for shipments loaded or unloaded; and
- (6) All time repairing, obtaining assistance, or remaining in attendance upon a disabled vehicle.

Safety-sensitive functions: (FTA) Employee duties identified as:

- (1) The operation of a transit revenue service vehicle even when the vehicle is not in revenue service.
- (2) The operation of a non-revenue service vehicle by an employee when the operation of such a vehicle requires the driver to hold a Commercial Drivers License (CDL).
- (3) Maintaining a revenue service vehicle or equipment used in revenue service.
- (4) Controlling dispatch or movement of a revenue service vehicle and
- (5) Carrying a firearm for security purposes.

Specimen: Fluid, breath, or other material collected from an employee at the collection site for the purpose of a drug or alcohol test.

Specimen Bottle: The bottle that, after being sealed and labeled according to the procedures in 49 CFR Part 40, is used to hold a primary (“A”) or split (“B”) specimen during transportation to the laboratory. In the context of oral fluid testing, it may be referred to as a “vial,” “tube,” or “bottle.”

Split Specimen: In drug testing, the specimen that is sent to a first laboratory and stored with its original seal intact, and which is transported to a second laboratory for retesting at the employee’s request following MRO verification of the primary specimen as positive, adulterated or substituted.

Split specimen collection: A collection in which the single specimen collected is divided into two separate specimen bottles, the primary specimen (Bottle A) and the split specimen (Bottle B).

Substance Abuse Professional (SAP): A licensed physician (medical doctor or doctor of osteopathy) or licensed or certified psychologist, social worker, employee assistance professional, state-licensed or certified marriage and family therapist, or drug and alcohol counselor (certified by an organization listed at <https://www.transportation.gov/odapc/sap>) with knowledge of and clinical experience in the diagnosis and treatment of drug and alcohol related disorders.

Substituted specimen: An employee’s specimen not consistent with a normal human specimen, as determined by HHS (e.g., a urine specimen, with creatinine and specific gravity values that are so diminished, or so divergent that they are not consistent with normal human urine).

Test Refusal: The following are considered a refusal to test if the employee:

- (1) Fail to appear for any test (except a pre-employment test) within a reasonable time, as determined by the employer.
- (2) Fail to remain at the collection site until the testing process is complete. An employee who leaves the testing site before the testing process commences for a pre-employment test has not refused to test.
- (3) Fail to attempt to provide a specimen. An employee who does not provide a specimen because he or she has left the testing site before the testing process commenced for a pre-employment test has not refused to test.
- (4) In the case of a directly observed or monitored urine collection in a drug test, fail to permit monitoring or observation of your provision of a specimen.
- (5) Fail to provide a sufficient quantity of specimens without a valid medical explanation.
- (6) Fail or decline to take an additional test as directed by the collector or the employer for drug testing.
- (7) Fail to undergo a medical evaluation as required by the MRO or the employer's Designated Employer Representative (DER).
- (8) Fail to cooperate with any part of the testing process.
- (9) Fail to follow an observer's instructions to raise and lower clothing and turn around during a directly observed urine collection.
- (10) Possess or wear a prosthetic or other device used to tamper with the collection process.
- (11) Admit to the adulteration or substitution of a specimen to the collector or MRO.
- (12) Refuse to sign the certification at Step 2 of the Alcohol Testing Form (ATF).
- (13) Fail to remain readily available following an accident.
- (14) As a covered employee, if the MRO reports that you have a verified adulterated or substituted test result, you have refused to take a drug test.

Undiluted (neat) oral fluid: An oral fluid specimen to which no other solid or liquid has been added. For example: A collection device that uses a diluent (or other component, process, or method that modifies the volume of the testable specimen) must collect at least 1 mL of undiluted (neat) oral fluid.

Urine specimen: Urine collected from an employee at the collection site for the purpose of a drug test.

Vehicle: A bus, electric bus, van, automobile, rail car, trolley car, trolley bus, or vessel. A public transit vehicle is a vehicle used for public transportation or for ancillary services.

Verified negative test: A drug test result reviewed by a medical review officer and determined to have no evidence of prohibited drug use at or above the minimum cutoff levels established by the Department of Health and Human Services (HHS).

Verified positive test: A drug test result reviewed by a medical review officer and determined to have evidence of prohibited drug use at or above the minimum cutoff levels specified in 49 CFR Part 40 as revised.

Validity testing: The evaluation of the specimen to determine if it is consistent with normal human urine. Specimen validity testing will be conducted on all specimens provided for testing under DOT authority. The purpose of validity testing is to determine whether certain adulterants or foreign substances were added to the specimen, if the specimen was diluted, or if the specimen was altered.

D. EDUCATION AND TRAINING

- 1) For **FMCSA** Agencies: the City will provide educational materials that explain the requirements of Part 382 as well as this policy. The City will ensure that a copy of these materials is distributed to each driver prior to the start of alcohol and controlled substances testing and to each driver subsequently hired or transferred into a position requiring driving a commercial motor vehicle.

The materials to be made available to drivers shall include what is provided in this policy document in addition to a detailed discussion of the following:

- 1) Information concerning the effects of alcohol and controlled substances use on an individual's health, work, and personal life; signs and symptoms of an alcohol or a controlled substances problem (the driver's or a co-worker's); and available methods of intervening when an alcohol or a controlled substances problem is suspected, including confrontation, referral to any employee assistance program and/or referral to management; and
- 2) The requirement that the following personal information collected and maintained under Part 382 and this policy shall be reported to the FMCSA Clearinghouse:
 - a. A verified positive, adulterated, or substituted drug test result,
 - b. An alcohol confirmation test with a concentration of 0.04 or higher,
 - c. A refusal to submit to any test required by subpart C of this part,
 - d. An employer's report of actual knowledge, as defined at §382.107,
 - e. On-duty alcohol use pursuant to §382.205,
 - f. Pre-duty alcohol use pursuant to §382.207,
 - g. Alcohol use following an accident pursuant to §382.209,
 - h. Controlled substance use pursuant to §382.213,
 - i. A substance abuse professional (SAP as defined in §40.3 of this title) report of the successful completion of the return-to-duty process,
 - j. A negative return-to-duty test and
 - k. An employer's report of completion of follow-up testing.
- 3) For **FTA** Agencies: Every covered employee will receive a copy of this policy and will have ready access to the corresponding federal regulations including 49 CFR Parts 655 and 40, as amended. In addition, all covered employees will undergo a minimum of 60 minutes of training on the signs and symptoms of drug use including the effects and consequences of drug use on personal health, safety, and the work environment. The training also includes manifestations and behavioral cues that may indicate prohibited drug use.
- 4) **For both FTA and FMCSA Agencies:** All supervisory personnel or company officials who are in a position to determine employee fitness for duty will receive 60 minutes of reasonable suspicion training on the physical, behavioral, and performance indicators of probable drug use and 60 minutes of additional reasonable suspicion training on the physical, behavioral, speech, and performance indicators of probable alcohol misuse.

E. PROHIBITED SUBSTANCES

1) Prohibited substances addressed by this policy include the following.

- a. Illegally Used Controlled Substance or Drugs Under the Drug-Free Workplace Act of 1988 any drug or any substance identified in Schedule I through V of Section 202 of the Controlled Substance Act (21 U.S.C. 812), and as further defined by 21 CFR 1308.11 through 1308.15 is prohibited at all times in the workplace unless a legal prescription has been written for the substance. This includes, but is not limited to: marijuana, amphetamines, opioids, phencyclidine (PCP), and cocaine, as well as any drug not approved for medical use by the U.S. Drug Enforcement Administration or the U.S. Food and Drug Administration. Illegal use includes the use of any illegal drug, misuse of legally prescribed drugs, and use of illegally obtained prescription drugs. It is important to note that the use of marijuana in any circumstances remains completely prohibited for any safety-sensitive employee subject to drug testing under USDOT regulations. The use of marijuana in any circumstance (including under state recreational and/or medical marijuana laws) by a safety-sensitive employee is a violation of this policy and a violation of the USDOT regulation 49 CFR Part 40, as amended.

USDOT drug testing regulations (49 CFR Part 40) require that all employees covered under FTA or FMCSA authority be tested for marijuana, cocaine, amphetamines, opioids, and phencyclidine as described in this policy. Illegal use of these five drugs is prohibited at all times and thus, covered employees may be tested for these drugs anytime that they are on duty.

- b. Legal Drugs: The appropriate use of legally prescribed drugs and non-prescription medications is not prohibited. However, the use of any substance that carries a warning label that indicates that mental functioning, motor skills, or judgment may be adversely affected must be reported to the Designated Employer Representative and the employee is required to provide a written release from their doctor or pharmacist indicating that the employee can perform their safety-sensitive functions.
- c. Alcohol: The use of beverages containing alcohol (including mouthwash, medication, food, or candy) or any other substances containing alcohol in a manner that violates the conduct listed in this policy is prohibited.

F. PROHIBITED CONDUCT

- 1) Illegal use of the drugs listed in this policy and as defined in 49 CFR Part 40, as amended is prohibited at all times. All covered employees are prohibited from reporting for duty or remaining on duty if they have used a prohibited drug as defined in 49 CFR Part 40, as amended.
- 2) Each covered employee is prohibited from consuming alcohol while performing safety-sensitive job functions or while on-call to perform safety-sensitive job functions. If an on-call employee has consumed alcohol, they must acknowledge the use of alcohol at the time that they are called to report for duty. The covered employee will subsequently be relieved of their on-call responsibilities and subject to discipline for not fulfilling their on-call responsibilities.

- 3) The City shall not permit any covered employee to perform or continue to perform safety-sensitive functions if it has actual knowledge that the employee is using alcohol.
- 4) Each covered employee is prohibited from reporting to work or remaining on duty requiring the performance of safety-sensitive functions while having an alcohol concentration of 0.04 or greater regardless of when the alcohol was consumed.
 - a. An employee with a breath alcohol concentration that measures 0.02-0.039 is not considered to have violated the USDOT drug and alcohol regulations, provided the employee hasn't consumed the alcohol within four (4) hours of performing a safety-sensitive duty. However, if a safety-sensitive employee has a breath alcohol concentration of 0.02-0.039, USDOT regulations require the employee to be removed from the performance of safety-sensitive duties until:
 - i. The employee's alcohol concentration measures less than 0.02; or
 - ii. FOR **FTA-COVERED** EMPLOYEES: The start of the employee's next regularly scheduled duty period, but not less than **eight hours** following administration of the test.
 - iii. FOR **FMCSA-COVERED** EMPLOYEES: The start of the employee's next regularly scheduled duty period, but not less than **twenty-four hours** following administration of the test.
- 5) No covered employee shall consume alcohol for eight (8) hours following involvement in an accident or until they submit to the post-accident drug and alcohol test, whichever occurs first.
- 6) No covered employee shall consume alcohol within four (4) hours before the performance of safety-sensitive job functions.
- 7) The City, under its own authority, also prohibits the consumption of alcohol at all times the employee is on duty, or anytime the employee is in uniform.
- 8) Consistent with the Drug-free Workplace Act of 1988, all City employees are prohibited from engaging in the unlawful manufacture, distribution, dispensing, possession, or use of prohibited substances in the workplace including City property, premises, and vehicles.

G. DRUG STATUTE CONVICTION

Consistent with the Drug-Free Workplace Act of 1988, all employees are required to notify management of any criminal drug statute conviction for a violation occurring in the workplace within five days after such conviction. Failure to comply with this provision shall result in disciplinary action as defined in this policy.

H. TESTING REQUIREMENTS

- 1) Drug and alcohol testing will be conducted as required by 49 CFR Part 40 as amended. All employees covered under FTA and FMCSA authority shall be subject to testing prior to performing safety-sensitive duty, for reasonable suspicion, following an accident, and random as defined in this policy, and return to duty and follow-up.

- 2) A drug test can be performed any time a covered employee is on duty. A reasonable suspicion, random, or follow-up alcohol test can only be performed just before, during, or after the performance of a safety-sensitive job function. Under City authority, a non-DOT alcohol test can be performed any time a covered employee is on duty.

All covered employees will be subject to drug and alcohol testing as a condition of ongoing employment with the City of Alliance. Any safety-sensitive employee who refuses to comply with a request for testing shall be removed from duty and subject to discipline as defined in this policy.

I. DRUG TESTING PROCEDURES

- 1) Testing shall be conducted in a manner to assure a high degree of accuracy and reliability and using techniques, equipment, and laboratory facilities that have been approved by the U.S. Department of Health and Human Service (HHS). All testing will be conducted consistent with the procedures set forth in 49 CFR Part 40, as amended. The procedures will be performed in a private, confidential manner and every effort will be made to protect the employee, the integrity of the drug testing procedure, and the validity of the test result.
- 2) The drugs that will be tested for include marijuana, cocaine, opioids, amphetamines, and phencyclidine. After the identity of the donor is checked using picture identification, a urine and/or oral fluid specimen will be collected as described in 49 CFR Part 40, as amended. Each specimen will be accompanied by a DOT Custody and Control Form and identified using a unique identification number that attributes the specimen to the correct individual. The specimen analysis will be conducted at an HHS-certified laboratory. An initial drug screen and validity test will be conducted on the primary specimen. For those specimens that are not negative, a confirmatory test will be performed. The test will be considered positive if the amounts of the drug(s) and/or its metabolites identified by the confirmatory test are at or above the minimum thresholds established in 49 CFR Part 40, as amended
- 3) The test results from the HHS-certified laboratory will be reported to a Medical Review Officer. A Medical Review Officer (MRO) is a licensed physician with detailed knowledge of substance abuse disorders and drug testing. The MRO will review the test results to ensure the scientific validity of the test and to determine whether there is a legitimate medical explanation for a confirmed positive, substitute, or adulterated test result. The MRO will attempt to contact the employee to notify the employee of the non-negative laboratory result and provide the employee with an opportunity to explain the confirmed laboratory test result. The MRO will subsequently review the employee's medical history and medical records as appropriate to determine whether there is a legitimate medical explanation for a non-negative laboratory result. If no legitimate medical explanation is found, the test will be verified positive or refusal to test and reported to the City. If a legitimate explanation is found, the MRO will report the test result as negative.
- 4) If the test is invalid without a medical explanation, a retest will be conducted under direct observation. Employees do not have access to a test of their split specimen following an invalid result.

- 5) Any covered employee who questions the results of a required drug test may request that the split sample be tested. The split sample test must be conducted at a second HHS-certified laboratory. The test must be conducted on the split sample that was provided by the employee at the same time as the primary sample. The method of collecting, storing, and testing the split sample will be consistent with the procedures outlined in 49 CFR Part 40, as amended. The employee's request for a split sample test must be made to the Medical Review Officer within 72 hours of notice of the original sample verified test result. Requests after 72 hours will only be accepted at the discretion of the MRO if the delay was due to documentable facts that were beyond the control of the employee. The City will ensure that the cost for the split specimen analysis is covered for a timely analysis of the sample, however, the City will seek reimbursement for the split sample test from the employee.
- 6) If the analysis of the split specimen fails to confirm the presence of the drug(s) detected in the primary specimen, if the split specimen is not able to be analyzed, or if the results of the split specimen are not scientifically adequate, the MRO will declare the original test to be canceled.
- 7) Observed collections:
- a. Consistent with 49 CFR Part 40, as amended, collection under direct observation with no advance notice will occur if:
 - i. The laboratory reports to the MRO that a specimen is invalid, and the MRO reports to the City that there was not an adequate medical explanation for the result;
 - ii. The MRO reports to the City that the original positive, adulterated, or substituted test result had to be canceled because the test of the split specimen could not be performed;
 - iii. The laboratory reported to the MRO that the urine specimen was negative-dilute with a creatinine concentration greater than or equal to 2 mg/dL but less than or equal to 5 mg/dL, and the MRO reported the urine specimen as negative-dilute and that a second collection must take place under direct observation (see §40.197(b)(1)).
 - iv. The collector observes materials brought to the collection site or the employee's conduct clearly indicates an attempt to tamper with a specimen;
 - v. The temperature on the original urine specimen was out of range (See §40.65(b)(5));
 - vi. Anytime the employee is directed to provide another specimen because the original specimen appeared to have been tampered with (See §40.65(c)(1)).
 - vii. All follow-up-tests; or
 - viii. All return-to-duty tests.

Urine collections that are required to be directly observed will be conducted by a person of the same gender as the donor as required by 49 CFR Part 40.67.

J. ALCOHOL TESTING PROCEDURES

- 1) Tests for breath alcohol concentration will be conducted utilizing a National Highway Traffic Safety Administration (NHTSA)-approved Evidential Breath Testing device (EBT) operated by a trained Breath Alcohol Technician (BAT). A list of approved EBTs can be found on ODAPC's Web page for "Approved Evidential Breath Measurement Devices." Alcohol screening tests may be performed using a non-evidential testing device (alcohol screening device (ASD)) which is also approved by NHTSA. A list of approved ASDs can be found on ODAPC's Web page for "Approved Screening Devices to Measure Alcohol in Bodily Fluids." If the initial test indicates an alcohol concentration of 0.02 or greater, a second test will be performed to confirm the results of the initial test. The confirmatory test must occur on an EBT. The confirmatory test will be conducted no sooner than fifteen minutes after the completion of the initial test. The confirmatory test will be performed using a NHTSA-approved EBT operated by a trained BAT. The EBT will identify each test by a unique sequential identification number. This number, time, and unit identifier will be provided on each EBT printout. The EBT printout, along with an approved alcohol testing form, will be used to document the test, the subsequent results, and to attribute the test to the correct employee. The test will be performed in a private, confidential manner as required by 49 CFR Part 40, as amended. The procedure will be followed as prescribed to protect the employee and to maintain the integrity of the alcohol testing procedures and the validity of the test result.
- 2) A confirmed alcohol concentration of 0.04 or greater will be considered a positive alcohol test and in violation of this policy. The consequences of a positive alcohol test are described in this policy. Even though an employee who has a confirmed alcohol concentration of 0.02 to 0.039 is not considered positive, the employee shall still be removed from duty for at least eight hours for FTA-covered employees, and twenty-four hours for FMCSA-covered employees, or for the duration of the work day whichever is longer and will be subject to the consequences described in this policy. An alcohol concentration of less than 0.02 will be considered a negative test.
- 3) The City affirms the need to protect individual dignity, privacy, and confidentiality throughout the testing process. If at any time the integrity of the testing procedures or the validity of the test results is compromised, the test will be canceled. Minor inconsistencies or procedural flaws that do not impact the test result will not result in a canceled test.
- 4) The alcohol testing form (ATF) required by 49 CFR Part 40 as amended, shall be used for all FTA or FMCSA-required testing. Failure of an employee to sign step 2 of the ATF will be considered a refusal to submit to testing.

K. PRE-EMPLOYMENT TESTING

- 1) All applicants for covered positions shall undergo drug testing before the performance of a safety-sensitive function.
 - a. All offers of employment for the covered positions shall be extended conditional upon the applicant passing a drug test. An applicant will not be allowed to perform safety-sensitive functions unless the applicant takes a drug test with verified negative results.
 - b. An employee shall not be placed, transferred, or promoted into a position covered under FTA or FMCSA authority or company authority until the employee takes a drug test with verified negative results.
 - c. If an applicant fails a pre-employment drug test, the conditional offer of employment shall be rescinded, and the applicant will be provided with a list of at least two (2) USDOT qualified Substance Abuse Professionals. Failure of a pre-employment drug test will disqualify an applicant for employment for a period of at least one year. Before being considered for future employment the applicant must provide the employer proof of having successfully completed a referral, evaluation, and treatment plan. The cost for the assessment and any subsequent treatment will be the sole responsibility of the applicant.
 - d. When an employee being placed, transferred, or promoted from a non-DOT-covered position to a position covered under FTA or FMCSA authority submits a drug test with a verified positive result, the employee shall be subject to disciplinary action in accordance with this policy.
 - e. If a pre-employment test is canceled, the City will require the applicant to take and pass another pre-employment drug test.
 - f. In instances where a FTA covered employee does not perform a safety-sensitive function for a period of 90 consecutive days or more regardless of reason, and during that period is not in the random testing pool the employee will be required to take a pre-employment drug test under 49 CFR Part 655 and have negative test results prior to the conduct of safety-sensitive job functions.
 - g. Following a negative dilute the employee will be required to undergo another test. Should this second test result in a negative dilute result, the test will be considered a negative and no additional testing will be required unless directed to do so by the MRO.
 - h. Applicants are required (even if not hired) to provide the City with signed written releases requesting USDOT drug and alcohol records from all previous, USDOT-covered, employers that the applicant has worked for within the last two years for FTA and three years for FMCSA. Failure to do so will result in the employment offer being rescinded. The City is required to ask all applicants (even if not hired) if they have tested

positive or refused to test on a pre-employment test for a USDOT-covered employer within the last two or three years, respectively. If the applicant has tested positive or refused to test on a pre-employment test for a USDOT-covered employer, the applicant must provide the City with proof of having successfully completed a referral, evaluation, and treatment plan.

L. REASONABLE SUSPICION TESTING

- 1) All City FTA and FMCSA-covered employees will be subject to a reasonable suspicion drug and/or alcohol test when the employer has reasonable suspicion to believe that the covered employee has used a prohibited drug and/or engaged in alcohol misuse. Reasonable suspicion shall mean that there is objective evidence, based upon specific, contemporaneous, articulable observations of the employee's appearance, behavior, speech, or body odor that are consistent with possible drug use and/or alcohol misuse. Reasonable suspicion referrals must be made by one or more supervisors who are trained to detect the signs and symptoms of drug and alcohol use, and who reasonably conclude that an employee may be adversely affected or impaired in their work performance due to possible prohibited substance abuse or alcohol misuse. A reasonable suspicion alcohol test can only be conducted just before, during, or just after the performance of a safety-sensitive job function. However, under the City of Alliance authority, a non-DOT reasonable suspicion alcohol test may be performed any time the covered employee is on duty. A reasonable suspicion drug test can be performed any time the covered employee is on duty.
- 2) The City shall be responsible for transporting the employee to the testing site. Supervisors should avoid placing themselves and/or others in a situation that might endanger the physical safety of those present. Two employer representatives should be always present. The employee shall be placed on administrative leave pending disciplinary action described in this policy. An employee who refuses an instruction to submit to a drug or alcohol test shall not be permitted to finish his or her shift and shall immediately be placed on administrative leave pending disciplinary action as specified in this policy.
- 3) A written record of the observations that led to a drug and alcohol test based on reasonable suspicion shall be prepared and signed by the supervisor making the observation. This written record shall be submitted to the Designated Employer Representative.
- 4) Self-Referral. When there are no specific, contemporaneous, articulable objective facts that indicate current drug or alcohol use, but the employee (who is not already a participant in a treatment program) **admits** the abuse of alcohol or other substances to a supervisor in their chain of command, the employee shall be referred for assessment and treatment consistent with this policy. The City shall place the employee on administrative leave in accordance with the provisions set forth under this policy. Testing in this circumstance would be performed under the direct authority of the City. **Since the employee self-referred to management, testing under this circumstance would not be considered a violation of this policy or a positive test result under Federal authority.** However, self-referral does not exempt the covered employee from testing under Federal authority as specified in this policy or the associated

consequences. Self-referral will be considered when it is not done to avoid testing under the requirements of this policy and done before performing safety-sensitive functions (i.e. before reporting for duty under the influence).

M. POST-ACCIDENT TESTING

FTA Procedures:

- 1) FATAL ACCIDENTS – A covered employee will be required to undergo drug and alcohol testing if they are involved in an accident with a transit vehicle, whether or not the vehicle is in revenue service at the time of the accident, which results in a fatality. This includes all surviving covered employees that are operating the vehicle at the time of the accident and any other whose performance could have contributed to the accident, as determined by the employer using the best information available at the time of the decision.
- 2) NON-FATAL ACCIDENTS – A post-accident test of the employee operating the public transportation vehicle will be conducted if an accident occurs and at least one of the following conditions is met:
 - a. The accident results in injuries requiring immediate medical treatment away from the scene unless the covered employee can be completely discounted as a contributing factor to the accident.
 - b. One or more vehicles incur disabling damage as a result of the occurrence and must be transported away from the scene unless the covered employee can be completely discounted as a contributing factor to the accident.

In addition, any other covered employee whose performance could have contributed to the accident, as determined by the employer using the best information available at the time of the decision, will be tested.

As soon as practicable following an accident, as defined in this policy, the transit supervisor investigating the accident will notify the transit employee operating the transit vehicle and all other covered employees whose performance could have contributed to the accident of the need for the test. The supervisor will make the determination using the best information available at the time of the decision.

FMCSA Procedures:

Covered employees shall be subject to FMCSA post-accident drug and alcohol testing under the following circumstances:

- 1) FATAL ACCIDENTS – As soon as practicable following an occurrence involving a commercial motor vehicle operating on a public road in commerce, and involving the loss of a human life, drug and alcohol tests will be conducted on each surviving covered employee who was performing safety-sensitive functions with respect to the vehicle.

2) NON-FATAL ACCIDENTS – As soon as practicable following an occurrence involving a commercial motor vehicle operating on a public road in commerce, and not involving the loss of a human life, an **alcohol** test will be conducted on each driver who receives a citation within eight (8) hours of the occurrence under State or local law for a moving traffic violation arising from the accident, if:

- a. The accident results in injuries requiring immediate medical treatment away from the scene;
or
- b. One or more motor vehicles incur disabling damage and must be transported away from the scene by a tow truck or other motor vehicle.

As soon as practicable following an occurrence involving a commercial motor vehicle operating on a public road in commerce, and not involving the loss of a human life, a **drug** test will be conducted on each driver who receives a citation within thirty-two (32) hours of the occurrence under State or local law for a moving traffic violation arising from the accident, if:

- a. The accident results in injuries requiring immediate medical treatment away from the scene;
or
- b. One or more motor vehicles incur disabling damage and must be transported away from the scene by a tow truck or other motor vehicle.

The supervisor will make the determination using the best information available at the time of the decision.

General Accident Procedures:

The appropriate supervisor shall ensure that an employee, required to be tested under this section, is tested as soon as practicable, but no longer than eight (8) hours of the accident for alcohol, and no longer than 32 hours for drugs. If an alcohol test is not performed within two hours of the accident, the Supervisor will document the reason(s) for the delay. If the alcohol test is not conducted within (8) eight hours, or the drug test within 32 hours, attempts to conduct the test must cease, and the reasons for the failure to test documented.

Any covered employee involved in an accident must refrain from alcohol use for eight (8) hours following the accident, or until he/she undergoes a post-accident alcohol test. An employee who is subject to post-accident testing who fails to remain readily available for such testing, including notifying a supervisor of his or her location if he or she leaves the scene of the accident prior to submission to such test, may be deemed to have refused to submit to testing.

Nothing in this section shall be construed to require the delay of necessary medical attention for the injured following an accident or to prohibit an employee from leaving the scene of an accident for the period necessary to obtain assistance in responding to the accident, or to obtain necessary emergency medical care.

In the rare event that the City is unable to perform a drug and alcohol test (i.e., the employee is unconscious, the employee is detained by law enforcement agency), the City may use drug and alcohol post-accident test results administered by local law enforcement officials in lieu of the FTA

or FMCSA test. The local law enforcement officials must have independent authority for the test and the employer must obtain the results in conformance with local law.

N. RANDOM TESTING

- 1) All covered employees will be subjected to random, unannounced testing. The selection of employees shall be made by a scientifically valid method of randomly generating an employee identifier from the appropriate pool of safety-sensitive employees.
- 2) The dates for administering unannounced testing of randomly selected employees shall be spread reasonably throughout the calendar year, day of the week, and hours of the day.
- 3) The number of employees randomly selected for drug and/or alcohol testing during the calendar year shall be not less than the percentage rates set each year by the FTA and FMCSA administrator. The current year testing rates can be viewed online at <https://www.transportation.gov/odapc/random-testing-rates>.
- 4) Each covered employee shall be in a pool from which the random selection is made. Each covered employee in the pool shall have an equal chance of selection each time the selections are made. Employees will remain in the pool and subject to selection, whether or not the employee has been previously tested. There is no discretion on the part of management in the selection.
- 5) Random tests can be conducted at any time during an employee's shift for drug testing. Alcohol random tests can only be performed just before, during, or just after the performance of a safety-sensitive duty. However, under City authority, a non-DOT random alcohol test may be performed any time the covered employee is on duty. Testing can occur during the beginning, middle, or end of an employee's shift.
- 6) Employees are required to proceed immediately to the collection site upon notification of their random selection.

O. RETURN-TO-DUTY TESTING

All covered employees who previously tested positive on a drug or alcohol test or refused a test, must test negative for drugs, alcohol (below 0.02 for alcohol), or both and be evaluated and released by the Substance Abuse Professional before returning to work. Following the initial assessment, the SAP will recommend a course of rehabilitation unique to the individual. The SAP will recommend the return-to-duty test only when the employee has successfully completed the treatment requirement and is known to be drug and alcohol-free and there are no undue concerns for public safety. The SAP will determine whether the employee returning to duty will require a return-to-duty drug test, alcohol test, or both.

P. FOLLOW-UP TESTING

Covered employees who have returned to duty following a positive or refused test will be required to undergo frequent, unannounced drug and/or alcohol testing following their return-to-duty test. The follow-up testing will be performed for a period of one to five years with a minimum of six tests to be performed the first year. The frequency and duration of the follow-up tests (beyond the minimums) will be determined by the SAP reflecting the SAP's assessment of the employee's unique situation and recovery progress. Follow-up testing should be frequent enough to deter and/or detect a relapse. Follow-up testing is separate and in addition to the random, post-accident, reasonable suspicion, and return-to-duty testing.

In the instance of a self-referral or a management referral, the employee will be subject to non-USDOT follow-up tests and follow-up testing plans modeled using the process described in 49 CFR Part 40. However, all non-USDOT follow-up tests and all paperwork associated with an employee's return-to-work agreement that was not precipitated by a positive test result (or refusal to test) does not constitute a violation of the Federal regulations will be conducted under company authority and will be performed using non-DOT testing forms.

Q. RESULT OF DRUG AND ALCOHOL TEST

- 1) Any covered employee that has a verified positive drug or alcohol test, or test refusal, will be immediately removed from their safety-sensitive position, informed of educational and rehabilitation programs available, and will be provided with a list of at least two (2) USDOT qualified Substance Abuse Professionals (SAP) for assessment. No employee will be allowed to return to duty requiring the performance of safety-sensitive job functions without the approval of the SAP and the employer.
- 2) Following a negative dilute the employee will be required to undergo another test. Should this second test result in a negative dilute result, the test will be considered a negative and no additional testing will be required unless directed to do so by the MRO.
- 3) Refusal to submit to a drug and or alcohol test shall be considered equivalent to a positive test result and subject to discipline as outlined in this policy including a referral to a list of USDOT-qualified SAPs. A test refusal is defined in Section C of this policy.
- 4) Upon an employee's first violation of a positive test result, in its sole discretion, the City may terminate the employee or allow the employee a second chance to retain employment. If granted, for the first instance of a verified positive test from a sample submitted as the result of a **random, post-accident, or reasonable suspicion** drug and/or alcohol test, disciplinary action against the employee will include:
 - a. Mandatory referral to a Substance Abuse Professional for assessment, formulation of a treatment plan, and execution of a return to duty agreement.

- b. Failure to execute or remain compliant with the return-to-duty agreement shall result in termination from City employment.
 - i. Compliance with the return-to-duty agreement means that the employee has submitted to a drug/alcohol test immediately prior to returning to work; the result of that test is negative; in the judgment of the SAP the employee is cooperating with their SAP recommended treatment program; and, the employee has agreed to periodic unannounced follow-up testing as defined in this policy.
 - c. Refusal to submit to a periodic unannounced follow-up drug and/or alcohol test will be considered a direct act of insubordination and will result in the recommendation of termination.
 - d. A periodic unannounced follow-up drug and/or alcohol test that results in a verified positive will result in the recommendation of termination from the City of Alliance employment.
- 5) Absent extenuating circumstances, the second instance of a verified positive drug or alcohol test result, or test refusal, for any category of testing will result in termination from City employment.
- 6) An alcohol test result of ≥ 0.02 to ≤ 0.039 BAC shall result in the removal of the employee from duty for **eight hours** for FTA-covered employees, and **twenty-four hours** for FMCSA-covered employees, or the remainder of the workday whichever is longer.
- 7) In the instance of a **self-referral** or a management referral, disciplinary action against the employee shall include:
- a. Mandatory referral for an assessment by an employer-approved counseling professional for assessment, formulation of a treatment plan, and execution of a return-to-work agreement.
 - b. Failure to execute or remain compliant with the return-to-work agreement will result in termination from City employment.
 - i. Compliance with the return-to-work agreement means that the employee has submitted to a drug and/or alcohol test immediately before returning to work; the result of that test is negative; the employee is cooperating with their recommended treatment program; and, the employee has agreed to periodic unannounced follow-up testing as described in this policy; however, all follow-up testing performed as part of a return-to-work agreement required under this policy is under the sole authority of the City and will be performed using non-DOT testing forms.
 - c. Refusal to submit to a periodic unannounced follow-up drug and/or alcohol test shall be considered a direct act of insubordination and will result in the recommendation for termination. **All tests conducted as part of the return-to-work agreement will be conducted under City authority and will be performed using non-DOT testing forms.**
 - d. **A self-referral or management referral to the employer's counseling professional that was not precipitated by a positive test result does not constitute a violation**

of the Federal regulations and will not be considered as a positive test result in relation to the discipline defined in this policy.

- e. Periodic unannounced follow-up drug and/or alcohol testing conducted as a result of a self-referral or management referral which results in a verified positive will be considered a positive test result in relation to discipline defined in this policy.
- f. A Voluntary Referral does not shield an employee from disciplinary action or guarantee employment with the City of Alliance.
- g. A Voluntary Referral does not shield an employee from the requirement to comply with drug and alcohol testing.

- 8) Failure of an employee to report within five days a criminal drug statute conviction for a violation occurring at the workplace will result in the recommendation for termination.

R. GRIEVANCE AND APPEAL

The consequences specified by 49 CFR Part 40.149 (c) for a positive test or test refusal are not subject to arbitration.

S. PROPER APPLICATION OF THE POLICY

The City of Alliance is dedicated to assuring fair and equitable application of this substance abuse policy. Therefore, supervisors and managers are required to use and apply all aspects of this policy in an unbiased and impartial manner. Any supervisor or manager who knowingly disregards the requirements of this policy, or who is found to deliberately misuse the policy in regard to subordinates, shall be subject to disciplinary action, up to and including termination.

T. INFORMATION DISCLOSURE

- 1) Drug and Alcohol testing records shall be maintained by the City of Alliance Drug and Alcohol Program Manager and, except as provided below or by law, the results of any drug or alcohol test shall not be disclosed without express written consent of the tested employee.
- 2) The employee, upon written request, is entitled to obtain copies of any records pertaining to their use of prohibited drugs or misuse of alcohol including any drug or alcohol testing records. Covered employees have the right to gain access to any pertinent records such as equipment calibration records, and records of laboratory certifications. Employees may not have access to SAP follow-up testing plans.
- 3) Records of a verified positive drug or alcohol test result shall be released to the Drug and Alcohol Program Manager, and other management personnel on a need-to-know basis.

- 4) Records will be released to a subsequent employer only upon receipt of a written request from the employee.
- 5) Records of an employee's drug/alcohol tests shall be released to the adjudicator in a grievance, lawsuit, or other proceeding initiated by or on behalf of the tested individual arising from the results of the drug/alcohol test. The records will be released to the decision-maker in the proceedings.
- 6) Records will be released to the National Transportation Safety Board during an accident investigation.
- 7) Information will be released in a criminal or civil action resulting from an employee's performance of safety-sensitive duties, in which a court of competent jurisdiction determines that the drug or alcohol test information is relevant to the case and issues an order to the employer to release the information. The employer will release the information to the decision maker in the proceeding with a binding stipulation that it will only be released to parties of the proceeding.
- 8) Records will be released to the DOT or any DOT agency with regulatory authority over the employer or any of its employees.
- 9) Records will be released if requested by a Federal, State, or local safety agency with regulatory authority over the City of Alliance or the employee.
- 10) If a party seeks a court order to release a specimen or part of a specimen contrary to any provision of Part 40 as amended, necessary legal steps to contest the issuance of the order will be taken.
- 11) In the case of a contractor or sub-recipient of a state department of transportation, records will be released when requested by such agencies that must certify compliance with the regulation to the FTA.

This Policy was adopted by the City of Alliance on May 21, 2024.



Mayor

Attachment A

<u>Job Title</u>	<u>Job Duties</u>	<u>Testing Authority</u>
Public Transit Driver/Dispatcher	Drive and/or Dispatch	FTA
Public Transit Director	Manage, Drive, and/or Dispatch	FTA
Various CDL-Required Positions	Drive a CDL-Required Vehicle	FMCSA

Attachment B Contacts

Any questions regarding this policy or any other aspect of the substance abuse policy should be directed to the following individual(s).

City of Alliance Public Transit Drug and Alcohol Program Manager

Name: Carla Mayhew

Title: Human Resource Director

Address: PO Box D, Alliance, NE 69301

Telephone Number: 308-762-5400

Medical Review Officer

Name: Janelle Jaworski, M.D.

Title: Certified Medical Review Officer

Address: PO Box 17409, Denver, CO 80217

Telephone Number: 877-858-7366

Substance Abuse Professional #1

Name: Juanita Rodriguez

Title: SAP

Address: 1917 Ave. A, Scottsbluff, NE 69361

Telephone Number: 308-631-2285

Substance Abuse Professional #2

Name: Dave Lund

Title: SAP

Address: 108 E 2nd St., North Platte, NE 69101

Telephone Number: 308-534-9271

The toll-free
number
For Substance
Abuse
Assistance is:

1-800-662-HELP
(4357)

City of Alliance and Federal Agency Facility Direct Cost Allocation Policy

Recitals:

I. The City of Alliance (the “City”) is a sub-recipient of multiple Federal agency program awards for its Programs, including Alliance Public Transit (each, a “Program”).

II. The City charges to the applicable Federal agency direct costs under each Program in accordance with 2 CFR §200.413. Direct costs include rent and utilities for buildings owned by the City and used by the City in operating and providing facilities for the Program. Buildings owned by the City, however, are often shared space for which there is no immediately recognizable allocation of rental value or utility usage.

III. Accordingly, the City adopts this Policy to allocate the rental cost and utility costs for all Programs under which the City provides shared space for the in operation and facilities of the Program.

Policy:

1. The City will charge \$7 per square foot for all commercial office space occupied by a Program activity. Such amount will be considered the allocated direct costs for rent chargeable to the Program for that space.

2. The City will charge \$2 per square foot for all warehouse or garage space occupied by a Program activity. Such amount will be considered the allocated direct costs for rent chargeable to the Program for that space.

3. Attached hereto as Exhibit A are diagrams showing the designated commercial office space or the designated warehouse and garage space under this Policy. Exhibit A sets forth the identified space, the square footage, and the applicable Program for which a Federal agency is charged the direct cost.

4. The City reserves the right to determine, in its discretion, which rental amounts will be submitted for actual cash reimbursement requests under the applicable Program, and which rental amounts will be submitted by the City as “in-kind” contributions to its local match requirements of the applicable Program. Any such “in-kind” contributions shall be valued at the applicable rental rate, as determined above.

5. For all utilities provided to any space governed by this Policy, the direct cost that the City will charge for such utilities will be based on a ratio of Program square footage in a building to total square footage of the building.

EX: As an example only, assume that Alliance Public Transit uses 2,500 square feet of a Alliance Public Transit owned by the City. The total interior square footage of the public works building is 10,000 square feet. The ratio is 2,500 to 10,000, or 25%. Assume

further that monthly utilities for the public works building are \$1,000. The total utilities for that month are therefore allocated according to the 25% ratio ($\$1,000 \times .25$), to reach a direct cost of \$250 for utilities for that month for the Alliance Public Transit usage of the public works building.

6. The process for determining the direct cost of utilities under paragraph 5 above shall apply only when utilities for the space are not separate metered and cannot be readily allocated through metered usage to the space used by the Program.
7. The direct cost figures determined by this Policy are excluded by the City when determining the amount of and applying the de minimis rate for indirect costs of the Program under 2 CFR § 200.414.
8. The Policy shall become effective after approval and adoption by the Alliance City Manager and after approval and acceptance by the applicable Federal agency (or its state-level administrator).
9. From time to time, upon approval and acceptance by the applicable Federal agency (or its state-level administrator), the City may amend this policy to reflect, among other changes, increased rates of rent, changed use of space in City-owned buildings, or changes square footage.

Adopted: March 1, 2022.


Seth Sorensen, City Manager


Ross Grant, Public Works Director

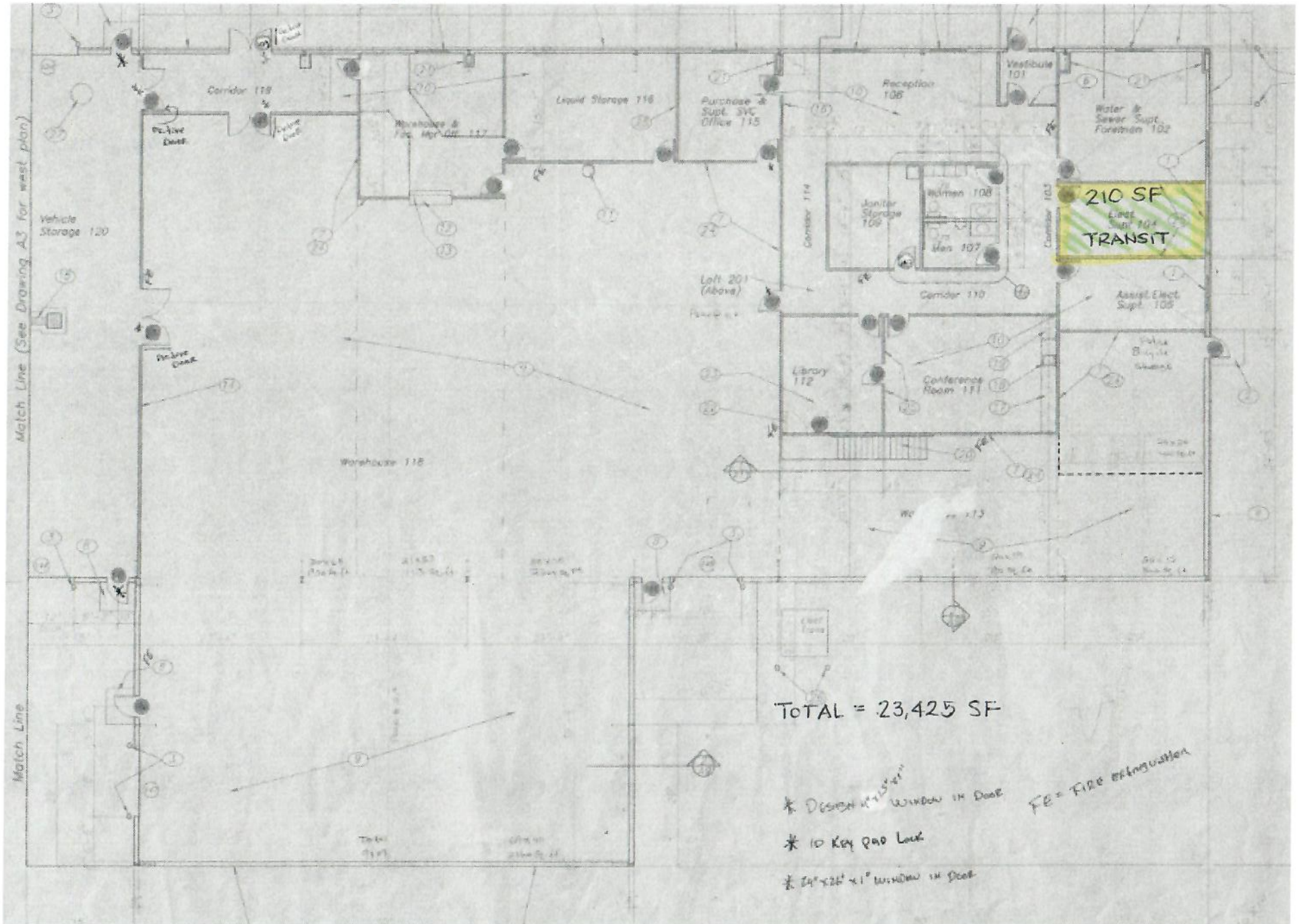
Exhibit A

**City of Alliance
Public Works Facilities Allocation
Beginning March 2022**

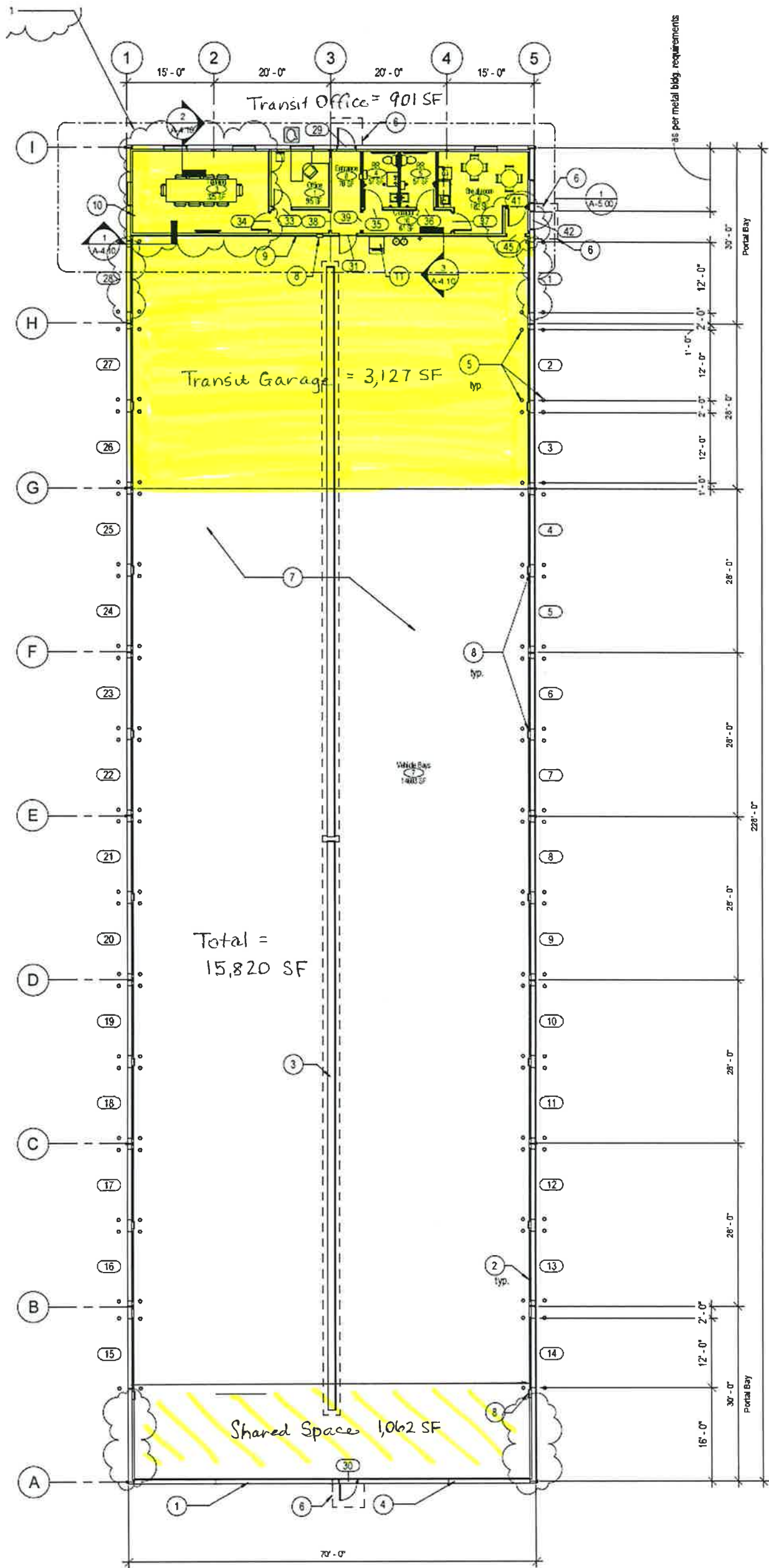
Department		Shared Rent	Sq Ft	%	Utilities (Monthly)	Annual Rent	Cost Per SF
Transit Office - Public Works			210.0	0.9%	\$ 31.38	\$ 1,470.00	7.00
Streets Office - Public Works			200.0	0.9%	\$ 29.88	\$ 1,400.00	7.00
Sewer Office - Public Works			750.0	3.2%	\$ 112.06	\$ 5,250.00	7.00
Water Office - Public Works			750.0	3.2%	\$ 112.06	\$ 5,250.00	7.00
Totals			23,425.0		\$ 3,500.00		
Transit Office - Annex		\$ 129.67	901.0	6.1%	\$ 91.58	\$ 6,440.00	7.00
Transit Garage - Annex		\$ 450.04	3,127.0	21.2%	\$ 317.83	\$ 6,700.00	2.00
Streets Garage - Annex		\$ 909.59	6,320.0	42.8%	\$ 642.36	\$ 13,550.00	2.00
Sewer Garage - Annex		\$ 352.61	2,450.0	16.6%	\$ 249.02	\$ 5,250.00	2.00
Water Garage - Annex		\$ 211.57	1,470.0	10.0%	\$ 149.41	\$ 3,150.00	2.00
Facilities Garage - Annex		\$ 70.52	490.0	3.3%	\$ 49.80	\$ 1,050.00	2.00
			14,758.0				
Shared Garage - Annex			1,062.0		\$ -	\$ 2,124.00	2.00
Totals			15,820.0		\$ 1,500.00		

Notes: Local storage space @ \$2.00 - \$2.40/sf; local office space @ \$5 - \$8/sf w/minimums @ \$150/ month

Floor Plan – Public Works Office Complex



PUBLIC WORKS ANNEX – FLOOR PLAN



Transit Development Plan (TDP) Questionnaire – November 2024

Please complete this survey to help your agency and NDOT plan for the next 5 years.

This survey will take approximately 20-30 minutes to complete. If you have questions or need assistance completing the form, please contact Corinne Donahue, 402.970.2344 or cdonahue@olsson.com

A. Agency Details

A. What is your agency's name?

Alliance Public Transit (City of Alliance, Nebraska)

B. What is the best email to contact your agency?

ssorensen@cityofalliance.net

cbaker@cityofalliance.net

C. What is your name?

Seth Sorensen—City Manager

Cindy Baker--Treasurer

D. What is your title?

B. Files to Send

A. Please send your agency logo and 5 pictures of your agency or buses or staff.

C. Social Media

A. What social media platforms do you use and keep up-to-date at your agency (Facebook, X, Instagram, none, website, etc.)?

- a. Please add website link (www._____.com) or account tag (@_____) for each one.

www.cityofalliance.net

<https://alliancepublictransit.multiscreensite.com/services>
<https://www.facebook.com/CityofAlliance/>

D. Busiest Locations/Destinations

- A. **What are the top 5 busiest locations/destinations for your transit agency?** (Example: Walmart – York; Hospital – Norfolk)
- i. Box Butte General Hospital – Alliance (2,660 in 2024)
 - ii. Grandview Elementary School – Alliance (1,983 in 2024)
 - iii. Safeway Grocery Store – Alliance (1,622 in 2024)
 - iv. North Park Apartments – Alliance (962 in 2024)
 - v. Alliance High School – Alliance (849 in 2024)

E. Five Year Goals

- A. **What is your agency's five-year goal for SERVICE?** Make sure to include the goal as well as the desired year of implementation.
(Example: increase transit service by adding two drivers in year 2; increase driver wages each year; add more peak hour service in year 4.)

a. Service Goal #1

- i. Year:2025-2026
- ii. Description: Use the data collected since the implementation of our dispatching software in reviewing driver schedules to improve driver coverage during the busiest times of the day, lowering response times and ensuring that staffing is adequate.

b. Service Goal #2

- i. Year:2026-2027
- ii. Description: Increase transit service by adding 1 driver

c. Service Goal #3

- i. Year:2028-2029
- ii. Description: Increase transit service by adding 1 driver

B. What is your agency's five-year goal for your FACILITIES?

Make sure to include the goal as well as the desired year of implementation. What updates do you need to your facility, your bus stops, shelters, or transfer areas or what expansions? What ADA improvements are needed?
(Example: build a new bus barn in year 5, expand office space by 500 sq. ft. in year 3, roof replacement in year 4)

We have no five-year goals for facilities, barring any natural disasters impacting our garage. The garage and offices/dispatch area were constructed and put into service about three years ago and should meet our transit needs in the near future. We provide transit as a door-to-door service, negating the need for bus stops and shelters.

C. What is your agency's five-year goal for your VEHICLES? Make sure to include the goal, as well as the desired year of implementation.

How many replacement vehicles and what year? How many expansion vehicles and what year? What type of vehicles?

(Example: replace minivan in year 2, expand fleet by 1 minibus in year 4, Rewrap 4 vehicles in year 3)

a. Vehicle Goal #1

- i. Year:2025-2026
- ii. Description: Replace 1 minibus

b. Vehicle Goal #2

- i. Year:2029-2030
- ii. Description: Replace 1 minibus

D. What are your TECHNOLOGY IMPROVEMENT goals for the agency?

Make sure to include the goal as well as the desired year of implementation.

(Example: Upgrade scheduling software in year 2, replace printer in Year 3, replace all computers in year 5, replace tablets in year 5, add bus and facility cameras – year 3)

a. Technology Goal #1

- i. Year:2025-2026
- ii. Description: Add a computer for dispatching

b. Technology Goal #2

- i. Year:2025-2026
- ii. Description: Look into other services provided by CTS Software (TripMaster) to allow customers to go online and schedule rides, reducing call load for dispatchers, allowing us to respond to calls quicker.

c. Technology Goal #3

- i. Year:2026-2027
- ii. Description: Replace 5 Ipad Tablets and 2 Computers for dispatching and admin

d. Technology Goal #4

- i. Year:2027-2028
- ii. Description: Add onboard cameras to vehicles (x5) for customer and driver safety

e. Technology Goal #5

- i. Year:2028-2029
- ii. Description: Add one additional tablet and replace 6 cell phones

E. What are your COMMUNITY goals for the next five years?

Make sure to include the goal as well as the desired year of implementation. How does your community need to improve mobility? What can your agency do to make that happen? How?

(Example: Participate in 3 community events in Year 1, develop monthly marketing plan to promote services, visit local council and commissioner meetings 6x per year to promote your service, visit the local schools and medical facilities every other month, provide free rides during NE transit week or other)

a. Community Goal #1

- i. Year:2025-2026
- ii. Description: We are seeing more passengers every year, especially among school-age children. We need to develop marketing plan to promote services and let all locals know, especially among lower income and seniors, about available services and the process of getting a ride scheduled

b. Community Goal #2

- i. Year:2025-2026
- ii. Description: Be on local radio station to discuss, promote services twice in person, regularly via advertisements

c. Community Goal #3

- i. Year: 2025-2026
- ii. Description: Visit with Box Butte General Hospital representative quarterly to ensure good public relations with our highest trip generator

d. Community Goal #4

- i. Year: 2025-2026
- ii. Description: The school district does not bus students to and from individual homes, but they do provide a cross-town service between the two elementary schools to make it easier on parents with children attending multiple campuses to drop off and pick up their children in a single location. Due to possible budget cuts, this cross-town service may cease, increasing the burden on our transit services. Coordinate services with the School District; information pushed out to parents about services.

F. Socioeconomic & Demographic Data

- A. **What are the major activity centers in your area?** List 5-10. (Example, Walmart – Sidney, Sr. Center – Chappell, Target – Kearney, Tyson, College – Chadron, Hospital – North Platte)
- a. Community Table (Soup Kitchen) - Alliance
 - b. Safeway Grocery Store - Alliance
 - c. Grocery Kart Grocery Store - Alliance
 - d. Schools – Alliance (Middle School, High School, Emerson Elementary, Grandview Elementary, Head Start Preschool)
 - e. Alliance Recreation Center (ARC) - Alliance
 - f. Box Butte General Hospital - Alliance
 - g. Dollar Stores – Alliance
 - h. Senior Living/Assisted Living/Nursing Homes/Senior Center – Alliance
 - i. Post Office - Alliance
- B. **What major planning developments are in your community and service area?**
Include major employers leaving or coming to your community, where housing is being expanded, new event center, etc.
- a. BNSF recently had a reduction in force in the area, but there is a possibility that they will be consolidating efforts here in Alliance in the near future which would stabilize any population loss experienced from those layoffs. To our knowledge BNSF is not leaving the area.
 - b. No known housing developments or major activity centers are currently planned or underway

G. Public Engagement

- a. **What public engagement will you have in the next five years?**
Example: open house in 2026, community transit survey – 2027, 2029; public hearing – 2027)

We will have a public comment period and public hearing in 2025, 2027, and 2029.

We run regular radio advertisements every year letting the public know about our services and when we run ticket sales. We also publish online and in the local newspaper on “specials” for ticket sales.

We plan to hold an open house in 2026 and will publish community transit surveys in 2027 and 2029.

b. Where does your agency typically hold public meetings or open houses?

Public meetings and open houses are held at either the Alliance Public Library or Knight Museum & Sandhills Center, both of which are ADA accessible.

c. How do you monitor and track comments, complaints, accolades?

We have implemented notebooks in each vehicle for drivers to journal interactions with customers. Comments from customers can be submitted to the City in writing, via email, in person or by phone and are documented on a spreadsheet (or paper copy of the spreadsheet). Notes can be documented in the TripMaster database. Our HR software allows us to document employee performance and make notes on complaints and/or accolades.

H. Five Year Financial Projections – (2026-2030)

2026

- A. Five Year Projections – Year One: 2026. What are your expected 2026 OPERATING expenses?** This includes any service-related expenses, along with any modifications, expansions of staff, and services – as listed in Section E of this questionnaire. (i.e. increasing service hours, hiring a new driver, expanding a route, dispatch, maintenance).

To begin, go to the NDOT portal to review your operating costs for this past year. Use that data to begin, add any service modifications, which will be your operating costs for 2026.

It is expected that operating expenses for 2026, in the amount of \$332,002, will be for four full-time drivers, two part-time drivers, and a full-time dispatcher. This is equivalent to current staffing levels as of 2025.

- B. What are your expected 2026 NON-OPERATING expenses?** This includes any vehicle or capital items to accompany the operating expenses listed above. This also includes marking expenses, IT or technology needs, equipment for services, buying a new vehicle, facility needs, administrative needs, including those listed in Section E. To begin, go to the NDOT portal to review your non-operating costs for this past year. Use that data to begin. Update, as needed, from Section E for FY2026.

Non-operating expenses for 2026 includes administrative overhead, including a Transit Manager (at the same staffing level as in 2025) and continuing building rents as has been the custom historically. Costs include the addition of a desktop computer and possible addition of dispatch software that allows riders to create their own ride

reservations. Other miscellaneous costs include cell phone plans and marketing of transit services as well as vehicle operation and maintenance.

- C. **What are your expected 2026 revenues?** Itemize into federal revenues, state revenues, and itemized local revenues & other sources.

It is anticipated that Federal funding would approximate \$428,480, State funding in the amount of \$105,410 and a local match of \$118,285. An estimate of \$16,843 in fares would be collected.

2027

- A. **Five Year Projections – Year Two: 2027. What are your expected 2026 OPERATING expenses?** This includes any service-related expenses, along with any modifications, expansions of staff, and services – as listed in Section E of this questionnaire. (i.e. increasing service hours, hiring a new driver, expanding a route, dispatch, maintenance).

To begin, use the 2026 information and add any service modifications.

It is expected that operating expenses for 2027, in the amount of \$397,469, will be for five full-time drivers, two part-time drivers, and a full-time dispatcher, up one driver over 2026.

- B. **What are your expected 2027 NON-OPERATING expenses?** This includes any vehicle or capital items to accompany the operating expenses listed above. This also includes marking expenses, IT or technology needs, equipment for services, buying a new vehicle, facility needs, administrative needs, including those listed in Section E.

To begin, use the 2026 information and add any vehicle or capital needs for 2027.

Non-operating expenses for 2027 includes administrative overhead, including a Transit Manager (at the same staffing level as in 2025 and 2026) and continuing building rents as has been the custom historically. Costs include the replacement of desktop computers and Ipad Tablets. Other miscellaneous costs include cell phone plans and marketing of transit services as well as vehicle operation and maintenance.

- C. **What are your expected 2027 revenues?** Itemize into federal revenues, state revenues, and itemized local revenues & other sources.

It is anticipated that Federal funding would approximate \$363,064, State funding in the amount of \$116,656 and a local match of \$116,656. An estimate of \$17,348 in fares would be collected.

2028

- A. **Five Year Projections – Year Three: 2028. What are your expected 2028 OPERATING expenses?** This includes any service-related expenses, along with any modifications, expansions of staff, and services – as listed in Section E of this questionnaire. (i.e. increasing service hours, hiring a new driver, expanding a route, dispatch, maintenance).

To begin, use the 2027 information and add any service modifications.

It is expected that operating expenses for 2028, in the amount of \$415,086, will be for five full-time drivers, two part-time drivers, and a full-time dispatcher, equivalent to staffing in 2027.

- B. **What are your expected 2028 NON-OPERATING expenses?** This includes any vehicle or capital items to accompany the operating expenses listed above. This also includes marking expenses, IT or technology needs, equipment for services, buying a new vehicle, facility needs, administrative needs, including those listed in Section E. To begin, use the 2027 information and add any vehicle or capital needs for 2028.

Non-operating expenses for 2028 includes administrative overhead, including a Transit Manager (at the same staffing level as in previous years) and continuing building rents as has been the custom historically. Costs include providing and installing vehicle cameras. Other miscellaneous costs include cell phone plans and marketing of transit services as well as vehicle operation and maintenance.

- C. **What are your expected 2028 revenues?** Itemize into federal revenues, state revenues, and itemized local revenues & other sources.

It is anticipated that Federal funding would approximate \$378,995, State funding in the amount of \$121,853 and a local match of \$121,853. An estimate of \$17,869 in fares would be collected.

2029

- A. **Five Year Projections – Year One: 2029. What are your expected 2026 OPERATING expenses?** This includes any service-related expenses, along with any modifications, expansions of staff, and services – as listed in Section E of this questionnaire. (i.e. increasing service hours, hiring a new driver, expanding a route, dispatch, maintenance).

To begin, use the 2028 information and add any service modifications.

It is expected that operating expenses for 2029, in the amount of \$487,345, will be for six full-time drivers, two part-time drivers, and a full-time dispatcher, up one employee from 2028.

- B. **What are your expected 2029 NON-OPERATING expenses?** This includes any vehicle or capital items to accompany the operating expenses listed above. This also includes marking expenses, IT or technology needs, equipment for services, buying a new vehicle, facility needs, administrative needs, including those listed in Section E.

To begin, use the 2028 information and add any vehicle or capital needs for 2029.

Non-operating expenses for 2029 includes administrative overhead, including a Transit Manager (at the same staffing level as in previous years) and continuing building rents as has been the custom historically. Costs include adding one tablet for the additional employee and replacement of cell phones. Other miscellaneous costs include cell phone plans and marketing of transit services as well as vehicle operation and maintenance.

- C. **What are your expected 2029 revenues?** Itemize into federal revenues, state revenues, and itemized local revenues & other sources.

It is anticipated that Federal funding would approximate \$422,726, State funding in the amount of \$140,767 and a local match of \$140,767. An estimate of \$18,405 in fares would be collected.

2030

- A. **Five Year Projections – Year One: 2030. What are your expected 2026 OPERATING expenses?** This includes any service-related expenses, along with any modifications, expansions of staff, and services – as listed in Section E of this questionnaire. (i.e. increasing service hours, hiring a new driver, expanding a route, dispatch, maintenance).

To begin, use the 2029 information and add any service modifications.

It is expected that operating expenses for 2030, in the amount of \$509,318, will be for six full-time drivers, two part-time drivers, and a full-time dispatcher, which is the same staffing as 2029.

- B. **What are your expected 2030 NON-OPERATING expenses?** This includes any vehicle or capital items to accompany the operating expenses listed above. This also includes marking expenses, IT or technology needs, equipment for services, buying a new vehicle, facility needs, administrative needs, including those listed in Section E. To begin, use the 2029 information and add any vehicle or capital needs for 2030.

Non-operating expenses for 2030 includes administrative overhead, including a Transit Manager (at the same staffing level as in previous years) and continuing building rents as has been the custom historically. Other miscellaneous costs include cell phone plans and marketing of transit services as well as vehicle operation and maintenance.

- C. **What are your expected 2029 revenues?** Itemize into federal revenues, state revenues, and itemized local revenues & other sources.

It is anticipated that Federal funding would approximate \$558,692, State funding in the amount of \$153,628 and a local match of \$168,119. An estimate of \$18,957 in fares would be collected.

I. Transit Agency Coordination

A. Does your agency coordinate with other transit agencies or other human services agencies? Who are those agencies and how do you coordinate with them?

1. Coordination1 – Alliance Public Transit coordinates with Open Plains (formerly Panhandle Trails) Transit which is also based in Alliance, Nebraska, for intercity transit.
2. Coordination2 – Women, Infants, Children (WIC) – providing transit to and from their office; WIC also provides a list of their customers who may need assistance with the cost of transit services.
3. Coordination3 – Box Butte County/Department of Health & Human Services - providing transit to and from their office.
4. Coordination4 – Alliance Senior Center – occasionally helping to deliver meals to homebound seniors.
5. Head Start Preschool – Providing transportation.

B. Do you have transfer areas where you coordinate with other agencies? If so, where are those locations?

There is no single location designated for transfers to other agencies. Locations for pickup and dropoff are worked out on an individual basis in coordination with Open Plains Transit.

Ordinance No. 2997

AN ORDINANCE OF THE CITY OF ALLIANCE, NEBRASKA REGARDING THE ACCEPTANCE OF DONATIONS, DEFINING TYPES OF DONATIONS, SETTING RULES PERTAINING TO DONATIONS, AND AUTHORIZING THE CITY MANAGER TO PROMULGATE FURTHER RULES, POLICIES AND PROCEDURES FOR THE EXECUTION OF THIS ORDINANCE; REPEALING EXISTING PROVISIONS OF THE CITY CODE NOT CONSISTENT WITH THIS ORDINANCE; AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ALLIANCE, NEBRASKA:

SECTION 1: Sections 2-221 through 2-225 of the Alliance Municipal Code shall provide as follows:

Sec. 2-221. Purpose.

Sections 2-221 through 2-225 are intended to establish a formal and consistent process for the acceptance of donations made to the City for a public purpose, pursuant to Nebraska Revised Statutes, and shall also apply to all volunteer boards and commissions of the City.

Sec. 2-222. Definitions.

Donation is defined as any monetary or non-monetary gift, grant, devise, memorial, tribute or bequest to the city of Alliance.

Memorial is an item, object or monument established to preserve the memory of (a) deceased person(s) or an event that occurred in the past.

Tribute means an item, object or gift designed to acknowledge the contributions of still-living people or person(s) to society.

Sec. 2-223. Types of Donations.

- (a) A monetary donation includes cash, check, credit card payment, money order or other negotiable instrument. In the event of a stock donation, the donation will be liquidated and turned into cash or another liquid asset, and treated as a monetary donation.
- (b) A non-monetary donation includes real or personal property, goods, or services.
- (c) Designated or restricted donations are those donations that the donor specifies for use by a particular city department, at a certain location, or for a specific purpose. Memorials and tributes shall be considered as restricted donations.

- (d) Undesignated or unrestricted donations are those donations that are given to the City for an unspecified or general use.

Sec. 2-224. Rules pertaining to Donations

- (a) *Consistency with city interests.* Donations may only be accepted when they have a purpose consistent with the City's goals and objectives and are in the best interest of the City and its residents. The City must always consider the public trust and comply with all applicable laws when accepting donations.
- (b) *Declined donations.* The City of Alliance reserves the right to decline any donation if, upon review, acceptance of the donation offer is determined in the sole discretion of the City to not be in the best interest of the City.
- (c) *Disposition of donations.* The City of Alliance reserves the right to remove any donated amenity for: safety reasons, deterioration caused by age, neglect or vandalism, and/or the city's inability to finance ongoing maintenance and/or repairs.
- (d) *Donation specifications.* The City of Alliance reserves the right to formulate and dictate the specifications for donations of personal property.
- (e) *Donation preference.* When donations are intended for the purchase of physical goods used in the course of conducting normal city business, it is preferred that the donation be made as a monetary donation to allow the city to take advantage of bulk purchasing and to ensure the consistency of goods.
- (f) *Acceptance of donations.*
 - i. Any person, group, or entity desiring to raise funds for donations to the City must receive the consent of the City Council prior to beginning fundraising efforts.
 - ii. Restricted donations, other than donations made for the purpose of assisting citizens in paying their utility bills, must first be approved by the City Council via resolution.
 - iii. All donations of real property, whether restricted or unrestricted, must first be approved by the city council via resolution.
 - iv. All personal property restricted donations and all personal property unrestricted donations greater than Ten Thousand dollars (\$10,000) must first be approved by the City Council via resolution. The City Council will determine whether or not the donation is in good taste, appropriate to the purpose of the City, and in accord with the standards of the community prior to accepting the gift.

- v. In the event the gift, bequest or memorial intended for the City is of a nature that it is to be seen and enjoyed by the public such as a sculpture, statue, plaque, or other interpretive material, the City Council shall determine the appropriate location for said gift.
- vi. The City shall not accept donations which are not permanent gifts to the city.
- vii. The City shall not accept donations which require that the City agree to maintain the gift in perpetuity, unless such donation is accompanied by an endowment sufficient to cover its ongoing upkeep. All perpetual gifts and their associated endowments must receive prior approval from the City Council through a formal resolution. If, at any point, the endowment no longer provides adequate funding for maintenance, the City may discontinue upkeep once the funds are depleted and dispose of the donation in accordance with City policies.
- viii. Unrestricted donations of personal property valued at less than or equal to Ten Thousand dollars (\$10,000) may be accepted by the City Manager or their designee without council action and shall be reported quarterly to the City Council.
- ix. *Memorial Plaques.* Costs for all memorial or tribute plaques shall be borne by the donor. The City must approve all text for memorial or tribute plaques prior to installation.

Sec. 2-225. City Manager.

The City Manager is authorized to promulgate further rules, policies, and procedures needed for the execution of this ordinance.

SECTION 2. All ordinances, parts of ordinances, resolutions, and policies of the City of Alliance in conflict with this ordinance are hereby repealed.

SECTION 3. This ordinance shall be in full force and effect from and after its approval, passage, and publication according to law.

PASSED and APPROVED on this 18th day of March, 2025

John McGhehey, Mayor

Attest: _____
Shelbi C. Pitt, City Clerk

Approved as to Form and Legality:

Simmons Olsen Law Firm



Building the Best Hometown in America®

City of Alliance Application for City Board

Please return your completed Application to the City Clerk's Office, 324 Laramie Avenue. Applications are kept on file for 18 months unless reactivated by you. Thank you for your interest in serving your neighbors and aiding us with "Building the Best Hometown in America."®

Name: Christina Yates Home/Work Number: (760) 315-6791

Email Address: cyatessd@gmail.com Cell phone Number: _____

Address: 820 Missouri Ave

Employer: Sharp Health Care

I am available to serve my community and would prefer to serve on the following Boards:

- 1) CRA
- 2) _____

Please briefly state why you would like to serve on a City Board:

To help alliance grow and bring more residence/family to the community

Please list below any previous civic and voluntary memberships and responsibilities, and/or background and interests relating to the preferred Boards:

N/A

Please list two personal references we may contact on your behalf:

Name: Travis Turman

Name: Tera Hammond

Address: 1123 Buchfinch

Address: _____

Phone: (308) 710-8109

Phone: 308 629-8188

Email: _____

Email: _____

In applying for appointment, I understand the City Council or designated Staff may make inquiries in the community pertinent to my appointment. I also understand this application does not guarantee an appointment to a City Board.

Signature: Christina Yates

Date: 2-28-25

City of Alliance Goals

Build Excellence Through Warm Communication and Genuine Alliances * Create a Fun Place to Live, Work and Play * Construct Homes and Develop Neighborhoods * Celebrate and Relax In Our Positive and Friendly Hometown * Promote a Strong and Vibrant Community